

2020

City of Grove City

Approved Budget



City of Grove City
2020 Budget Request
Table of Contents

Mayor's Comments.....	i
Overview	
Appropriation Ordinance.....	1
Organizational Chart.....	3
Summary of Employees.....	4
General Fund Analysis.....	5
Estimated Fund Balances.....	6
Revenue Projections.....	7
General Fund Detail Budget Requests	
City Council.....	13
Administration.....	17
Finance.....	21
Law.....	25
Police.....	29
Communications.....	33
Mayor's Court.....	37
Building.....	41
Lands and Buildings.....	45
Parks and Recreation.....	51
Fleet Maintenance.....	55
General Government.....	59
Information Systems.....	63
Business and Community Relations.....	67
Human Resources / Health.....	71
Development.....	75
Other Funds Detail Budget Requests	
Street Maintenance.....	79
State Highway / Police Pension.....	84
General Recreation.....	87
City Permissive / County License / Senior Nutrition / Drug Law Enforcement.....	90
Community Development.....	93
Community Environment / Enforcement & Education / Law Enforcement Assistance / Court Computerization.....	96
Big Splash.....	99
Bond Retirement.....	102
Buckeye Center TIF / Pinnacle TIF	104
Rockford TIF / SR 665 TIF / Lumberyard TIF.....	106
Capital Improvements.....	108
Recreation Development / Park Donation.....	109
Water.....	111
Sanitary Sewer.....	115
Workers Comp / Deposit Trust / Section 125 / Convention Bureau / JEDD /	119



The City of Grove City, Ohio

4035 Broadway Grove City, Ohio 43123

(614) 277-3000

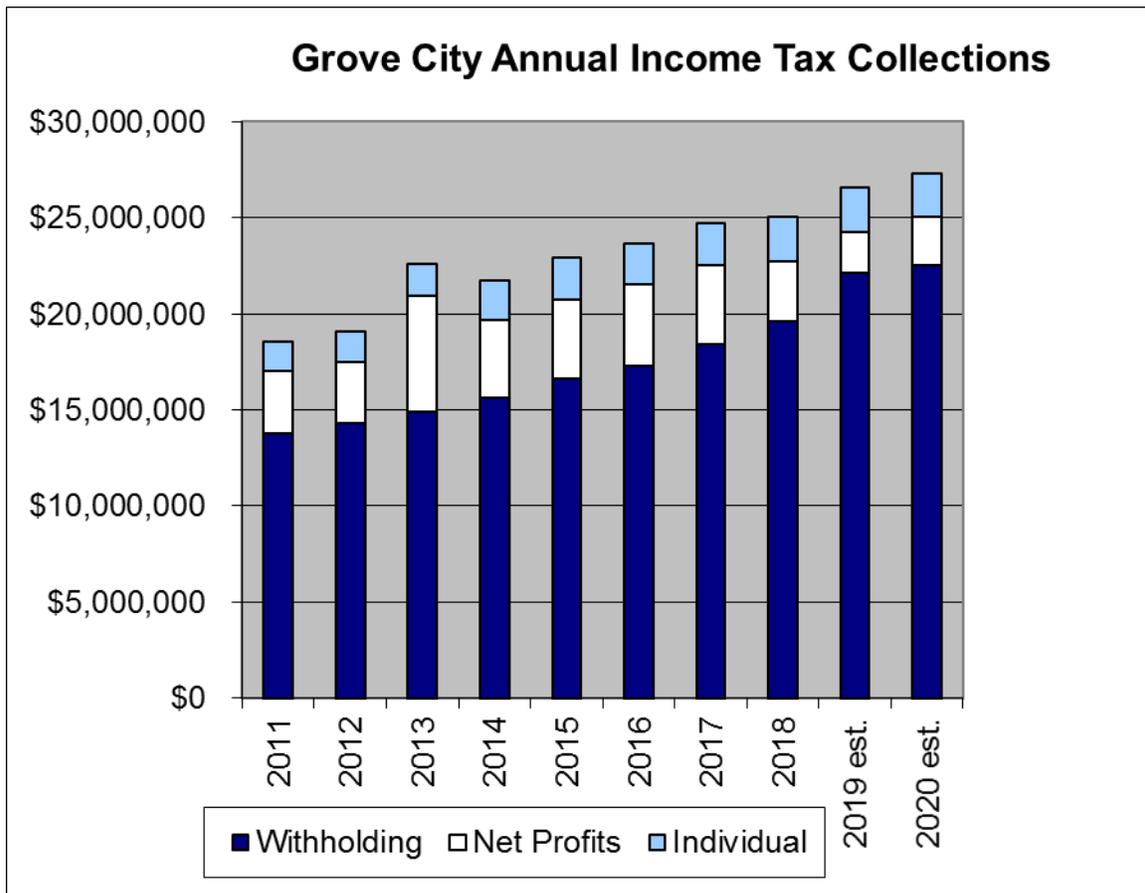
Richard L. "Ike" Stage, Mayor

November 15, 2019

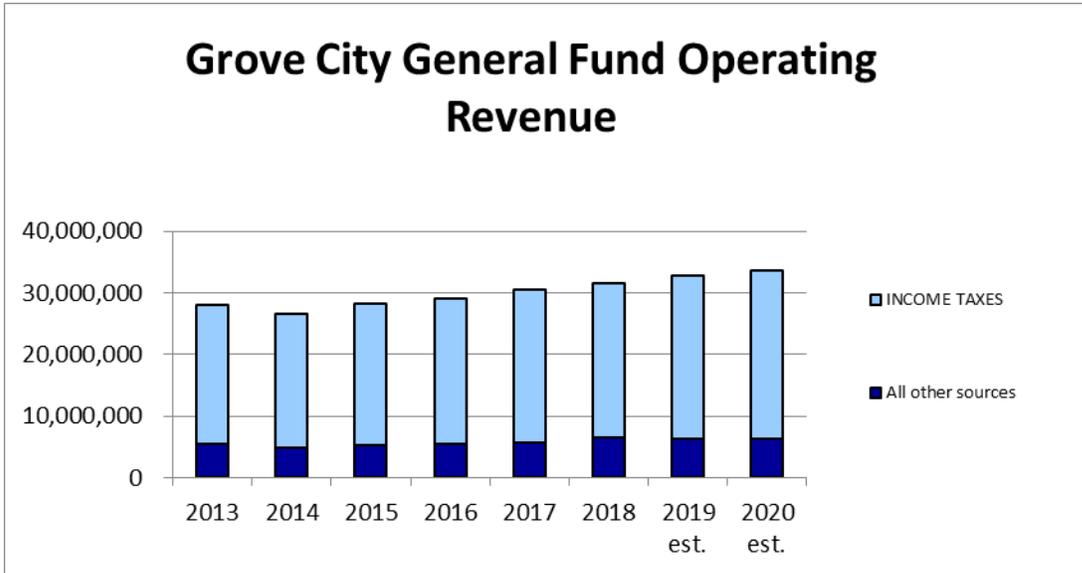
Honorable Members of City Council:

In accordance with Section 5.05 of the City Charter, I respectfully submit the proposed 2020 Appropriation Ordinance with comments and explanations.

2019 income tax receipts are anticipated to be 5.9% higher than 2018. Based on 2019 performance, anticipated increases due to new business, and anticipated refunds, 2020 income tax receipts are estimated to increase by 3.0% over 2019 collections.



The following chart illustrates the importance of income tax revenue to the City. Income tax collections consistently account for over 80% of General Fund revenue. Even though income tax collections have experienced steady increases, no growth is forecasted for other General Fund revenue sources. Income tax collections have increased despite state legislation mandating a five-year operating carryforward provision and elimination of the “throwback” provision in our tax code resulting in an estimated reduction of over \$1,000,000 per year to Grove City. Shown below, are all other sources of revenue for the General Fund reflecting minimal increases for the past five years while income tax collections continue to increase. Items such as grants and special assessments have been excluded from the definition of operating revenue as they are subject to wide fluctuations.

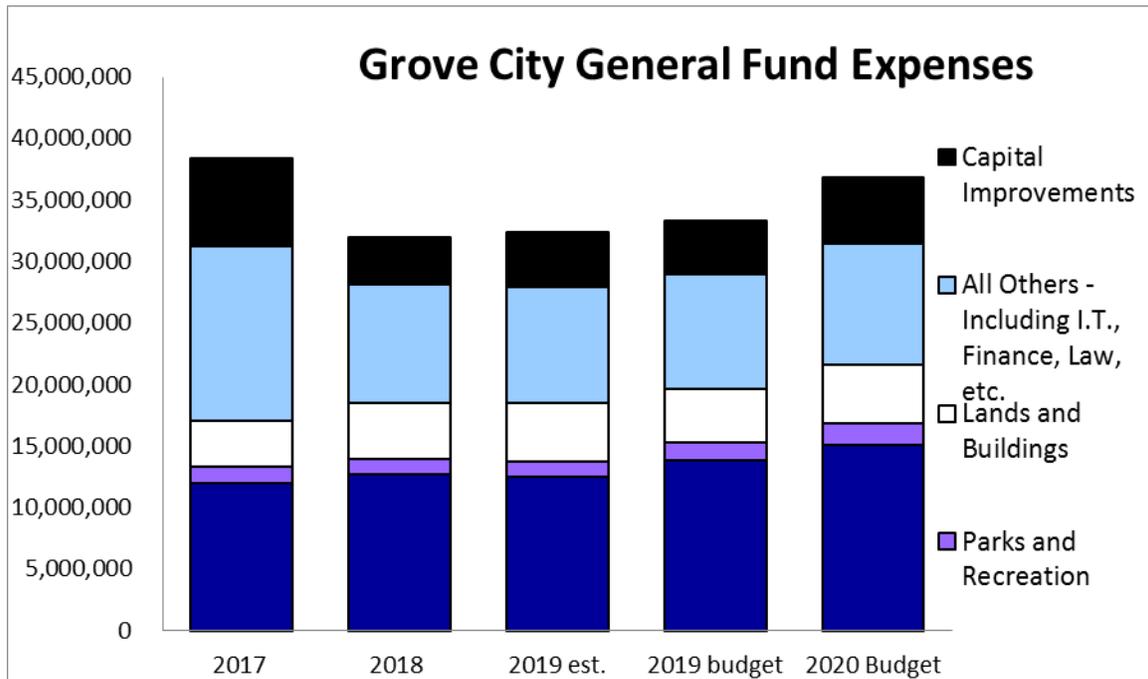


The 2020 General Fund appropriation request will continue to fund the superior level of services experienced by our residents. The 2017 Community Attitudes Survey conducted by Saperstein Associates substantiated this superior level of service with 94% of respondents having a positive view of Grove City as a place to live, a twenty five year high.

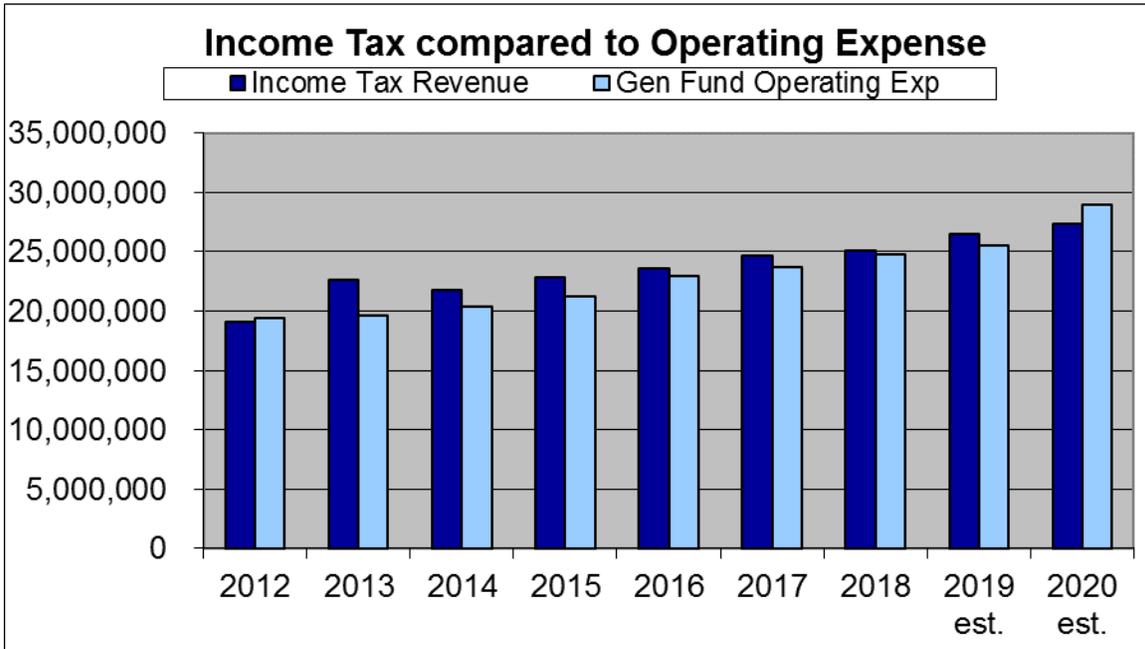
City staffing levels are appropriate to enable a continuation of our superior service. Two new full time position are included in the Street Maintenance Fund.

The General Fund appropriation request of \$37,192,231, is \$3,906,935 greater than the 2019 approved appropriation. Included in the appropriation request is \$29,012,453 for operating expenses. This is \$1,915,276 more than the 2019 appropriated operating expenses of \$27,097,177. The majority of this increase is attributable to increased personnel costs of \$1,667,341, including \$827,297 for the division of police, resulting in an increase of 7.1% in operating expenditures compared to 2019 appropriations. This relatively large increase in operations is driven by 2 unusual circumstances occurring in 2020. The City has been operating under an expired Fraternal Order of Police contract for 2019. This contract is expected to be finalized in 2020 and will include an obligation for retroactive pay. Also, payroll cycles normally consist of 26 payments every calendar year. Occasionally, 27 pay periods will be required in a calendar year. 2020 is a 27 pay period year for Grove City and the extra payment is included in this budget. Excluding the aforementioned events, operating expenses have increased 4.2% compared to 2019 appropriations. Capital projects totaling \$8,006,011 are included in this proposed budget while the 2019 budget included \$4,704,805 for capital improvement projects.

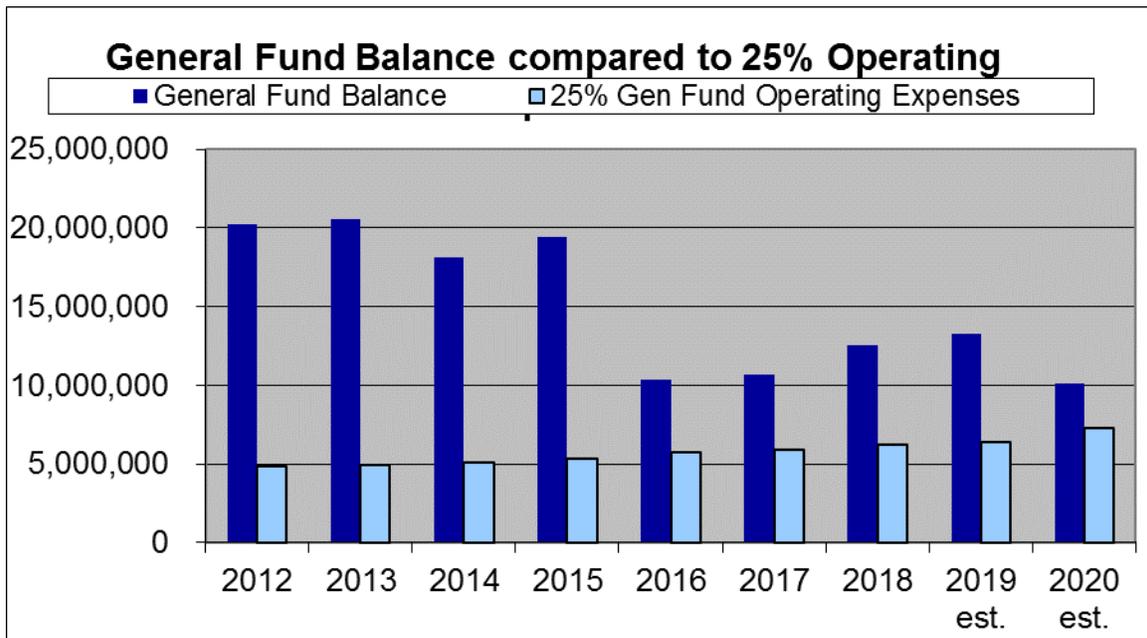
The chart below illustrates the type of services funded by the General Fund as well as a comparison from year to year. The chart also shows consistent and manageable levels of increases in basic City services such as Public Safety, Parks and Recreation, and maintenance of our grounds and facilities. The expense category with the widest range of fluctuation is the funding levels of capital improvements. Capital spending is more discretionary than other expenses and is affected by the levels of grant and debt funding.



