



# CONTRACTOR DECLARATION

Grove City Building Division • 4035 Broadway, Grove City, OH 43123 • 614-277-3075 • 614-277-3090 (Fax) • GroveCityOhio.gov

Permits are issued only to the homeowner (for owner-occupied projects) or a contractor registered with the City of Grove City. Homeowners must also submit a completed **Homeowner Affidavit**. Registered contractors (or homeowners doing their own work) shall complete this declaration for themselves and any/all subcontractors working on the project.

**If a registered contractor has not been decided** or is not the applicant, the "Primary Contractor" section (fields 1-6) of this Declaration may be left blank and sections titled "Registered Design Professional" (fields 7-14) and "Applicant Information" (fields 63-67) shall be completed.

USE THE BELOW CONTRACTOR TYPE CODES WHEN COMPLETING FIELDS 5, 11, 19, etc.							
APP	Applicant/Homeowner	FSC	Fire Suppression Contractor	MGC	Medical Gas Contractor	STC	Sewer Tap Contractor
BC	Building Contractor	HVAC	HVAC Contractor	PC	Plumbing Contractor	SE	Sign Erector
EC	Electrical Contractor	HC	Hydronics Contractor	RC	Refrigeration Contractor	WTC	Water Tap Contractor
FAC	Fire Alarm Contractor	LA	Landscape Architect	RDP	Registered Design Professional		

<b>PRIMARY CONTRACTOR</b>	<b>1. NAME or CONTRACTOR BUSINESS NAME</b>	<b>2. CONTRACTOR REGISTRATION NUMBER (if applicable)</b>
	<b>3. ADDRESS (Street, City, State, Zip)</b>	<b>4. EMAIL</b>
	<b>5. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>6. PHONE</b>

<b>DESIGN PROFESSIONAL</b>	<b>7. NAME or PROFESSIONAL BUSINESS NAME</b>	<b>8. OHIO REGISTRATION NUMBER</b>
	<b>9. ADDRESS (Street, City, State, Zip)</b>	<b>10. EMAIL</b>
	<b>11. DESIGN PROFESSIONAL TYPE (enter up to four types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____	<b>12. PHONE</b>
	<b>13. ADJUDICATION ORDER NUMBER (if applicable)</b>	<b>14. FAX</b>

**The following sub-contractors will be doing work under my registration.**  
Attach additional pages if necessary. Homeowner applicants may leave "Sub-Contractor Registration Number" field(s) blank.

<b>SUB- CONTRACTOR 1</b>	<b>15. NAME or CONTRACTOR BUSINESS NAME</b>	<b>16. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>17. ADDRESS (Street, City, State, Zip)</b>	<b>18. EMAIL</b>
	<b>19. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>20. PHONE</b>

<b>SUB- CONTRACTOR 2</b>	<b>21. NAME or CONTRACTOR BUSINESS NAME</b>	<b>22. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>23. ADDRESS (Street, City, State, Zip)</b>	<b>24. EMAIL</b>
	<b>25. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>26. PHONE</b>



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<b>SUB- CONTRACTOR 3</b>	<b>27. NAME or CONTRACTOR BUSINESS NAME</b>	<b>28. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>29. ADDRESS (Street, City, State, Zip)</b>	<b>30. EMAIL</b>
	<b>31. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>32. PHONE</b>

<b>SUB- CONTRACTOR 4</b>	<b>33. NAME or CONTRACTOR BUSINESS NAME</b>	<b>34. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>35. ADDRESS (Street, City, State, Zip)</b>	<b>36. EMAIL</b>
	<b>37. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>38. PHONE</b>

<b>SUB- CONTRACTOR 5</b>	<b>39. NAME or CONTRACTOR BUSINESS NAME</b>	<b>40. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>41. ADDRESS (Street, City, State, Zip)</b>	<b>42. EMAIL</b>
	<b>43. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>44. PHONE</b>

<b>SUB- CONTRACTOR 6</b>	<b>45. NAME or CONTRACTOR BUSINESS NAME</b>	<b>46. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>47. ADDRESS (Street, City, State, Zip)</b>	<b>48. EMAIL</b>
	<b>49. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>50. PHONE</b>

<b>SUB- CONTRACTOR 7</b>	<b>51. NAME or CONTRACTOR BUSINESS NAME</b>	<b>52. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>53. ADDRESS (Street, City, State, Zip)</b>	<b>54. EMAIL</b>
	<b>55. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>56. PHONE</b>

<b>SUB- CONTRACTOR 8</b>	<b>57. NAME or CONTRACTOR BUSINESS NAME</b>	<b>58. SUB-CONTRACTOR REGISTRATION NUMBER</b>
	<b>59. ADDRESS (Street, City, State, Zip)</b>	<b>60. EMAIL</b>
	<b>61. CONTRACTOR TYPE (enter up to seven types)</b> a.▶ _____ b.▶ _____ c.▶ _____ d.▶ _____ e.▶ _____ f.▶ _____ g.▶ _____	<b>62. PHONE</b>

## APPLICANT ACKNOWLEDGMENT & SIGNATURE

Once submitted, this application becomes a public document. Falsification of a public document is a violation of Ohio Revised Code 2921.13(a)(3), a misdemeanor of the first degree, punishable by up to six months imprisonment, or a fine of \$1,000, or both. By signing below, I acknowledge I have read and understand the above notice and confirm the information provided is true and complete to the best of my ability.

<b>APPLICANT INFORMATION</b>	<b>63. Applicant Name</b>	<b>64. Phone Number</b>	<b>65. Email</b>
	<b>66. Signature</b>	<b>67. Date</b>	