This budget presents a financial plan to responsibly guide our community through fiscal year 2020 while remaining within our 10-year forecast. Several years ago the City identified budgetary benchmarks. One important benchmark is General Fund operating expenses compared to income tax revenue. Our target is operating expenses not exceeding 100% of income tax collections. In recent years, we have increasingly utilized the concept of shared services with local governments. We now provide dispatching services as well as information technology services to Jackson Township, Pleasant Township, and Prairie Township. Our governmental partners are compensating us for the additional operating costs incurred to provide these services. To maintain the integrity of the operating expense/income tax ratio, we include shared service fees with income taxes. This coming year's General Fund operating expenses are forecasted to be 103.7% (100.4% in 2019) of income tax and shared services revenue. Once again, this ratio is inflated due to the inclusion of retroactive pay and a 27th pay for calendar year 2020. Excluding these 2 unusual events would result in an expense to income tax ratio of 100.9%. The City will not experience another 27th pay calendar year until 2032. The chart below shows how closely income tax revenue has kept pace with operating expenses for a nine-year period.

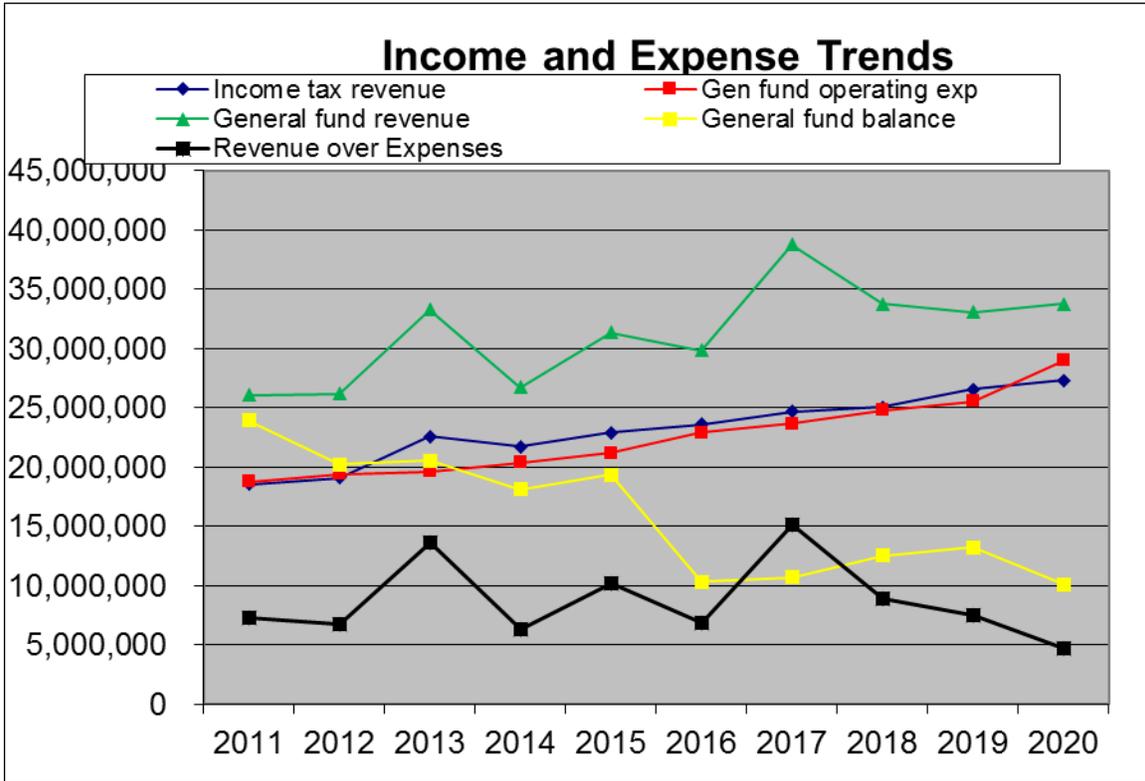


Another key benchmark is the level of General Fund reserves. Since 2017, our target has been to maintain a General Fund balance of at least 3 months of operating expenditures, more conservative than the Government Finance Officers Association recommendation of at least two months. The 2020 General Fund ending balance is projected to be 27% of our annual General Fund operating expenditures, slightly above the 25% target balance.



¹ GFOA Best Practice – Determining the Appropriate Level of Unrestricted Fund Balance in the General Fund (CAAFR, Budget) (2015)

The General Fund balance was \$12,520,904 at the beginning of 2019 and is projected to be \$13,230,397 at the end of year 2019. This is above the \$8,957,942 projection from the 2019 budget. The estimated 2020 revenue projections and proposed expenses will produce a 2020 end of year estimated unencumbered balance of \$7,801,184 as shown on page 3 of the Budget Proposal.



We all understand, the budget is not a static document and requires timely and effective management in response to ever-changing economic conditions as well as potential opportunities. Budgets establish the maximum spending authority and are not directives to spend every dollar budgeted. In addition to this budget document, we continually evaluate the long term fiscal health of the City for planning purposes by maintaining a 10-year pro-forma. We will continue to be diligent in our review of City finances and assist Council in making decisions that will ensure our long-term fiscal stability.

We are fortunate to be working together for the general good of our community during a time in which we have the resources to improve our quality of life. According to the 2017 Community Attitudes Survey, an all-time high 94% of our residents feel that Grove City is heading in the right direction. I believe this further validates the development strategy and budgeting efforts put forth by the Administration and City Council.

I thank our devoted, talented and professional associates of the City who have collaborated to prepare this budget. I look forward to working with you on the implementation of our 2020 financial plan, including continued evaluation of our COTA last mile pilot program and the implementation of a partnership with ADAMH to provide access to recovery for individuals suffering from substance abuse as well as assistance to their family members.

Respectfully Submitted,



Richard L. "Ike" Stage
Mayor

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR WHICH THE CITY OF GROVE CITY MUST PROVIDE DURING THE TWELVE MONTHS ENDING DECEMBER 31, 2020

WHEREAS, appropriations are required effective January 1, 2020, to provide for the current expenses and other expenditures associated with the operations of the City for the fiscal year ending December 31, 2020.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. That the following appropriations are hereby made in the General Fund (100):

Department	#	Personal Services	All Other	2020 Budget Request
CITY COUNCIL	100010	309,217	50,450	359,667
ADMINISTRATION	100030	564,951	53,197	618,148
FINANCE	100040	460,501	593,210	1,053,711
LAW	100050	0	597,000	597,000
POLICE	100070	10,160,981	1,464,500	11,625,481
COMMUNICATIONS	100071	1,748,709	59,700	1,808,409
MAYOR'S COURT	100072	329,140	137,850	466,990
BUILDING	100080	1,343,818	134,250	1,478,068
LANDS & BUILDINGS	100090	1,729,076	3,064,636	4,793,712
PARKS & RECREATION	100100	915,262	840,450	1,755,712
FLEET MAINTENANCE	100110	213,997	174,752	388,749
GENERAL GOVERNMENT	100120	524,350	7,067,012	7,591,362
HEALTH	100160	0	466,088	466,088
INFORMATION TECHNOLOGY	100250	1,047,805	1,391,278	2,439,083
COMMUNITY RELATIONS	100260	196,254	152,500	348,754
HUMAN RESOURCES	100270	109,141	71,000	180,141
DEVELOPMENT	100310	766,406	454,750	1,221,156
GENERAL FUND		20,419,608	16,772,623	37,192,231

SECTION 2.

The following appropriations are hereby made in the following funds:

Department	#	Personal Services	All Other	2020 Budget Request
STREET	101400	1,643,294	1,264,973	2,908,267
STATE HIGHWAY	102000	0	260,000	260,000
POLICE PENSION	103000	1,550,411	25,000	1,575,411
GENERAL RECREATION	104000	1,032,236	487,700	1,519,936
CITY PERMISSIVE MVL	105000	0	300,000	300,000
COUNTY PERMISSIVE MVL	106000	0	680,000	680,000
SENIOR NUTRITION	108000	0	17,000	17,000
DRUG LAW ENF	109000	0	364,930	364,930
COMMUNITY DEVELOPMENT	112600	210,668	444,886	655,554
COMMUNITY ENVIRONMENT	113000	0	136,700	136,700
LAW ENFORCEMENT ASSIST	114000	0	10,000	10,000
ENFORCEMENT & ED	115000	0	10,000	10,000
COURT COMPUTER	120000	0	40,600	40,600
BIG SPLASH	125700	243,485	113,055	356,540
BOND RETIREMENT	201000	0	2,093,807	2,093,807
BUCKEYE TIF	202000	0	3,665,800	3,665,800
PINNACLE TIF	203000	0	2,863,600	2,863,600
ROCKFORD TIF	136000	0	425,905	425,905
SR665 TIF	204000	0	818,502	818,502
LUMBERYARD TIF	205000	0	416,786	416,786
CAPITAL IMPROVEMENTS	305000	0	8,006,011	8,006,011
RECREATION DEVELOPMENT	306000	0	131,860	131,860
WORKERS COMPENSATION	401000	0	272,000	272,000
WATER	501000	0	724,341	724,341
SEWER	502800	544,483	1,012,070	1,556,553
DEPOSIT TRUST	601000	0	1,500,000	1,500,000
CONVENTION BUREAU	609000	0	420,000	420,000
SCIOTO TOWNSHIP JEDD	620000	0	1,250,000	1,250,000
TOTALS		5,224,577	27,755,526	32,980,103

SECTION 3.

The Director of Finance is hereby authorized to issue his check against the appropriate city account for the amount appropriated and for the purpose stated in this ordinance upon receiving the proper certificates and vouchers therefore approved by an officer authorized by law to approve same or authorized by an ordinance of Council to make expenditures.

SECTION 4.

The salary for the Administrative Assistant shall be determined by the Mayor within the range of \$147,000 - \$187,000 and shall be \$158,450 for the period January 1, 2020 to December 31, 2020, and the salary for the Clerk of Council shall be \$91,934 for the period January 1, 2020 to December 31, 2020. They shall receive the same benefits outlined in Chapter 161 of the Codified Ordinances. The Administrative Assistant and the Clerk of Council shall receive one additional pay of \$6,094 and \$3,535 respectively to compensate for the the 27th pay period in 2020.

SECTION 5.

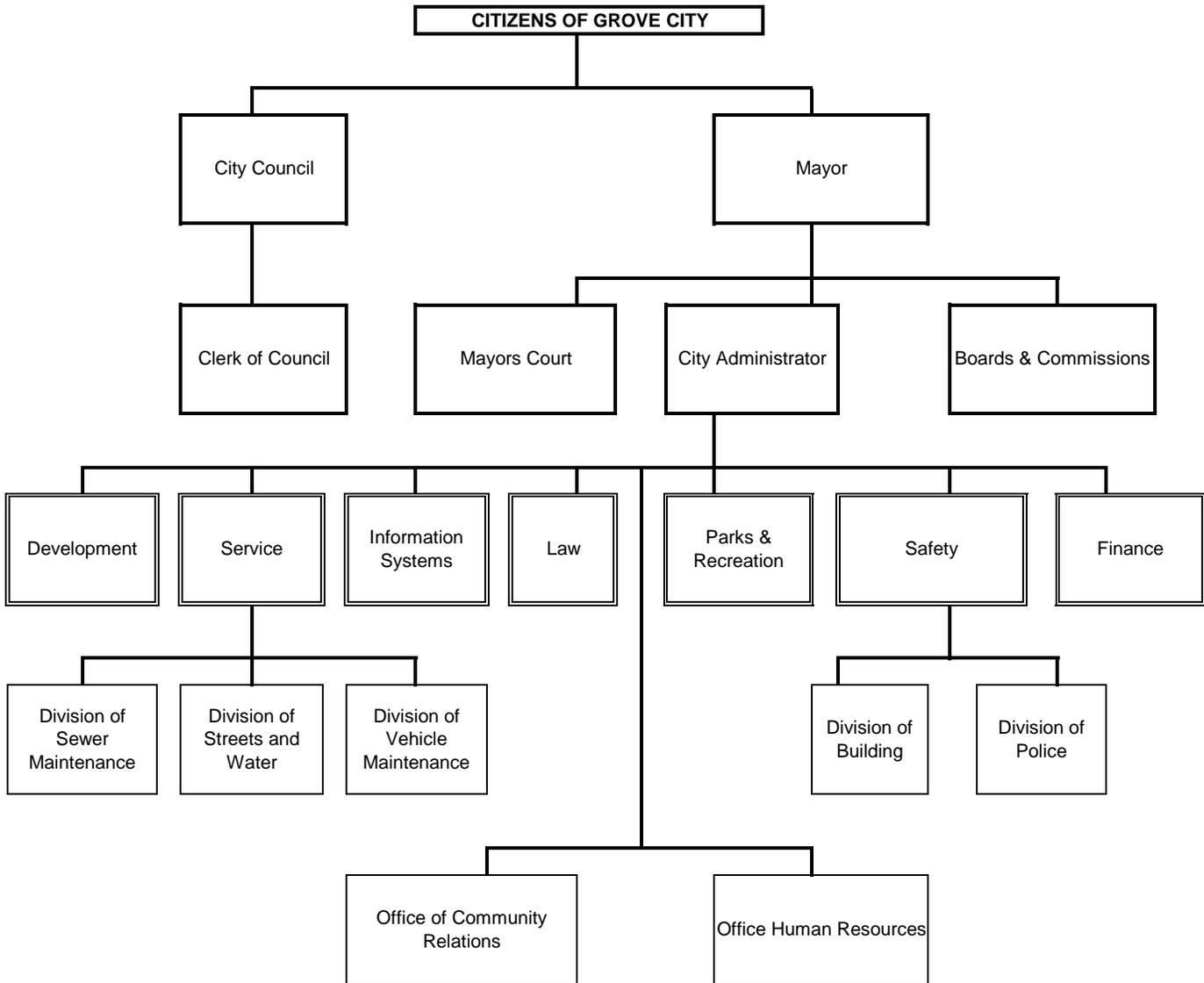
The effective date of the appropriations in this ordinance shall be January 1, 2020.

SECTION 6.

This ordinance shall go into effect at the earliest opportunity allowed by law.



City of Grove City Organizational Chart





SUMMARY OF EMPLOYEES

	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate
CITY COUNCIL					
Full-time	1.00	1.00	1.00	1.00	1.00
Part-time	3.00	2.00	2.00	2.00	2.00
ADMINISTRATION					
Full-time	3.00	3.00	3.00	3.00	3.00
FINANCE					
Full-time	4.00	4.00	4.00	4.00	4.00
POLICE					
Full-time	67.00	69.00	69.00	69.00	69.00
Part-time	8.00	10.00	10.00	10.00	10.00
COMMUNICATIONS					
Full-time	15.00	14.00	16.00	16.00	16.00
MAYOR'S COURT					
Full-time	3.00	3.00	3.00	3.00	3.00
Part-time	1.00	1.00	1.00	1.00	2.00
BUILDING					
Full-time	7.00	9.00	11.00	11.00	12.00
Part-time	5.00	2.00	4.00	3.00	2.00
LANDS AND BUILDINGS					
Full-time	10.00	10.00	10.00	10.00	10.00
Part-time	23.00	35.00	35.00	43.00	43.00
PARKS AND RECREATION					
Full-time	9.00	8.00	8.00	8.00	8.00
Part-time	16.00	12.00	15.00	19.00	19.00
FLEET MAINTENANCE					
Full-time	1.00	1.00	1.00	1.00	2.00
INFORMATION SYSTEMS					
Full-time	6.00	7.00	7.00	8.00	8.00
Part-time	0.00	2.00	1.00	0.00	1.00
BUSINESS AND COMMUNITY RELATIONS					
Full-time	1.00	1.00	1.00	2.00	1.50
HUMAN RESOURCES					
Full-time	1.00	1.00	1.00	1.00	1.00
DEVELOPMENT					
Full-time	6.00	6.00	6.00	6.00	7.00
Part-time	2.00	1.00	1.00	2.00	2.00
STREET MAINTENANCE					
Full-time	11.00	12.00	12.00	12.50	13.50
Part-time	11.00	12.00	8.00	9.00	9.00
GENERAL RECREATIONS					
Full-time	4.50	4.50	4.50	4.50	4.50
Part-time	80.00	96.00	80.00	81.00	80.00
COMMUNITY DEVELOPMENT					
Full-time	1.00	1.00	1.00	1.00	1.50
Part-time	2.00	2.00	2.00	2.00	1.00
BIG SPLASH					
Full-time	0.50	0.50	0.50	0.50	0.50
Part-time	50.00	48.00	52.00	52.00	50.00
SANITARY SEWER					
Full-time	5.00	5.00	5.00	4.50	4.50
GRAND TOTALS					
Full-time	156.00	160.00	164.00	166.00	170.00
Part-time	201.00	223.00	211.00	224.00	221.00
Total	357.00	383.00	375.00	390.00	391.00



General Fund Analysis

General fund balance 12/31/18		\$12,520,904
Add:		
Estimated 2019 year end revenues		33,052,033
Less:		
Estimated 2019 year end expenditures		(32,342,540)
Estimated general fund balance 12/31/19		<u>13,230,397</u>
Less:		
Estimated encumbrances 12/31/19		(2,000,000)
Estimated unencumbered balance		<u>11,230,397</u>
Add:		
Estimated 2020 revenue		33,763,018
Less:		
	Personal services	(20,419,608)
	Supplies and materials	(977,124)
	Contract services	(7,615,721)
	Capital outlay	(2,383,766)
	Capital improvements incl. in 2020 appropriations	(5,796,012)
		(37,192,231)
Estimated general fund balance 12/31/20		<u><u>7,801,184</u></u>
	Proposed 2020 operating appropriations	29,012,453
	Proposed 2020 capital appropriations	8,179,778
	Total	<u><u>37,192,231</u></u>

BENCHMARKS

1) Operating expenses should not exceed 100% of income tax collection plus shared services	Projected 2020 operating expenditures \$ 29,012,453 Projected 2020 income tax revenue 27,338,204 Projected 2020 shared services revenue 643,356 Projected 2020 income tax revenue plus shared services revenue <u>27,981,560</u> Difference * <u>1,030,893</u> * 100.4% in 2019 budget * 103.7% Excluding additional payroll expense of \$783,569 - see 5) below 100.9%
2) Reserves SHOULD cover 3 months or 25% of operating expenses	Projected general fund balance 12/31/20 \$ 7,801,184 Projected 2020 operating expenditures 29,012,453 * 28% in 2019 budget 27%
3) Resources available at 25% coverage	Projected general fund balance 12/31/20 \$ 7,801,184 Reserves required at 25% of op expense <u>7,253,113</u> Resources available <u>548,071</u>
4) Operating expense as % of total revenue	Projected 2020 operating expenditures \$ 29,012,453 Total general fund revenue <u>33,763,018</u> % of expense to revenue <u>86%</u> 2019 - 84% 2018 - 85% 2017 - 67%
5) Additional payroll expense	2019 Police retro pay \$208,803 2020 27th police pay 263,569 2020 27th pay 273,459 2020 27th pay pension (OPERS) <u>37,737</u> <u>\$783,569</u>



2020 Budget

Estimated Fund Balances

#	Fund	Balance 01/01/19	Receipts 2019	Expenditures 2019	Balance 01/01/20	Receipts 2020	Expenditures 2020	Balance 12/31/20
100	GENERAL FUND	12,520,904	33,052,033	32,342,540	13,230,397	33,763,018	39,192,231	7,801,184
101	STREET	461,633	2,148,683	1,950,746	659,570	2,394,604	2,908,267	145,907
102	STATE HIGHWAY	201,051	224,500	307,062	118,489	197,806	260,000	56,295
103	POLICE PENSION	920,297	1,177,611	1,290,480	807,428	1,190,400	1,575,411	422,417
104	GENERAL RECREATION	681,768	1,269,875	1,392,259	559,384	1,274,000	1,519,936	313,448
105	LOCAL \$5 LICENSE FEE	298,087	205,000	252,350	250,737	205,000	300,000	155,737
106	COUNTY LICENSE FEE	234,682	771,358	395,469	610,571	105,000	680,000	35,571
108	SENIOR NUTRITION	5,686	27,885	16,602	16,969	25,000	17,000	24,969
109	DRUG LAW ENFORCEMENT	422,327	70,919	10,000	483,246	20,000	364,930	138,316
112	COMMUNITY DEVELOPMENT	324,331	490,000	481,628	332,704	503,000	655,554	180,150
113	COMMUNITY ENVIRONMENT	305,598	15,430	128,560	192,468	45,000	136,700	100,768
114	LAW ENFORCEMENT ASSISTANCE	15,512	0	3,000	12,512	0	10,000	2,512
115	ENFORCEMENT & EDUCATION	26,605	2,000	4,000	24,605	1,000	10,000	15,605
120	COURT COMPUTERIZATION	29,795	19,000	26,889	21,906	19,000	40,600	306
125	BIG SPLASH POOL FUND	55,566	305,466	311,603	49,429	311,000	356,540	3,889
135	PARKS DONATION FUND	47,934	2,400	45,000	5,334	1,000	0	6,334
136	ROCKFORD TIF	74,174	596,533	610,120	60,587	613,754	425,905	248,436
201	BOND RETIREMENT	1,206,808	13,624,161	13,735,182	1,095,787	1,902,000	2,093,807	903,980
202	BUCKEYE CENTER TIF	2,272,426	3,136,720	2,651,760	2,757,386	3,200,000	3,665,800	2,291,586
203	PINNACLE TIF	7,781,230	3,838,306	1,976,790	9,642,746	3,750,000	2,863,600	10,529,146
204	SR665/I71 TIF	502,033	750,000	820,672	431,361	525,000	818,502	137,859
205	LUMBERYARD TIF	74,076	335,500	297,170	112,406	335,500	416,786	31,120
305	CAPITAL IMPROVEMENT FUND	10,725,989	7,297,825	8,845,487	9,178,327	3,500,000	8,006,011	4,672,316
306	RECREATION DEVELOPMENT	141,323	28,168	148,912	20,579	115,000	131,860	3,719
401	WORKERS COMPENSATION	526,637	250,000	147,719	628,918	250,000	272,000	606,918
501	WATER	654,676	525,000	824,977	354,699	525,000	724,341	155,358
502	SEWER	1,415,174	860,000	1,559,682	715,492	900,000	1,556,553	58,939
601	DEPOSITORY TRUST	2,175,070	1,300,000	1,459,670	2,015,400	1,300,000	1,500,000	1,815,400
607	SECTION 125 CAF PLAN	7,463	0	7,463	0	0	0	0
609	CONVENTION BUREAU	28,585	452,500	414,747	66,338	475,000	420,000	121,338
620	SCIOTO TOWNSHIOP JEDD	322,557	1,300,000	1,356,107	266,450	1,300,000	1,250,000	316,450
TOTAL FUNDS		44,459,997	74,076,873	73,814,645	44,722,225	58,746,082	72,172,333	31,295,973



2020 Budget

REVENUE ESTIMATES

	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate
GENERAL FUND					
100000 411100 GENERAL PROPERTY TAXES	909,223	781,137	888,415	1,143,694	1,155,000
100000 412000 INCOME TAXES	23,631,687	24,692,262	25,065,577	26,550,000	27,338,204
100000 413000 HOTEL TAX	752,702	768,952	810,941	905,000	950,000
100000 421100 LOCAL GOV. COUNTY	519,986	535,817	552,229	587,000	587,000
100000 421200 LOCAL GOV. STATE	32,499	11,790	0	35,000	35,000
100000 422300 LIQUOR AND BEER PERMIT	49,085	45,435	54,594	53,000	55,000
100000 422400 CIGARETTE TAX	1,387	1,277	1,269	1,200	1,200
100000 422500 WIRELESS 911 TAX	130,000	137,419	214,350	0	0
100000 423100 ROLLBACKS	109,796	91,506	101,234	132,029	134,600
100000 424000 ESTATE TAXES	0	0	0	0	0
100000 429000 OTHER INTER GOVERNMENTAL	9,843	137,205	128,705	135,000	135,000
100000 430400 STREET LIGHT DEVELOPMENT FEES	0	8,629	5,300	12,250	10,000
100000 431000 GOVERNMENT CONTRACTS	268,647	641,143	1,180,168	630,495	650,000
100000 439000 OTHER CHARGES FOR SERVICES	15,424	17,093	13,405	18,000	15,000
100000 441100 SINGLE FAMILY PERMITS	841,193	742,708	679,378	580,000	640,000
100000 444290 OTHER BUSINESS	266	98	0	0	0
100000 444330 PEDDLER PERMITS	3,780	4,160	5,220	5,100	5,100
100000 445000 FRANCHISE FEES	586,012	532,173	528,634	545,000	545,000
100000 449000 OTHER LICENSES & PERMITS	14,140	10,000	14,450	14,300	14,300
100000 451000 INVESTMENT INTEREST	448,362	445,465	523,622	800,000	800,000
100000 454000 LOAN PRINCIPAL	24,506	20,321	17,410	20,989	21,612
100000 455000 LOAN INTEREST	13,765	10,296	8,105	9,626	9,002
100000 460000 SPECIAL ASSESSMENTS	162,955	127,714	139,999	132,195	140,000
100000 471100 MAYOR'S COURT FINES	205,456	226,834	202,553	200,000	200,000
100000 471200 MAYOR'S COURT COSTS	9,349	11,066	10,343	10,000	10,000
100000 471300 MAYOR'S COURT MISCELLANEOUS FEES	58,326	61,949	57,008	55,000	55,000
100000 472100 MUNICIPAL COURT FINES	11,771	14,698	12,611	18,000	15,000
100000 473000 OTHER FINES AND FEES	16,941	15,692	15,653	15,000	15,000
100000 480000 MISCELLANEOUS	140,468	132,507	104,047	50,000	100,000
100000 481000 RENTALS	26,848	27,953	24,790	25,000	25,000
100000 482000 CONTRIBUTIONS	118,969	96,666	44,808	40,000	2,000
100000 483000 LOCAL WASTE REIMBURSEMENT	16,259	0	208	0	0
100000 492000 SALE OF FIXED ASSETS	27,030	95,698	77,683	50,000	50,000
GENERAL FUND OPERATING REVENUE	29,156,674	30,445,660	31,482,709	32,772,878	33,713,018
100000 425000 STATE GRANTS	271,757	1,874,608	1,513,504	21,569	45,000
100000 425100 MISCELLANEOUS GRANTS	0	0	0	0	0
100000 426000 FEDERAL GRANTS	6,792	4,785	5,837	5,188	5,000
100000 426050 US JUSTICE GRANT	0	0	0	0	0
100000 428000 OPWC GRANT	157,044	(157,044)	0	0	0
100000 428030 FCIB LOAN	0	2,000,000	0	0	0
100000 486000 INSURANCE PROCEEDS	70,599	73,633	742,252	247,716	0
100000 488000 PRIOR YEAR REFUND	0	4,856	23,613	4,682	0
100000 491110 DEBT PROCEEDS	179,390	4,547,500	0	0	0
100000 493000 TRANSFER IN	0	0	0	0	0
GENERAL FUND NON-RECURRING	685,581	8,348,337	2,285,207	279,155	50,000
TOTAL GENERAL FUND	29,842,255	38,793,997	33,767,916	33,052,033	33,763,018



2020 Budget

REVENUE ESTIMATES

	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate
STREET MAINTENANCE					
101000 422140 MOTOR VEHICLE LICENSE FEE	253,592	260,635	270,529	260,000	280,000
101000 422210 GASOLINE TAX CENTS PER GALLON	1,226,598	1,271,981	1,296,372	1,700,000	2,106,604
101000 426000 FEDERAL GRANTS	0	0	0	0	0
101000 428000 OPWC GRANT	0	0	0	0	0
101000 451000 INVESTMENT INTEREST	13,360	6,032	6,748	8,000	8,000
101000 480000 MISCELLANEOUS	32,530	0	0	0	0
101000 492000 SALE OF FIXED ASSETS	0	0	0	0	0
101000 493000 TRANSFER IN	0	0	0	180,683	0
TOTAL STREET MAINTENANCE	1,526,080	1,538,648	1,573,649	2,148,683	2,394,604
STATE HIGHWAY					
102000 422140 MOTOR VEHICLE LICENSE FEE	20,562	21,133	21,935	21,000	22,000
102000 422210 GASOLINE TAX CENTS PER GALLON	99,454	103,134	105,111	137,500	170,806
102000 451000 INVESTMENT INTEREST	9,746	5,254	3,768	5,000	5,000
102000 480000 MISCELLANEOUS	9,672	1,155	1,920	61,000	0
TOTAL STATE HIGHWAY	139,434	130,675	132,734	224,500	197,806
POLICE PENSION					
103000 411100 GENERAL PROPERTY TAXES	1,136,574	1,171,759	1,332,696	1,055,734	1,066,000
103000 423100 ROLLBACKS	137,247	137,266	151,855	121,877	124,400
103000 480000 MISCELLANEOUS	0	0	0	0	0
TOTAL POLICE PENSION	1,273,821	1,309,024	1,484,550	1,177,611	1,190,400
GENERAL RECREATION					
104000 433110 YOUTH ENRICHMENT	73,303	78,330	80,206	118,220	80,000
104000 433120 YOUTH BASEBALL	130,184	139,100	133,152	132,655	130,000
104000 433130 RECSCHOOL	151,610	168,140	160,285	160,000	160,000
104000 433140 P.A.R.K.	636,761	657,699	634,372	635,000	635,000
104000 433150 YOUTH BASKETBALL	67,543	71,366	71,839	70,000	70,000
104000 433160 YOUTH VOLLEYBALL	14,920	15,300	12,650	15,000	15,000
104000 433210 ADULT ENRICHMENT	24,308	21,007	13,062	1,000	15,000
104000 433220 ADULT SPORTS	38,470	39,020	40,842	44,000	40,000
104000 433310 SENIOR ENRICHMENT	50,342	40,419	33,821	2,000	35,000
104000 433330 VAN FARES	6,045	5,882	5,641	6,000	6,000
104000 433340 SENIOR LUNCH	6,688	7,615	6,995	7,000	7,000
104000 433400 HERB GARDEN ADULT ENRICHMENT	2,161	3,300	3,649	6,500	3,500
104000 433900 OTHER PARKS AND RECREATION	18,648	17,030	14,374	10,000	15,000
104000 439000 OTHER CHARGES FOR SERVICES	709	3,255	0	0	0
104000 480000 MISCELLANEOUS	3,480	4,776	2,484	2,500	2,500
104000 481000 RENTALS	49,700	52,785	55,366	50,000	50,000
104000 483100 CONCESSIONS	0	0	5,000	10,000	10,000
TOTAL GENERAL RECREATION	1,274,870	1,325,024	1,273,738	1,269,875	1,274,000
CITY PERMISSIVE LICENSE					
105000 422110 CITY \$5 LICENSE FEE	193,279	195,470	199,438	200,000	200,000
105000 451000 INVESTMENT INTEREST	9,287	3,652	4,080	5,000	5,000
105000 480000 MISCELLANEOUS	0	0	0	0	0
TOTAL CITY PERMISSIVE LICENSE	202,566	199,122	203,518	205,000	205,000



2020 Budget

REVENUE ESTIMATES

		2016	2017	2018	2019	2020
		Actual	Actual	Actual	Estimate	Estimate
COUNTY PERMISSIVE LICENSE						
106000	422120 COUNTY \$5 LICENSE FEE	95,197	96,276	98,231	100,000	100,000
106000	429000 OTHER INTER GOVERNMENTAL	0	0	0	667,758	0
106000	451000 INVESTMENT INTEREST	5,605	2,594	3,595	3,600	5,000
106000	480000 MISCELLANEOUS	0	0	0	0	0
TOTAL	COUNTY PERMISSIVE LICENSE	100,802	98,870	101,826	771,358	105,000
SENIOR NUTRITION						
108000	480000 MISCELLANEOUS	23,732	20,762	24,433	27,885	25,000
108000	482000 CONTRIBUTIONS	0	0	0	0	0
TOTAL	SENIOR NUTRITION	23,732	20,762	24,433	27,885	25,000
DRUG LAW ENFORCEMENT						
109000	426000 FEDERAL GRANTS	0	0	0	0	0
109000	426020 FEDERAL MISCELLANEOUS	0	0	0	0	0
109000	451000 INVESTMENT INTEREST	9,637	4,726	5,764	0	0
109000	470000 FORFEITURES	0	38,811	58,326	53,171	15,000
109000	471100 MAYOR'S COURT FINES	0	0	0	0	0
109000	480000 MISCELLANEOUS	12,217	7,198	2,850	17,748	5,000
109000	485000 JUDGEMENTS	0	0	0	0	0
TOTAL	DRUG LAW ENFORCEMENT	21,854	50,735	66,940	70,919	20,000
DARE						
110000	482000 CONTRIBUTIONS	250	0	0	0	0
TOTAL	DARE	250	0	0	0	0
COMMUNITY DEVELOPMENT						
112000	413000 HOTEL TAX	376,352	384,477	405,471	452,500	475,000
112000	480000 MISCELLANEOUS	25,647	26,673	29,740	28,000	28,000
112000	482000 CONTRIBUTIONS	5,000	15,118	5,000	9,500	0
TOTAL	COMMUNITY DEVELOPMENT	406,998	426,267	440,211	490,000	503,000
COMMUNITY ENVIRONMENT						
113000	425000 STATE GRANTS	680	0	0	0	0
113000	425100 MISCELLANEOUS GRANTS	0	0	0	0	0
113000	449001 STREET TREES	36,162	64,590	63,420	5,000	40,000
113000	449002 LANDSCAPE INSPECTION FEES	7,625	5,803	6,200	10,430	5,000
113000	473000 OTHER FINES AND FEES	0	0	0	0	0
113000	480000 MISCELLANEOUS	0	0	0	0	0
113000	484000 RECYCLING	0	0	0	0	0
TOTAL	COMMUNITY ENVIRONMENT	44,467	70,393	69,620	15,430	45,000
LAW ENFORCEMENT ASSISTANCE						
114000	425150 OHIO ATTORNEY GENERAL REIMBURS	4,880	13,420	0	0	0
TOTAL	LAW ENFORCEMENT ASSIST	4,880	13,420	0	0	0
ENFORCEMENT & EDUCATION						
115000	470000 FORFEITURES	1,372	1,853	2,575	2,000	1,000
TOTAL	ENFORCEMENT & EDUCATIO	1,372	1,853	2,575	2,000	1,000



2020 Budget

REVENUE ESTIMATES

	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate
COURT COMPUTERIZATION					
120000 472400 COURT COMPUTER FEES	19,963	20,943	19,147	19,000	19,000
TOTAL COURT COMPUTERIZATION	19,963	20,943	19,147	19,000	19,000
BIG SPLASH					
125000 433500 MEMBERSHIPS	89,649	93,810	108,931	93,003	100,000
125000 433510 DAILY PASSES	85,573	87,355	96,432	95,785	95,000
125000 433520 LESSONS	9,075	10,305	9,385	9,860	10,000
125000 433590 MISCELLANEOUS SWIMMING	46	0	23	8	0
125000 480000 MISCELLANEOUS	4,730	2,310	3,250	2,810	2,500
125000 481000 RENTALS	1,465	1,920	870	0	1,000
125000 483100 CONCESSIONS	4,000	2,400	4,000	4,000	2,500
125000 492000 SALE OF FIXED ASSETS	0	0	0	0	0
125000 493000 TRANSFER IN	100,000	100,000	100,000	100,000	100,000
TOTAL BIG SPLASH	294,538	298,100	322,891	305,466	311,000
PARKS DONATION					
135000 482000 CONTRIBUTIONS	0	0	540	1,000	0
135000 482010 SCHOLARSHIPS	770	3,950	79	500	0
135000 482030 TREE-CONTRIBUTIONS	1,450	900	3,750	900	1,000
TOTAL PARKS DONATION	2,220	4,850	4,369	2,400	1,000
ROCKFORD TIF					
136000 411100 GENERAL PROPERTY TAXES	257,339	433,130	475,932	530,046	546,661
136000 423100 ROLLBACKS	36,319	46,710	56,237	66,487	67,093
TOTAL ROCKFORD TIF	293,658	479,841	532,169	596,533	613,754
DEBT SERVICE					
201000 411100 GENERAL PROPERTY TAXES	606,170	781,176	888,440	879,138	889,000
201000 423100 ROLLBACKS	73,200	91,513	101,234	101,809	103,000
201000 489000 OTHER MISCELLANEOUS	348,209	344,893	300,000	524,906	800,000
201000 491110 DEBT PROCEEDS - G.O. UNVOTED	0	2,500	69,550	12,015,730	0
201000 491200 SPECIAL ASSESSMENTS	113,178	92,969	102,963	102,578	110,000
TOTAL DEBT SERVICE	1,140,756	1,313,051	1,462,187	13,624,161	1,902,000
BUCKEYE CENTER TIF					
202000 411100 GENERAL PROPERTY TAXES	2,847,003	2,919,572	3,121,446	3,136,720	3,200,000
202000 451000 INVESTMENT INTEREST	19,402	1,546	0	0	0
202000 491110 DEBT PROCEEDS	13,227,938	0	0	0	0
TOTAL BUCKEYE CENTER TIF	16,094,343	2,921,117	3,121,446	3,136,720	3,200,000
PINNACLE TIF					
203000 411100 GENERAL PROPERTY TAXES	2,601,725	2,837,131	3,252,087	3,384,768	3,300,000
203000 423100 ROLLBACKS	350,445	395,236	436,684	453,538	450,000
203000 491110 DEBT PROCEEDS	6,865,000	7	0	0	0
TOTAL PINNACLE TIF	9,817,170	3,232,374	3,688,772	3,838,306	3,750,000



2020 Budget

REVENUE ESTIMATES

		2016	2017	2018	2019	2020
		Actual	Actual	Actual	Estimate	Estimate
SR 665/I-71 TIF						
204000	411100 GENERAL PROPERTY TAXES	623,850	362,895	503,451	750,000	525,000
204000	493000 TRANSFER	133,238	0	0	0	0
TOTAL	SR 665/I-71 TIF	757,088	362,895	503,451	750,000	525,000
LUMBERYARD TIF						
205000	489000 OTHER MISCELLANEOUS	2,702	335,500	335,500	309,831	335,500
205000	491160 DEBT PROCEEDS	0	0	0	0	0
205000	411100 GENERAL PROPERTY TAXES	0	0	0	25,669	0
TOTAL	LUMBERYARD TIF	2,702	335,500	335,500	335,500	335,500
CAPITAL IMPROVEMENTS						
305000	428000 OPWC GRANT	514,731	1,625,355	381,539	23,020	0
305000	428010 OPWC LOAN	0	0	702,000	0	0
305000	482000 CONTRIBUTIONS	271,951	8,342	11,000	505,000	0
305000	489000 OTHER MISCELLANEOUS	1,024,290	2,523,105	114,894	0	0
305000	491110 DEBT PROCEEDS	2,350,610	0	5,978,750	2,400,000	0
305000	493000 TRANSFER IN	13,698,956	7,118,819	3,752,693	4,369,805	3,500,000
TOTAL	CAPITAL IMPROVEMENTS	17,860,538	11,275,620	10,940,876	7,297,825	3,500,000
RECREATION DEVELOPMENT						
306000	425100 MISCELLANEOUS GRANTS	0	0	0	0	0
306000	430300 RECREATION DEVELOPMENT FEE	198,361	115,292	129,600	28,168	115,000
306000	480000 MISCELLANEOUS	5,693	7,118	0	0	0
306000	493000 TRANSFER IN	0	0	0	0	0
TOTAL	RECREATION DEVELOPMENT	204,053	122,410	129,600	28,168	115,000
WORKERS COMPENSATION FUND						
401000	439000 OTHER CHARGES FOR SERVICES	250,000	250,000	250,000	250,000	250,000
401000	480000 MISCELLANEOUS	0	0	0	0	0
401000	493000 TRANSFER IN	0	0	0	0	0
TOTAL	WORKERS COMPENSATION FUND	250,000	250,000	250,000	250,000	250,000
WATER FUND						
501000	428030 FCIB LOAN	0	319,342	0	0	0
501000	435200 SURCHARGE	436,689	401,493	446,826	400,000	400,000
501000	435300 WATER TAP FEES	0	0	0	0	0
501000	442070 WATER SERVICE	178,212	153,100	123,422	125,000	125,000
501000	460000 ASSESSMENT	0	0	166,026	0	0
TOTAL	WATER FUND	614,902	873,935	736,273	525,000	525,000
SANITARY SEWER						
502000	428030 FCIB LOAN	0	592,321	0	0	0
502000	436200 SURCHARGE	515,154	483,817	543,554	500,000	500,000
502000	436300 SEWER TAP FEES	0	0	0	0	0
502000	460000 ASSESSMENT	0	0	308,333	0	0
502000	492000 SALE OF FIXED ASSETS	0	0	0	0	0
502000	493000 TRANSFER IN	0	0	0	0	0
502000	496110 SEWER SERVICE	676,481	582,291	460,425	360,000	400,000
TOTAL	SANITARY SEWER	1,191,635	1,658,429	1,312,313	860,000	900,000



2020 Budget

REVENUE ESTIMATES

	2016 Actual	2017 Actual	2018 Actual	2019 Estimate	2020 Estimate
DEPOSIT TRUST					
601000 448000 DEPOSITS	1,981,498	1,709,520	1,326,348	1,300,000	1,300,000
TOTAL DEPOSIT TRUST	1,981,498	1,709,520	1,326,348	1,300,000	1,300,000
SECTION 125 CAF PLAN					
607000 480000 MISCELLANEOUS	0	0	0	0	0
607000 482000 CONTRIBUTIONS	5,000	0	0	0	0
TOTAL SECTION 125 CAF PLAN	5,000	0	0	0	0
CONVENTION BUREAU					
609000 413000 HOTEL TAX	376,352	384,477	405,471	452,500	475,000
TOTAL CONVENTION BUREAU	376,352	384,477	405,471	452,500	475,000
SCIOTO TOWNSHIP					
620000 412300 INCOME TAXES WITHHOLDING	1,100,897	1,223,362	1,238,165	1,300,000	1,300,000
TOTAL SCIOTO TOWNSHIP	1,100,897	1,223,362	1,238,165	1,300,000	1,300,000
Grand Total	86,870,693	70,445,215	65,470,687	74,076,873	58,746,082



CITY COUNCIL

Description of Department

Grove City Council is comprised of five (5) elected members, one member from each of the four (4) Wards and one member At-Large. Ward council members serve a four-year term and the At-Large member serves a two-year term. Council elects a president from its members. The President assigns fellow members to Committee Chairs in the following areas: Safety, Service, Lands & Zoning, and Finance. This body also elects a full-time Clerk of Council to administer the day-to-day operations of the office. Duties of Council include: enacting legislation, appropriating funds, establishing administrative departments, agencies, boards and commissions and defining their duties; approving development plans, plats, rezoning, and annexations; and adopting the city budget. Council meets on the first and third Monday of each month at 7 p.m. Agendas for all Council Meetings are posted in City Hall and on the web site. Public attendance is invited and encouraged at all Council Meetings.

Summary of Employees

Type	2016	2017	2018	2019	2020
Full Time Employees	1	1	1	1	1
Part Time Employees	3	2	2	2	2
Elected Officials	5	5	5	5	5
Total	9	8	8	8	8

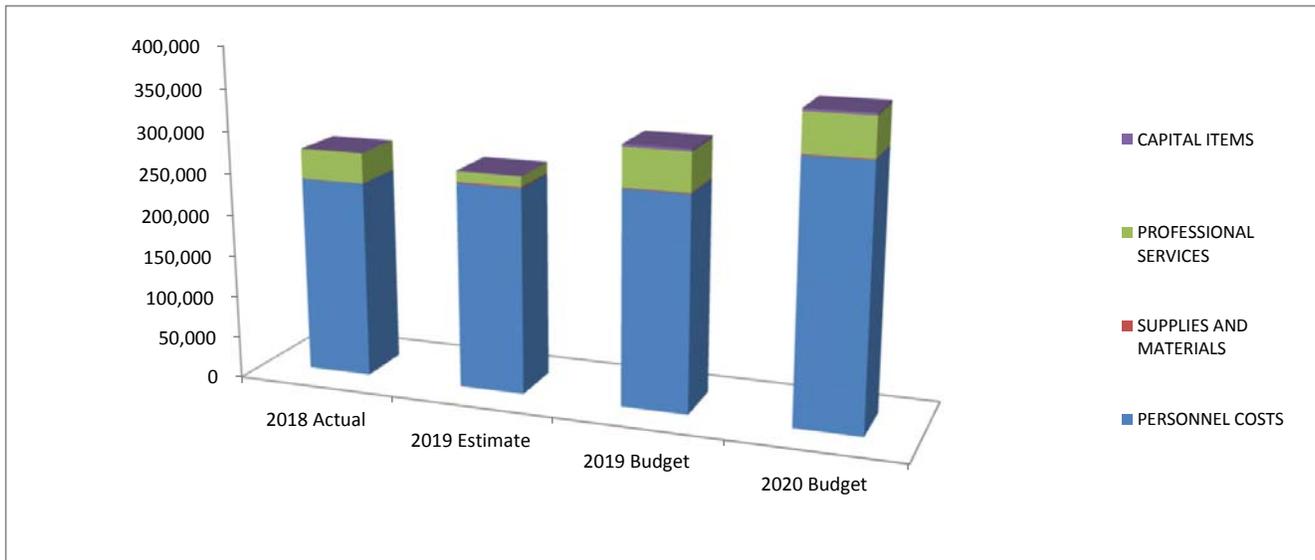
2020 Budget Details

Personnel Costs have increased \$52,641 due to increased Council salaries, annual increases, and 27th pay.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	236,332	246,932	256,576	309,217	52,641
SUPPLIES AND MATERIALS	438	1,368	1,100	1,100	0
PROFESSIONAL SERVICES	36,287	12,624	46,350	46,350	0
CAPITAL ITEMS	0	613	3,000	3,000	0
Total	273,058	261,537	307,026	359,667	52,641

PERSONNEL COSTS PERCENT CHANGE 20.52%
 TOTAL DEPARTMENT PERCENT CHANGE 17.15%





2020 Budget

CITY COUNCIL		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100010	512000 ELECT OFFICIALS	30,000	45,500	45,500	45,500	55,500
100010	513100 FULL TIME SALARIES	84,379	86,657	89,257	89,257	95,471
100010	513200 PART TIME SALARIES	3,008	5,294	6,243	10,000	12,981
100010	513800 LONGEVITY	1,900	1,900	1,900	1,900	1,900
100010	521100 PENSION - OPERS	16,700	19,509	20,006	20,532	23,220
100010	521300 MEDICARE	1,639	1,824	2,072	2,127	2,405
100010	522000 EMPLOYEE HEALTH INSURANCE	34,335	61,288	67,594	73,100	99,500
100010	522100 INSURANCE CONTRIBUTIONS (ER HSA)	7,867	14,360	14,360	14,160	18,240
100010	531000 SUPPLIES AND MATERIALS	323	438	1,368	1,100	1,100
100010	541000 PROFESSIONAL/TECHNICAL SERVICE	3,902	34,026	6,440	39,700	39,700
100010	543000 TRAVEL AND MEETINGS	2,188	1,272	4,954	5,500	5,500
100010	544100 TELEPHONE	773	789	965	900	900
100010	551100 MEMBERSHIPS	200	200	265	250	250
100010	574000 EQUIPMENT	428	0	613	3,000	3,000
TOTAL CITY COUNCIL		187,643	273,058	261,537	307,026	359,667



2020 Budget CITY COUNCIL - BUDGET DETAIL

	2019 Budget	2020 Budget
100010 531000 SUPPLIES AND MATERIALS		
Office supplies	900	900
Copier supplies	100	100
Computer supplies	100	100
	1,100	1,100
100010 541000 PROFESSIONAL/TECHNICAL SERVICE		
Microfishing	300	300
Art Concern - permanent collection	2,500	2,500
Permanent collection	30,000	30,000
Legal services	1,500	1,500
Copier repair	600	600
Recodification	4,000	4,000
Document archive	800	800
	39,700	39,700
100010 543000 TRAVEL AND MEETINGS		
Mileage	500	500
Chamber of Commerce functions	1,000	1,000
Three conferences	3,000	3,000
Councilmatic activities	1,000	1,000
	5,500	5,500
100010 574000 EQUIPMENT		
Miscellaneous office equipment	3,000	3,000
	3,000	3,000

THIS PAGE INTENTIONALLY LEFT BLANK



ADMINISTRATION

Description of Department

The Department of Administration coordinates, supervises and directs, subject to the authority of the Mayor, and in conformity with the Grove City Charter, the ordinances of the City and State and national laws; all the administrative and operational activities of the City except those expressly assigned to other agencies by the Charter. Among other duties shall: Prepare the budget estimates and the appropriation ordinance annually and submit them to the Mayor for transmittal to the Council. Prepare and submit annually a complete public report on the finances of the City and on the administrative activities of each department, board and commission for the preceding year. Provides human resource and personnel management with the right and duty of appointment, suspension and discharge of all City employees consistent with the Charter provisions, civil service law, subsequent ordinances and resolutions supplementing, amending or abridging this authority. Acts as the Purchasing Agent with all rights and responsibilities of such office that are not inconsistent with the provisions of the City Charter.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	3	3	3	3	3
Part Time Employees	0	0	0	0	0
Elected Officials	1	1	1	1	1
Total Employees	4	4	4	4	4

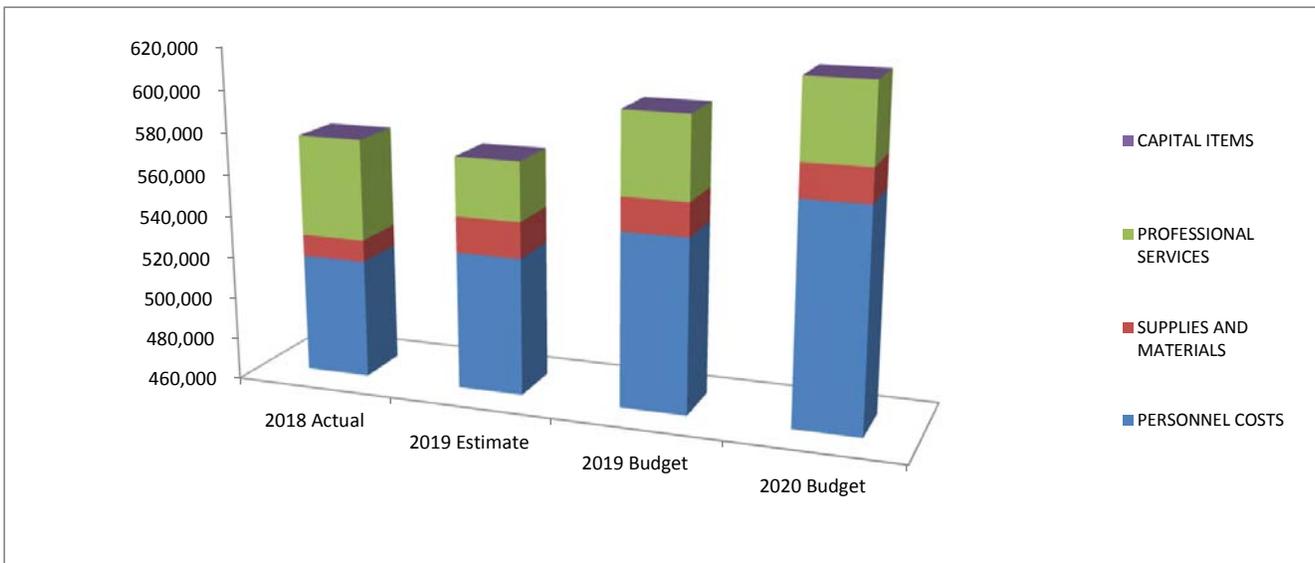
2020 Budget Details

Personnel Costs have increased \$21,645 due to annual increases and 27th pay.
Professional Services costs have decreased \$2,255 due to lower travel and meeting expenses .

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	517,075	526,012	543,306	564,951	21,645
SUPPLIES AND MATERIALS	10,411	17,369	16,077	16,077	0
PROFESSIONAL SERVICES	48,503	28,290	39,375	37,120	(2,255)
CAPITAL ITEMS	0	0	0	0	0
	575,989	571,671	598,758	618,148	19,390

PERSONNEL COSTS PERCENT CHANGE 3.98%
 TOTAL DEPARTMENT PERCENT CHANGE 3.24%





2020 Budget

ADMINISTRATION		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100030	512000 ELECT OFFICIALS	30,000	40,000	40,000	40,000	40,000
100030	513100 FULL TIME SALARIES	317,361	328,304	340,571	338,939	366,144
100030	513400 OVER-TIME	0	0	0	0	0
100030	513800 LONGEVITY	3,950	3,950	3,950	4,175	4,175
100010	521100 PENSION - OPERS	49,184	52,115	53,833	53,636	57,445
100010	521300 MEDICARE	4,969	5,195	5,576	5,556	5,947
100030	522000 EMPLOYEE HEALTH INSURANCE	75,299	75,111	67,346	85,000	77,000
100030	522100 INSURANCE CONTRIBUTIONS (ER HSA)	8,400	12,400	14,737	16,000	14,240
100030	531000 SUPPLIES AND MATERIALS	7,452	3,634	10,948	7,500	7,500
100030	534000 PUBLICATIONS	5,146	6,777	6,421	8,577	8,577
100030	541000 PROFESSIONAL/TECHNICAL SERVICE	5,790	32,137	17,290	20,000	20,000
100030	543000 TRAVEL AND MEETINGS	12,241	11,326	10,850	14,655	12,400
100030	551100 MEMBERSHIPS	4,620	5,040	150	4,720	4,720
TOTAL ADMINISTRATION		524,411	575,989	571,671	598,758	618,148



2020 Budget ADMINISTRATION - BUDGET DETAIL

	2019 Budget	2020 Budget
100030 531000 SUPPLIES AND MATERIALS		
Office supplies	7,500	7,500
	7,500	7,500
100030 534000 PUBLICATIONS		
Ohio City/County Mgmt Association	200	200
ARMA International	200	200
National League of Cities	1,900	1,900
Ohio Municipal League	3,777	3,777
ICMA	1,000	1,000
Various subscriptions	1,500	1,500
	8,577	8,577
100030 541000 PROFESSIONAL/TECHNICAL SERVICE		
Disaster training exercises	10,000	10,000
Leadership development and training	10,000	10,000
	20,000	20,000
100030 543000 TRAVEL AND MEETINGS		
Conferences	8,000	6,000
Staff mileage/expense reimbursements	4,655	4,400
Chamber of Commerce functions	1,000	1,000
MORPC State of the Region luncheon	1,000	1,000
	14,655	12,400
100030 551100 MEMBERSHIPS		
Grove City Chamber of Commerce	120	120
Ohio Mayors Alliance	4,600	4,600
	4,720	4,720

THIS PAGE INTENTIONALLY LEFT BLANK



FINANCE

Description of Department

The Department of Finance is responsible for the preparation of the City's comprehensive annual financial report (CAFR); responsible for maintenance of the computerized accounting and payroll systems; prepares revenue estimates, capital and operating budgets, evaluates current functions and operations, and makes appropriate adjustments; responsible for cash management, investment and debt management functions; coordinates with the Regional Income Tax Agency (RITA) in the collections of taxes; responsible for all fees collected for or on behalf of other agencies and all account receivables; prepares policy recommendations for the Mayor and City Council and assures compliance with all applicable statutory and regulatory requirements and professional standards governing the field. Conducts internal audits upon the request of the Council; assists the Administrator in the preparation and submission of appropriation measures, estimates, budgets, capital programs, and other financial matters; provides full and complete information concerning the financial affairs and status of the City as requested by the Administrator, the Mayor, or Council; provides full and complete information and assistance concerning the finances or accounting systems or records of any office, department, division, bureau, board, or commission of the Municipality as requested by the Administrator.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	4	4	4	4	4
Part Time Employees	0	0	0	0	0
Total Employees	4	4	4	4	4

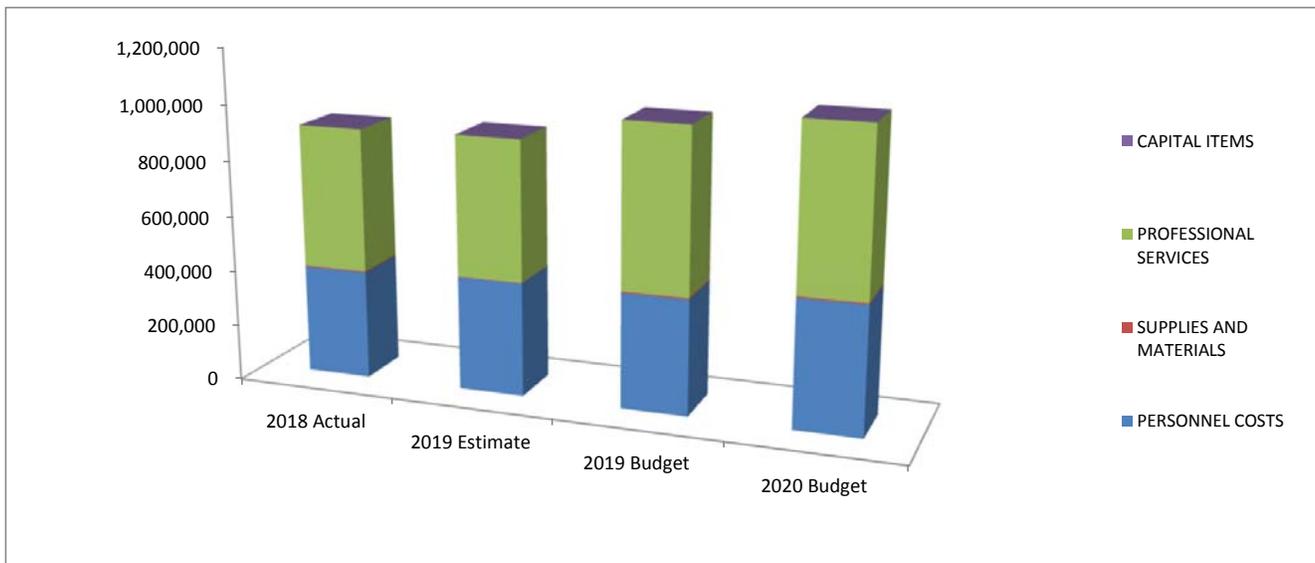
2020 Budget Details

Personnel Costs have increased \$44,871 due to annual increased, 27th pay, and an employee change in insurance coverage.
Professional Services costs have increased \$1,000.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	392,122	411,256	415,630	460,501	44,871
SUPPLIES AND MATERIALS	4,125	1,863	4,800	4,800	0
PROFESSIONAL SERVICES	514,676	504,246	587,410	588,410	1,000
CAPITAL ITEMS	0	0	0	0	0
	910,923	917,365	1,007,840	1,053,711	45,871

PERSONNEL COSTS PERCENT CHANGE 10.80%
 TOTAL DEPARTMENT PERCENT CHANGE 4.55%





2020 Budget

FINANCE		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100040	513100 FULL TIME SALARIES	294,306	298,614	313,087	312,974	336,824
100040	513400 OVER-TIME	0	189	0	0	1,500
100040	513800 LONGEVITY	3,700	3,700	3,950	3,950	4,300
100040	521100 PENSION - OPERS	41,720	42,352	44,385	44,370	47,968
100040	521300 MEDICARE	4,215	4,294	4,597	4,596	4,969
100040	522000 EMPLOYEE HEALTH INSURANCE	43,109	34,653	36,617	41,420	54,700
100040	522100 INSURANCE CONTRIBUTIONS (ER HSA)	10,280	8,320	8,620	8,320	10,240
100040	531000 SUPPLIES AND MATERIALS	3,564	4,125	1,863	4,800	4,800
100040	541000 PROFESSIONAL/TECHNICAL SERVICE	92,128	129,961	119,702	97,135	97,135
100040	541100 INCOME TAX COLLECTION	387,683	382,810	382,912	485,000	485,000
100040	543000 TRAVEL AND MEETINGS	5,400	1,610	1,312	4,300	5,300
100040	551100 MEMBERSHIPS	1,320	295	320	975	975
TOTAL FINANCE		887,426	910,923	917,365	1,007,840	1,053,711



2020 Budget FINANCE - BUDGET DETAIL

	2019 Budget	2020 Budget
100040 531000 SUPPLIES AND MATERIALS		
Tyler forms - payroll, AP	1,000	1,000
Tax forms	1,000	1,000
Office supplies - ink, toner, etc	2,800	2,800
	4,800	4,800
100040 541000 PROFESSIONAL/TECHNICAL SERVICE		
GAAP agreement	30,000	30,000
CAFR program	800	800
Records management services	2,000	2,000
BizHub maintenance	2,000	2,000
State audit compliance contract	35,000	35,000
Bank charges	15,000	15,000
Utility audit	1,035	1,035
Continuing disclosure	4,000	4,000
Tyler citizen transparency	5,000	5,000
Bureau of Motor Vehicles audit	2,300	2,300
	97,135	97,135
100040 541100 INCOME TAX COLLECTION		
Regional Income Tax Agency	485,000	485,000
	485,000	485,000
100040 543000 TRAVEL AND MEETINGS		
Conferences	4,000	4,000
Ohio GFOA	0	1,000
Mileage	300	300
	4,300	5,300
100040 551100 MEMBERSHIPS		
G.O.A.T.A.	25	25
Metropolitan Educational Council	500	500
GFOA	450	450
	975	975

THIS PAGE INTENTIONALLY LEFT BLANK



LAW

Description of Department

The purpose of the Law Department is to advise the City on all matters pertaining to law, and serve as counselor to the City Council and City Administrator on a wide variety of issues. The Director prepares or reviews documents pertaining to real property issues, including the acquisition or lease of real estate as well as easements and other property rights. The Director also prepares, or causes to be prepared, ordinances, resolutions and contracts to be made or entered into by the City, and approves the form of such instruments. The Director prosecutes violators of ordinances of the City and represents, or directs the performance of outside counsel in, all legal actions taken by or filed against the City. The Director of Law provides opinions on any legal question or issue affecting the City government as submitted by City Council or the City Administrator. The Director of Law also performs, or monitors the performance of, legal services related to public improvements. The Director is involved in the activities of the City in furtherance of economic development programs and initiatives. The Director attends all meetings of the City Council.

2020 Budget Details

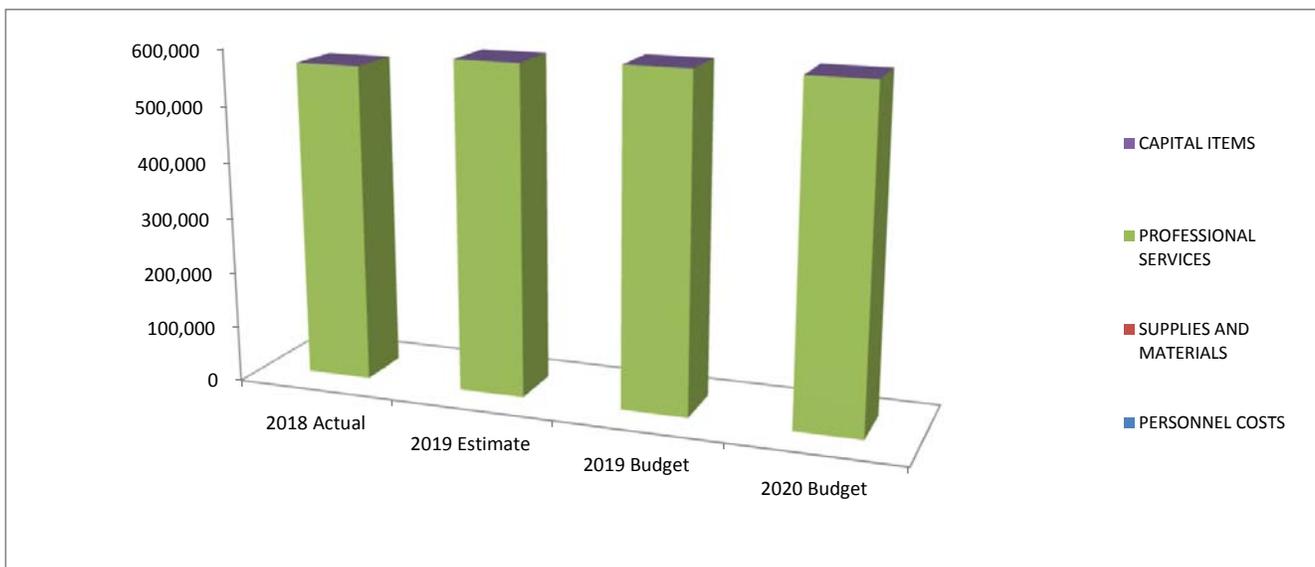
Professional Services costs have not increased.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	0	0	0	0	0
SUPPLIES AND MATERIALS	0	0	0	0	0
PROFESSIONAL SERVICES	567,971	590,000	597,000	597,000	0
CAPITAL ITEMS	0	0	0	0	0
	567,971	590,000	597,000	597,000	0

TOTAL DEPARTMENT PERCENT CHANGE

0.00%





2020 Budget

LAW	2017 Actual	2018 Actual	2019 Estimate	2019 Budget	2020 Budget
100050 541200 LEGAL	560,533	567,971	590,000	597,000	597,000
TOTAL LAW	560,533	567,971	590,000	597,000	597,000



2020 Budget LAW - BUDGET DETAIL

	2019 Budget	2020 Budget
100050 541200 LEGAL		
Contracted City Attorney	300,000	300,000
Domestic violence advocacy services	25,000	25,000
Public defender	100,000	100,000
Other legal counsel	20,000	20,000
Labor	20,000	20,000
Mayor's Court prosecutor contract	52,000	52,000
Municipal Court prosecutor contract	80,000	80,000
	<u>597,000</u>	<u>597,000</u>

THIS PAGE INTENTIONALLY LEFT BLANK



POLICE

Description of Department

The Division of Police operates within the Public Safety Department. The division is responsible for enforcing the laws and ordinances of the City under the authority of the Ohio Revised Code and the City Charter. Engages in or directs patrol, investigative, and other law enforcement activities such as protecting citizens and their property, responding to requests for assistance, administering first aid, conducting searches, arresting suspects; administers the Grove City Police Holding Facility; provides law enforcement leadership through monitoring the status of investigations, coordinating enforcement activities, analyzing statistics and patterns, and developing crime prevention strategies. Establishes and maintains partnerships with external agencies (e.g., Jackson Township, County Sheriff and EMA, Federal, State and local law enforcement partners.)

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	67	69	69	69	69
Part Time Employees	8	10	10	10	10
Total Employees	75	79	79	79	79

2020 Budget Details

Personnel Costs have increased \$827,297 due to projected annual contract increases, retro pay from 2019, and 27th pay.

Supplies and Materials costs have increased \$1,000.

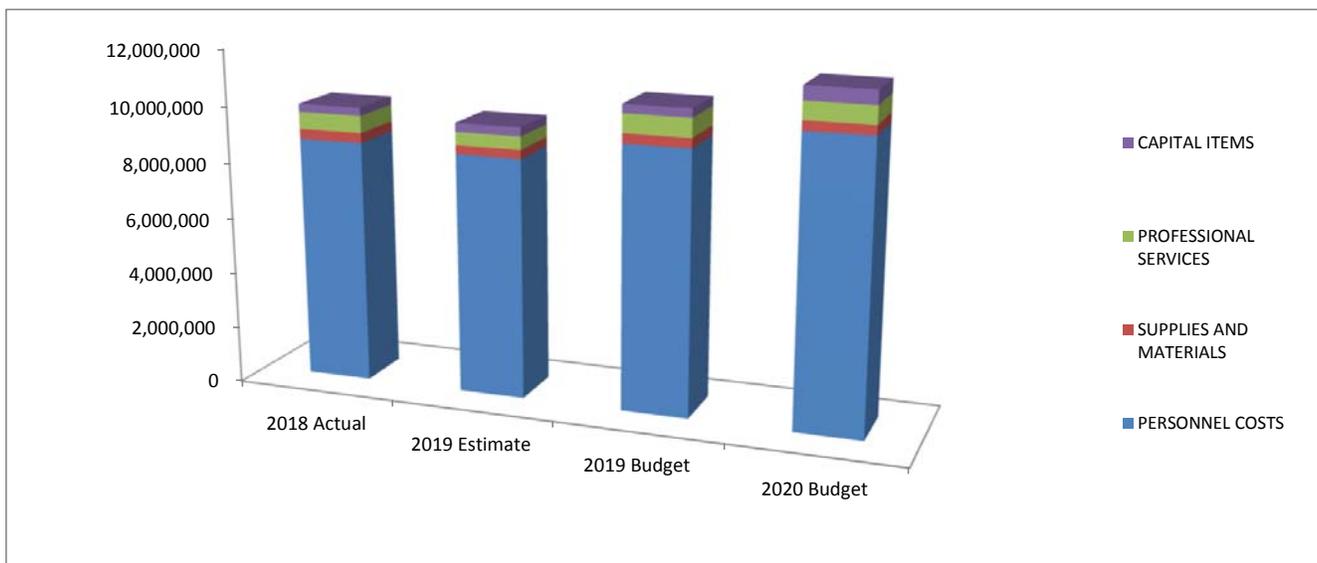
Professional Services costs have decreased \$43,500 due to a reduction of \$118,500 for prisoner boarding and an increase of \$75,000 due to relocation of training costs from personnel costs.

Capital Items have increased \$181,000 due to addition of K-9 equipment, furniture needs, and replacement of vehicle costs.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	8,668,950	8,538,894	9,333,684	10,160,981	827,297
SUPPLIES AND MATERIALS	356,279	318,260	342,600	343,600	1,000
PROFESSIONAL SERVICES	607,701	458,141	670,900	627,400	(43,500)
CAPITAL ITEMS	288,868	315,042	312,500	493,500	181,000
	9,921,798	9,630,337	10,659,684	11,625,481	965,797

PERSONNEL COSTS PERCENT CHANGE	8.86%
TOTAL DEPARTMENT PERCENT CHANGE	9.06%





2020 Budget

POLICE		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100070	513100 FULL TIME SALARIES	6,253,480	6,379,402	6,135,128	6,776,497	7,487,874
100070	513200 PART TIME SALARIES	160,675	180,186	231,044	201,000	244,039
100070	513400 OVER-TIME	394,205	417,585	369,136	395,000	442,177
100070	513800 LONGEVITY	85,125	82,892	83,675	83,675	83,800
100070	521100 PENSION - OPERS	54,524	62,370	74,937	79,879	77,371
100070	521300 MEDICARE	98,444	99,648	98,875	109,623	121,480
100070	522000 EMPLOYEE HEALTH INSURANCE	1,025,747	1,001,003	1,102,992	1,248,070	1,290,100
100070	522100 INSURANCE CONTRIBUTIONS (ER HSA)	236,321	248,960	240,020	235,440	232,640
100070	522200 LEGAL INSURANCE	10,209	10,074	10,499	10,500	11,500
100070	529100 TUITION	78,134	81,561	108,031	90,000	50,000
100070	529200 CLOTHING	75,508	105,270	84,557	104,000	120,000
100070	531000 SUPPLIES AND MATERIALS	30,564	26,510	30,234	28,000	28,000
100070	531200 AMMUNITIONS SUPPLIES	63,039	102,138	62,072	69,000	69,000
100070	531300 LAB SUPPLIES	23,682	23,390	11,220	25,100	25,100
100070	531900 OTHER GENERAL SUPPLIES	34,112	25,851	24,772	31,000	31,000
100070	532000 FACILITY SUPPLIES	9,751	10,904	3,564	12,000	12,000
100070	532900 OTHER SUPPLIES	35,109	32,901	42,008	28,000	28,000
100070	533200 FUEL	88,740	95,399	108,728	100,000	100,000
100070	534000 PUBLICATIONS	16,324	17,446	13,247	17,500	17,500
100070	535000 SMALL TOOLS AND EQUIPMENT	30,387	17,819	18,322	28,000	28,000
100070	539000 OTHER SUPPLIES	4,115	3,922	4,093	4,000	5,000
100070	541000 PROFESSIONAL/TECHNICAL SERVICE	43,941	72,637	68,236	61,200	61,200
100070	541500 TRAINING AND EDUCATION	0	0	0	0	75,000
100070	542200 FACILITY MAINTENANCE	45,416	100,202	41,069	72,800	72,800
100070	542300 RENTAL AND LEASES	58,232	58,232	58,226	60,000	60,000
100070	543000 TRAVEL AND MEETINGS	15,801	7,993	11,658	16,000	16,000
100070	544100 TELEPHONE	14,673	15,093	19,592	21,400	21,400
100070	544200 POSTAGE	3,523	3,426	3,212	3,500	3,500
100070	549100 BOARDING OF PRISONERS	384,444	347,119	252,648	429,000	310,500
100070	559000 OTHER OPERATING CHARGES	5,000	3,000	3,500	7,000	7,000
100070	573000 BUILDINGS	6,117	23,874	1,108	8,000	8,000
100070	574000 EQUIPMENT	40,585	85,574	50,449	70,500	145,500
100070	575000 FURNITURE AND FIXTURES	0	0	16,017	0	50,000
100070	576000 VEHICLES	158,819	179,420	247,468	234,000	290,000
TOTAL POLICE		9,584,746	9,921,798	9,630,337	10,659,684	11,625,481



2020 Budget POLICE - BUDGET DETAIL

		2019 Budget	2020 Budget
100070	529100 TUITION		
	In-service training	60,000	0
	Tuition reimbursement	30,000	50,000
		<u>90,000</u>	<u>50,000</u>
100070	531000 SUPPLIES AND MATERIALS		
	Administration supplies	8,500	8,500
	Patrol supplies and forms	15,000	15,000
	Paper	4,500	4,500
		<u>28,000</u>	<u>28,000</u>
100070	531200 AMMUNITIONS SUPPLIES		
	Certification ammunition	20,000	20,000
	Weapon addition & replacement	20,000	20,000
	Tactical equipment	20,000	20,000
	Range rent	6,500	6,500
	Service ammunition	0	0
	Weapons maintenance	2,500	2,500
		<u>69,000</u>	<u>69,000</u>
100070	531300 LAB SUPPLIES		
	CPD/BCI analysis	7,600	7,600
	ODH alcohol/drug analysis	6,500	6,500
	Crime scene assistance	2,500	2,500
	Impound towing	1,500	1,500
	Crime scene supplies	2,500	2,500
	Investigation equipment	4,500	4,500
		<u>25,100</u>	<u>25,100</u>
100070	531900 OTHER GENERAL SUPPLIES		
	Crime prevention and education materials	20,000	20,000
	Safety town	6,000	6,000
	Police Academy / Citizens Watch	5,000	5,000
		<u>31,000</u>	<u>31,000</u>
100070	532000 FACILITY SUPPLIES		
	Safety Building maintenance supplies	12,000	12,000
		<u>12,000</u>	<u>12,000</u>
100070	532900 OTHER SUPPLIES		
	Uniform & vest replacement	10,000	10,000
	Uniforms for new hires and reserves	18,000	18,000
		<u>28,000</u>	<u>28,000</u>
100070	534000 PUBLICATIONS		
	Columbus Credit Bureau	500	500
	Training bulletins	2,500	2,500
	IACP training keys	500	500
	International Chiefs of Police	1,400	1,400
	Ohio Chief's of Police	900	900
	LEADS Online	5,000	5,000
	Trans Union	3,500	3,500
	Legal notices	1,200	1,200
	Other publications	2,000	2,000
		<u>17,500</u>	<u>17,500</u>



2020 Budget POLICE - BUDGET DETAIL

		2019 Budget	2020 Budget
100070	535000 SMALL TOOLS AND EQUIPMENT		
	Equipment for cruisers	20,000	20,000
	Patrol equipment	8,000	8,000
		<u>28,000</u>	<u>28,000</u>
100070	539000 OTHER SUPPLIES		
	Employee wellness and recognition	4,000	5,000
		<u>4,000</u>	<u>5,000</u>
100070	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Medical billing review	1,000	1,000
	Power DMS	4,000	4,000
	Cop Logic annual fees	7,000	7,000
	Right Stuff annual fees	11,000	11,000
	K-9 professional fees	5,000	5,000
	Grove City Community Club donation to Max Cellebrite	2,000	2,000
	CALEA accreditation	4,500	4,500
	E-citation annual fees	10,000	10,000
	Traffic control device maintenance/calibration	6,000	6,000
	GPS tracker subscription	1,200	1,200
	Juvenile diversion program	5,000	5,000
		<u>61,200</u>	<u>61,200</u>
100070	542200 FACILITY MAINTENANCE		
	Postage machine contract	3,200	3,200
	Copier maintenance contract	15,500	15,500
	Building painting contract	15,000	15,000
	Elevator maintenance contract	5,600	5,600
	HVAC maintenance contract	14,000	14,000
	Pest control contract	2,500	2,500
	General building maintenance	17,000	17,000
		<u>72,800</u>	<u>72,800</u>
100070	542300 RENTAL AND LEASES		
	Police storage/lease	60,000	60,000
		<u>60,000</u>	<u>60,000</u>
100070	543000 TRAVEL AND MEETINGS		
	Conference travel	15,000	15,000
	Professional development and training	1,000	1,000
	CALEA required travel (every third year)	0	0
		<u>16,000</u>	<u>16,000</u>
100070	559000 OTHER OPERATING CHARGES		
	Police evidence fund	7,000	7,000
		<u>7,000</u>	<u>7,000</u>
100070	573000 BUILDINGS		
	Landscape Safety Building		
	Floor maintenance	8,000	8,000
		<u>8,000</u>	<u>8,000</u>
100070	574000 EQUIPMENT		
	Traffic enforcement equipment	30,000	30,000
	Furniture replacement/repair	15,000	15,000
	Replace printer/scanner per schedule	21,000	21,000
	K-9 equipment	4,500	79,500
		<u>70,500</u>	<u>145,500</u>
100070	576000 VEHICLES		
	Five police pursuit vehicles	99,000	190,000
	Replace 1 unmarked cars	100,000	30,000
	Vehicle changeovers	35,000	70,000
		<u>234,000</u>	<u>290,000</u>



COMMUNICATIONS

Description of Department

Answers 911 and non-emergency phone calls. Provides public safety communications for the Division of Police, Jackson, Pleasant and Prairie Townships; operates an 800 MHz radio system for the purpose of communicating with personnel regarding Fire, EMS, and Police incidents; dispatches appropriate personnel to calls for service; operates CAD (computer aided dispatch) computer system; operates state of Ohio L.E.A.D.S. computer to send and receive messages and/or request and receive law enforcement data in accordance with established procedures; receives and transmits calls for support services (e.g., hospital notification, wrecker, utility/maintenance personnel, etc.); collects information regarding crimes, accidents or other emergency situations in progress and relays information to appropriate personnel; receives and screens emergency telephone calls; enters and retrieves information into and from computers; monitors alarms and N.O.A.A. weather alerts. Performs record-keeping functions including preparing and maintaining information of a sensitive or confidential nature; maintains record of communications; logs daily events; maintains emergency business information; performs data entry and processes necessary paperwork related to law enforcement operations. Takes waivers and bonds and issues receipts; provides authorized persons with copies of reports, fees, and issues receipts; provides information to the public.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	15	14	16	16	16
Part Time Employees	0	0	0	0	0
Total Employees	15	14	16	16	16

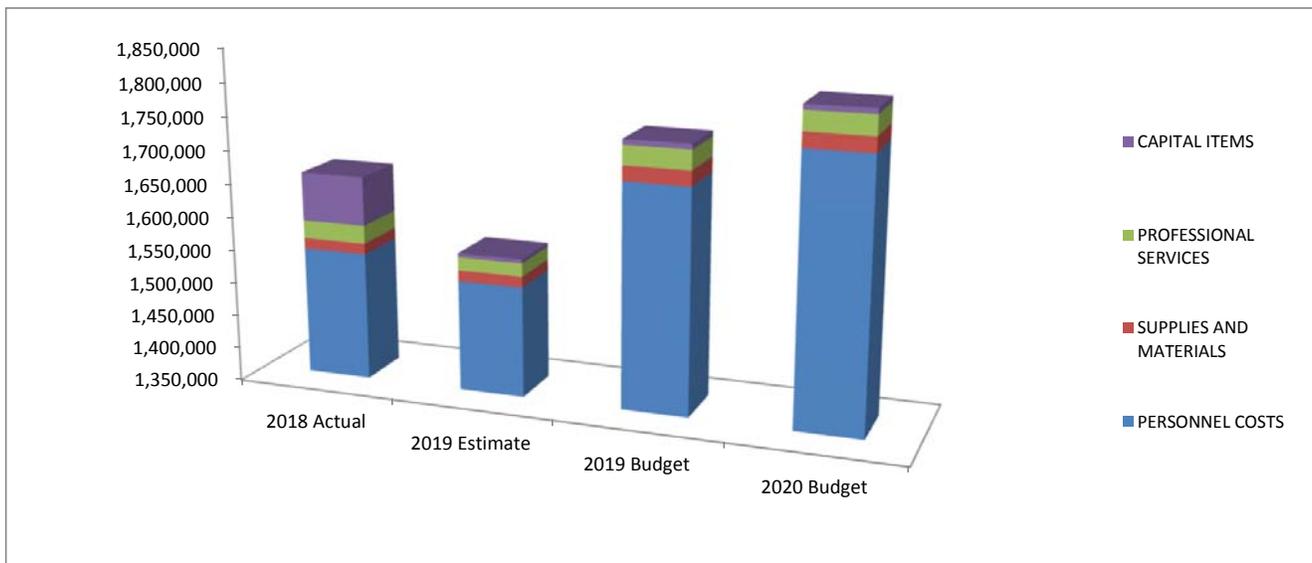
2020 Budget Details

Personnel Costs have increased \$64,401 due to annual increases and 27th pay.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	1,542,413	1,516,173	1,684,308	1,748,709	64,401
SUPPLIES AND MATERIALS	16,351	16,493	22,500	22,500	0
PROFESSIONAL SERVICES	26,963	19,602	29,200	29,200	0
CAPITAL ITEMS	73,128	5,772	8,000	8,000	0
	1,658,854	1,558,040	1,744,008	1,808,409	64,401

PERSONNEL COSTS PERCENT CHANGE	3.82%
TOTAL DEPARTMENT PERCENT CHANGE	3.69%





2020 Budget

COMMUNICATIONS		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100071	513100 FULL TIME SALARIES	885,511	989,682	943,798	1,060,303	1,100,465
100071	513400 OVER-TIME	71,505	95,623	110,000	102,000	119,424
100071	513800 LONGEVITY	15,775	18,150	19,100	19,100	17,550
100071	521100 PENSION - OPERS	136,191	154,286	150,206	165,397	173,242
100071	521300 MEDICARE	13,714	15,484	15,557	17,218	18,088
100071	522000 EMPLOYEE HEALTH INSURANCE	191,113	210,098	206,378	250,680	245,000
100071	522100 INSURANCE CONTRIBUTIONS (ER HSA)	42,280	45,207	44,053	46,160	42,240
100071	522200 LEGAL INSURANCE	2,126	2,370	2,449	2,450	2,700
100071	529100 TUITION	7,724	7,423	14,771	15,000	20,000
100071	529200 CLOTHING	4,641	4,091	9,861	6,000	10,000
100071	531000 SUPPLIES AND MATERIALS	6,985	9,971	9,262	11,500	11,500
100071	534000 PUBLICATIONS	427	899	2,829	3,000	3,000
100071	535000 SMALL TOOLS AND EQUIPMENT	4,565	5,481	4,402	8,000	8,000
100071	541000 PROFESSIONAL/TECHNICAL SERVICE	21,125	26,105	18,052	26,500	26,500
100071	542200 FACILITY MAINTENANCE	1,010	857	1,550	2,700	2,700
100071	574000 EQUIPMENT	13,676	73,128	5,772	8,000	8,000
TOTAL COMMUNICATIONS		1,418,367	1,658,854	1,558,040	1,744,008	1,808,409

Communication Services Revenue

Jackson Township	168,540
Pleasant Township	24,060
Prairie Township	211,995
	404,595



2020 Budget COMMUNICATIONS - BUDGET DETAIL

		2019 Budget	2020 Budget
100071	531000 SUPPLIES AND MATERIALS		
	Communications supplies	7,000	7,000
	Copier supplies	4,500	4,500
		11,500	11,500
100071	534000 PUBLICATIONS		
	EMD, EFD subscriptions	3,000	3,000
		3,000	3,000
100071	535000 SMALL TOOLS AND EQUIPMENT		
	Radio equipment	4,000	4,000
	Portable radio batteries	4,000	4,000
		8,000	8,000
100071	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Records management services	10,000	10,000
	Smart 911 annual fee	7,500	7,500
	Interpretation services	500	500
	Priority Dispatch maintenance	7,500	7,500
	One Call Now service	1,000	1,000
		26,500	26,500
100071	542200 FACILITY MAINTENANCE		
	Copier monthly maintenance	2,700	2,700
		2,700	2,700
100071	574000 EQUIPMENT		
	4th Smart911 license	0	0
	Radio replacement	8,000	8,000
		8,000	8,000

THIS PAGE INTENTIONALLY LEFT BLANK



MAYOR'S COURT

Description of Department

The Mayor's Court files affidavits according to scheduled court cases; numbers each charge and enters them in the Mayor's Court Docket; prepares weekly court docket and distributes docket as required; records final dispositions on concluded court dockets, posts and distributes as required; records dispositions on affidavits showing amount paid, receipt number, date, and file affidavits; records dispositions on Bureau of Motor Vehicles abstracts and sends to that agency; forwards all case information to the proper court when a Jury Demand or Court of Record hearing is requested from cases scheduled in Mayor's Court; maintains copies on file; informs parties of what to bring to court; ensures all records and documents are current, accurate and complete; solicits information from prosecutors and police as necessary; issues warning letters for failure to appear in court, or for delinquent payments; issues warrants for Failure to Appear in court and other writs; prepares and submits reports to the Supreme Court of Ohio; develops policy and procedures. The court also takes fines and payments as required; deposits all monies in Mayor's Court account; maintains monthly account balance; issues required checks to the Finance Director and Ohio State Treasurer; types a monthly Mayor's Report to Council concerning court fines and waivers; maintains records on persons paying fines on extended time plan, and sets appointments for Community Service/Community Control sanctions.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	3	3	3	3	3
Part Time Employees	1	1	1	1	2
Total Employees	4	4	4	4	5

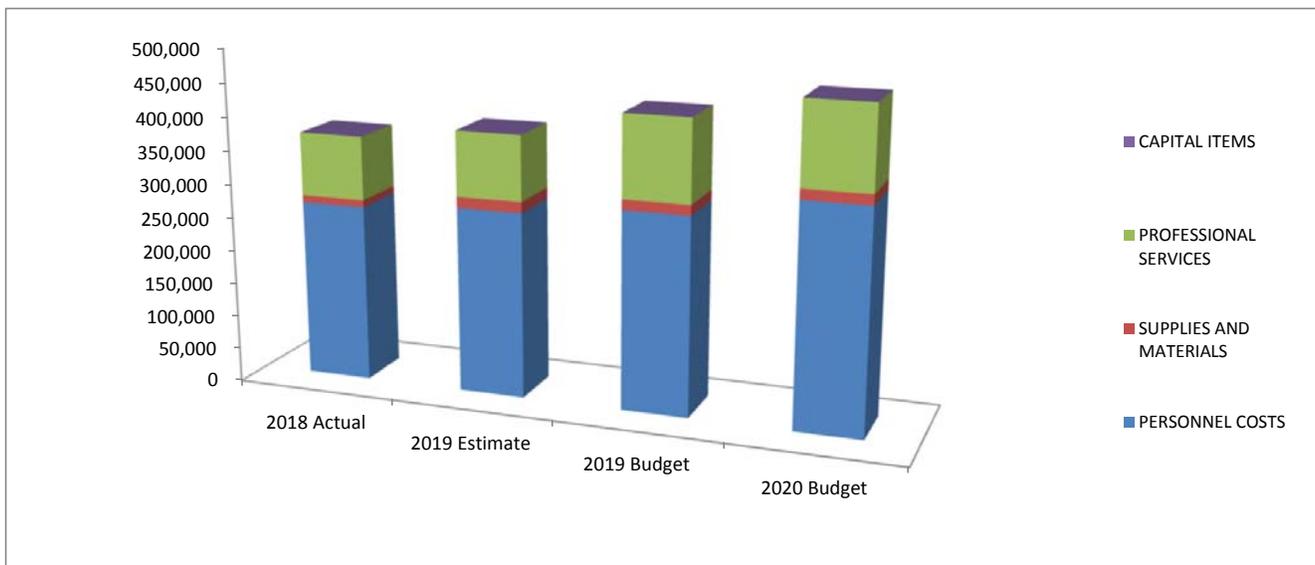
2020 Budget Details

Personnel Costs have increased \$35,163 due to annual increases, 27th pay, and increased part time salary.
Professional Services costs have increased \$1,000.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	264,348	276,228	293,977	329,140	35,163
SUPPLIES AND MATERIALS	10,678	16,586	15,350	15,350	0
PROFESSIONAL SERVICES	94,673	96,605	121,500	122,500	1,000
CAPITAL ITEMS	0	0	0	0	0
	369,699	389,419	430,827	466,990	36,163

PERSONNEL COSTS PERCENT CHANGE 11.96%
 TOTAL DEPARTMENT PERCENT CHANGE 8.39%





2020 Budget

MAYOR'S COURT		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100072	513100 FULL TIME SALARIES	162,851	170,411	174,734	178,049	188,117
100072	513200 PART TIME SALARIES	21,967	15,078	18,851	25,976	43,616
100072	513400 OVER-TIME	5,262	3,649	2,865	5,000	5,193
100072	513800 LONGEVITY	3,450	3,800	3,800	3,800	4,875
100072	521100 PENSION - OPERS	27,094	27,011	28,035	29,796	33,852
100072	521300 MEDICARE	2,665	2,621	2,904	3,086	3,507
100072	522000 EMPLOYEE HEALTH INSURANCE	33,317	33,258	36,519	39,950	41,500
100072	522100 INSURANCE CONTRIBUTIONS (ER HSA)	8,260	8,520	8,520	8,320	8,480
100072	531000 SUPPLIES AND MATERIALS	9,958	10,678	16,586	15,350	15,350
100072	541200 LEGAL	92,502	90,182	90,078	115,000	115,000
100072	542200 FACILITY MAINTENANCE	0	0	0	0	0
100072	543000 TRAVEL AND MEETINGS	1,224	1,216	3,172	3,000	4,000
100072	544200 POSTAGE	3,000	3,000	3,000	3,000	3,000
100072	551100 MEMBERSHIPS	210	275	355	500	500
TOTAL	MAYOR'S COURT	371,761	369,699	389,419	430,827	466,990



2020 Budget MAYOR'S COURT - BUDGET DETAIL

	2019 Budget	2020 Budget
100072 531000 SUPPLIES AND MATERIALS		
Microfische/microfilm dockets	1,000	1,000
Case files	4,000	4,000
Ink for postage meter	350	350
Mayor's Court supplies	10,000	10,000
	15,350	15,350
100072 541200 LEGAL		
Columbus court costs	20,000	20,000
Interpreting service	5,000	5,000
Community service program	10,000	10,000
Magistrate	80,000	80,000
	115,000	115,000
100072 543000 TRAVEL AND MEETINGS		
Clerk's association meetings	3,000	4,000
	3,000	4,000
100072 551100 MEMBERSHIPS		
Yearly membership dues	500	500
	500	500

THIS PAGE INTENTIONALLY LEFT BLANK



BUILDING

Description of Department

The Building Division operates as a Division of the Public Safety Department. The Building Division manages all activities involved in the administration, interpretation, and enforcement of building and zoning codes and ordinances. Provides information to the general public and contractors on building codes and interpretations of such codes, general construction problems, and other building code related issues; receives and responds to complaints or inquiries from citizens, attorneys, government officials, and others regarding zoning ordinance issues and conducts inspections in order to ensure compliance with City zoning, property maintenance, and floodplain ordinances. Conducts inspections of commercial and residential construction or upgrading projects in order to ensure compliance with applicable codes and regulations (e.g., inspects equipment, materials, methods, and construction quality, identifies code violations, recommends updates and corrective measures for compliance with code, etc.); reviews construction plans, zoning applications, and floodplain applications in order to ensure compliance with applicable codes and ordinances and approves or denies such plans; issues permits when plans are approved.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	7	9	11	11	12
Part Time Employees	5	2	4	3	2
Total Employees	12	11	15	14	14

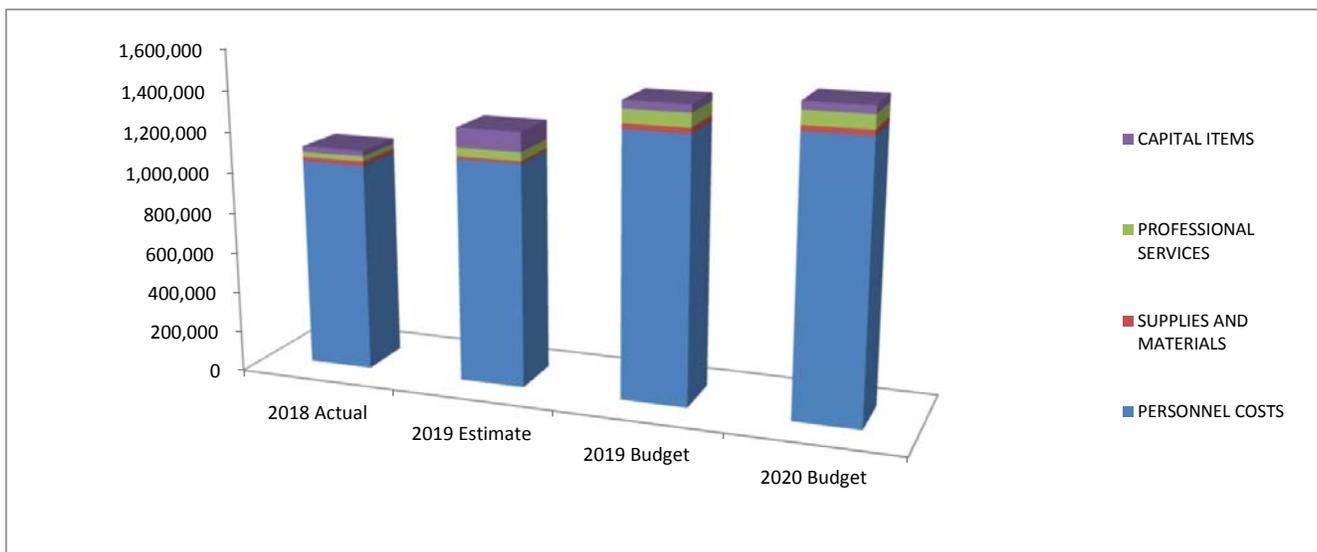
2020 Budget Details

Personnel Costs have increased \$46,746 due to annual increases and 27th pay.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	1,027,714	1,098,849	1,297,072	1,343,818	46,746
SUPPLIES AND MATERIALS	21,614	13,181	27,750	27,750	0
PROFESSIONAL SERVICES	25,227	41,880	67,000	67,000	0
CAPITAL ITEMS	26,696	95,972	39,500	39,500	0
	1,101,251	1,249,882	1,431,322	1,478,068	46,746

PERSONNEL COSTS PERCENT CHANGE 3.60%
 TOTAL DEPARTMENT PERCENT CHANGE 3.27%





2020 Budget

BUILDING DIVISION		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100080	513100 FULL TIME SALARIES	544,837	653,454	701,521	764,630	851,549
100080	513200 PART TIME SALARIES	53,960	72,647	63,197	137,500	87,032
100080	513400 OVER-TIME	3,406	2,146	7,072	2,500	7,789
100080	513800 LONGEVITY	7,650	11,700	11,700	11,700	12,150
100080	521100 PENSION - OPERS	85,379	103,586	109,689	128,287	134,193
100080	521300 MEDICARE	8,677	10,372	11,361	13,325	13,945
100080	522000 EMPLOYEE HEALTH INSURANCE	113,188	143,287	157,856	198,050	197,000
100080	522100 INSURANCE CONTRIBUTIONS (ER HSA)	24,840	28,653	33,944	38,480	36,960
100080	529200 CLOTHING	776	1,869	2,510	2,600	3,200
100080	531000 SUPPLIES AND MATERIALS	5,149	6,899	3,350	8,250	8,250
100080	533000 VEHICLE SUPPLIES	285	0	0	0	0
100080	533200 FUEL	7,586	9,134	8,132	10,000	10,000
100080	534000 PUBLICATIONS	1,710	2,570	969	6,000	6,000
100080	535000 SMALL TOOLS AND EQUIPMENT	98	3,012	730	3,500	3,500
100080	541000 PROFESSIONAL/TECHNICAL SERVICE	11,258	11,468	15,051	30,000	30,000
100080	541400 DATA PROCESSING	0	0	0	2,000	2,000
100080	543000 TRAVEL AND MEETINGS	8,281	3,735	13,511	14,000	14,000
100080	544100 TELEPHONE	5,234	7,773	9,988	17,000	17,000
100080	551100 MEMBERSHIPS	2,481	2,250	3,330	4,000	4,000
100080	574000 EQUIPMENT	1,977	16,088	6,775	4,500	4,500
100080	575000 FURNITURE AND FIXTURES	0	10,609	55,613	3,000	3,000
100080	576000 VEHICLES	27,732	0	33,584	32,000	32,000
TOTAL BUILDING DIVISION		914,504	1,101,251	1,249,882	1,431,322	1,478,068



2020 Budget BUILDING DIVISION - BUDGET DETAIL

	2019 Budget	2020 Budget
100080 531000 SUPPLIES AND MATERIALS		
Administrative supplies	3,000	3,000
Inspection supplies	1,750	1,750
Forms	3,500	3,500
	8,250	8,250
100080 534000 PUBLICATIONS		
National Fire Protection Assoc.	1,000	1,000
Electrical code book renewal	2,500	2,500
ICC building code books	2,500	2,500
	6,000	6,000
100080 535000 SMALL TOOLS AND EQUIPMENT		
Miscellaneous equipment (flashlights, tape measures, personal protection)	3,500	3,500
	3,500	3,500
100080 541000 PROFESSIONAL/TECHNICAL SERVICE		
Electrical inspections and delivery service	30,000	30,000
	30,000	30,000
100080 541400 DATA PROCESSING		
Micro fiche	2,000	2,000
	2,000	2,000
100080 543000 TRAVEL AND MEETINGS		
Mileage/travel	6,000	6,000
Conferences	4,000	4,000
Eight advanced training	4,000	4,000
	14,000	14,000
100080 544100 TELEPHONE		
Smart phones	17,000	17,000
	17,000	17,000
100080 551100 MEMBERSHIPS		
ICC, OBOA, COCOA memberships	4,000	4,000
	4,000	4,000
100080 574000 EQUIPMENT		
Radio batteries	1,500	1,500
Miscellaneous	3,000	3,000
	4,500	4,500
100080 576000 VEHICLES		
Replacement truck with equipment	32,000	32,000
	32,000	32,000

THIS PAGE INTENTIONALLY LEFT BLANK



LANDS & BUILDINGS

Description of Department

The division of Lands and Buildings of the Service Department is responsible for park, land and building maintenance throughout the city. Monitors facilities to determine needed maintenance or replacement; schedules long-term preventative maintenance on parks and recreation facilities; plans, coordinates, assigns, and directs the work of maintenance personnel; coordinates maintenance projects undertaken by contract personnel; supervises and assigns department vehicles; organizes and provides assistance to special events. Plans, organizes, contracts and directs the installation and maintenance of public trees in City rights-of-way, bike paths, parks and public green spaces as necessary to implement the Urban Forestry Master Plan; monitors work within the City's rights-of-way whenever such work may affect the landscape; initiates and executes bid processes for contracts on special projects or capital improvements and inspects the work of City contractors

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	10	10	10	10	10
Part Time Employees	23	35	35	43	43
Total Employees	33	45	45	53	53

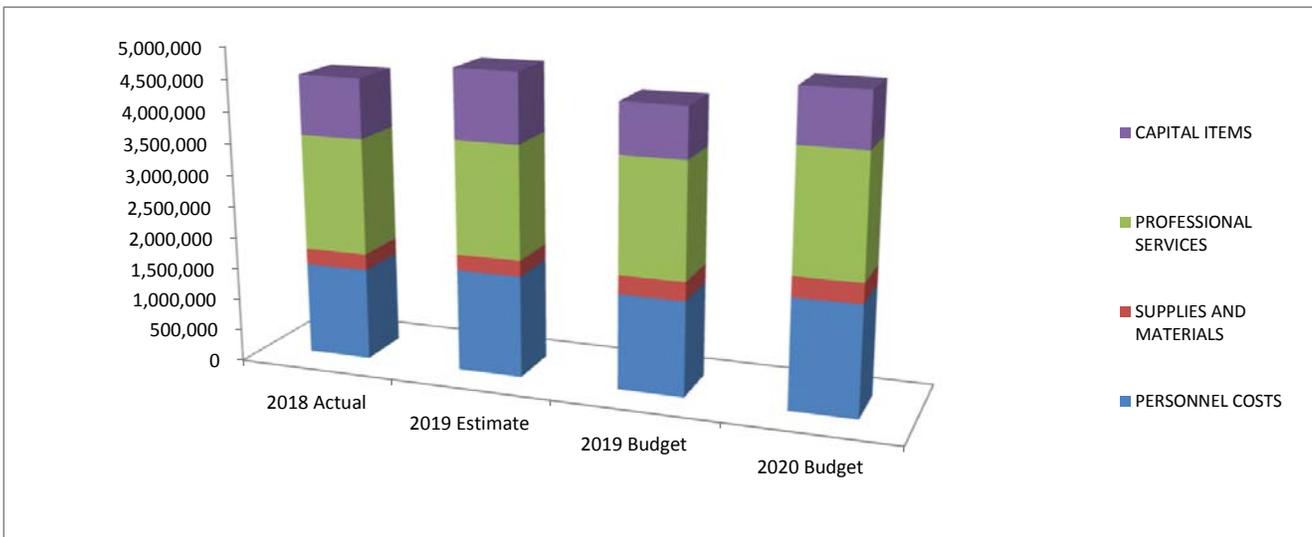
2020 Budget Details

Personnel Costs have increased \$230,883 due to increased part time salary costs, annual increases, and 27th pay.
Supplies and Materials costs have increased \$20,800 due to a variety of park maintenance item increases and increase fuel costs.
Professional Services costs have increased \$83,550 primarily due to property and facility maintenance costs.
Capital Items have increased \$51,152 due to the addition of various street related equipment and vehicle needs.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	1,453,919	1,608,180	1,498,193	1,729,076	230,883
SUPPLIES AND MATERIALS	255,711	253,882	294,900	315,700	20,800
PROFESSIONAL SERVICES	1,841,270	1,789,692	1,823,220	1,906,770	83,550
CAPITAL ITEMS	946,277	1,097,862	791,014	842,166	51,152
Total	4,497,176	4,749,616	4,407,327	4,793,712	386,385

PERSONNEL COSTS PERCENT CHANGE 15.41%
 TOTAL DEPARTMENT PERCENT CHANGE 8.77%





2020 Budget

LANDS & BUILDINGS		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100090	513100 FULL TIME SALARIES	583,391	610,954	658,563	630,158	693,490
100090	513200 PART TIME SALARIES	322,357	362,406	442,711	400,000	519,231
100090	513400 OVER-TIME	37,753	49,463	47,191	55,000	62,308
100090	513800 LONGEVITY	9,425	9,675	9,900	9,900	9,900
100090	514200 PART TIME SEASONAL	27,044	42,448	45,014	0	0
100090	521100 PENSION - OPERS	137,196	150,492	168,473	153,309	179,890
100090	521300 MEDICARE	13,971	15,145	17,449	16,006	18,777
100090	522000 EMPLOYEE HEALTH INSURANCE	169,559	164,743	173,704	188,700	199,000
100090	522100 INSURANCE CONTRIBUTIONS (ER HSA)	38,580	39,760	36,920	36,320	36,480
100090	529200 CLOTHING	7,907	8,833	8,255	8,800	10,000
100090	531000 SUPPLIES AND MATERIALS	1,920	1,429	1,802	10,000	15,000
100090	531050 SUPPLIES ENVIRONMENTAL SPEC.	7,399	8,614	8,948	15,000	15,000
100090	532000 FACILITY SUPPLIES	47,179	46,271	68,352	71,600	75,400
100090	532900 OTHER SUPPLIES	126,531	156,301	127,973	148,000	150,000
100090	533000 VEHICLE SUPPLIES	4,342	6,338	9,498	8,000	8,000
100090	533200 FUEL	23,713	30,039	31,211	30,000	40,000
100090	534000 PUBLICATIONS	0	0	0	500	500
100090	535000 SMALL TOOLS AND EQUIPMENT	7,254	6,719	6,098	11,800	11,800
100090	542000 PROPERTY MAINTENANCE	594,815	663,382	596,328	653,000	730,000
100090	542100 CLEANING	28,767	26,910	23,184	33,000	33,000
100090	542200 FACILITY MAINTENANCE	475,940	481,375	560,930	469,600	470,000
100090	542300 RENTAL AND LEASES	7,000	16,000	12,000	17,000	17,000
100090	542900 OTHER PROPERTY SERVICES - storm wate	5,996	1,340	1,200	10,000	10,000
100090	542950 OTHER SERV ENVIRON. SPEC.	14,882	13,967	16,050	24,520	24,520
100090	543000 TRAVEL AND MEETINGS	4,070	3,389	2,539	8,500	8,500
100090	544100 TELEPHONE	75,531	66,327	19,097	76,000	76,000
100090	545000 UTILITIES	506,668	568,360	556,565	530,100	530,100
100090	551100 MEMBERSHIPS	1,735	220	1,799	1,500	7,650
100090	573000 BUILDINGS	21,976	181,598	492,381	108,700	98,900
100090	574000 EQUIPMENT	140,141	133,810	177,652	227,605	278,716
100090	575000 FURNITURE AND FIXTURES	4,959	2,436	0	0	0
100090	576000 VEHICLES	120,581	586,117	120,215	120,450	166,550
100090	576060 VEHICLE PURCHASE - PARK MAIN	0	0	0	0	0
100090	578090 INFRASTRUCTURE - STORM REPAIRS	117,113	42,316	307,614	334,259	298,000
TOTAL LANDS & BUILDING		3,685,695	4,497,176	4,749,616	4,407,327	4,793,712



2020 Budget LANDS & BUILDINGS - BUDGET DETAIL

		2019 Budget	2020 Budget
100090	531000 SUPPLIES AND MATERIALS		
	Streetscape supplies & materials	10,000	15,000
		10,000	15,000
100090	531050 SUPPLIES ENVIRONMENTAL SPEC.		
	Adopt-A-Street program	4,000	4,000
	K.G.C.A.B. supplies	5,000	5,000
	Environmental programming and beautification supplies	3,000	3,000
	Beautification supplies	3,000	3,000
		15,000	15,000
100090	532000 FACILITY SUPPLIES		
	City Hall cleaning supplies	6,300	6,700
	City Hall miscellaneous supplies	14,300	15,600
	City Hall\parks restroom supplies	6,000	6,600
	Holiday decorations	30,000	30,000
	Plants and art	3,500	3,500
	Flags for municipal facilities	6,500	8,000
	Flags and banners for street poles	5,000	5,000
		71,600	75,400
100090	532900 OTHER SUPPLIES		
	Park maintenance program	60,000	64,000
	Fence weeding program	10,000	10,000
	Miscellaneous repairs	14,000	14,000
	Safety equipment	2,500	3,000
	Playground mulch	12,000	12,500
	Infield conditioning	22,000	22,000
	Ball diamond dirt (Windsor and Fryer)	20,000	20,000
	Town Center Plaza brick repairs	4,500	4,500
		145,000	150,000
100090	533000 VEHICLE SUPPLIES		
	Tractor and equipment maintenance	5,500	5,500
	Vehicle maintenance - \$10,100 to garage	2,500	2,500
		8,000	8,000
100090	534000 PUBLICATIONS		
	Miscellaneous subscriptions	500	500
		500	500
100090	535000 SMALL TOOLS AND EQUIPMENT		
	Parks maintenance program	1,800	1,800
	Miscellaneous tools	10,000	10,000
		11,800	11,800
100090	542000 PROPERTY MAINTENANCE		
	Municipal facility mowing	145,000	145,000
	Buckeye Parkway landscape maintenance/irrigation	0	70,000
	Freeway maintenance contract	114,000	114,000
	Street tree maintenance	65,000	65,000
	Tree removal/replacement	30,000	30,000
	Town Center annual pots	25,000	30,000
	Foreclosed homes landscape Mmaintenance	40,000	40,000
	Indoor plant maintenance	2,000	2,000
	Commemorative trees	2,000	2,000
	Street light painting	25,000	25,000
	Delinquent trash removal	80,000	80,000
	North Meadows median maintenance	23,000	25,000
	Street tree sidewalk repair	75,000	75,000
	Century Village sidewalk and lighting	25,000	25,000
	Waste stations for parks	2,000	2,000



2020 Budget LANDS & BUILDINGS - BUDGET DETAIL

	2019 Budget	2020 Budget
100090 542100 CLEANING	653,000	730,000
City wide cleaning maintenance	33,000	33,000
100090 542200 FACILITY MAINTENANCE	33,000	33,000
Street sweeping contract	60,000	60,000
Pond aeration systems	40,000	40,000
City Hall, Kingston, Museum, Fryer, Big Splash HVAC contract	27,000	27,000
City Hall elevator contract	6,500	6,900
Generator maintenance agreement	1,000	1,000
Miscellaneous repair (windows, plumbing, etc)	115,500	115,500
Pest control contract	2,000	2,000
Repair / replace damaged street lights	85,000	85,000
800 MHz M/P service contract (admin, bldg, park)	3,600	3,600
800 MHz trunk service contract	27,000	27,000
Misc. Town Center repairs	50,000	50,000
Mosquito control contract	30,000	30,000
Power washing - white fencing, sidewalks, streets, events	22,000	22,000
	469,600	470,000
100090 542300 RENTAL AND LEASES		
SWACO - 3413 Jackson Pike	12,000	12,000
Other rentals	5,000	5,000
	17,000	17,000
100090 542950 OTHER SERV ENVIRON. SPEC.		
Rain gardens	7,000	7,000
Rain barrels/blue roof	4,000	4,000
Franklin County Soil and Water contract	13,520	13,520
	24,520	24,520
100090 543000 TRAVEL AND MEETINGS		
Training, conferences and reimbursements	8,500	8,500
	8,500	8,500
100090 544100 TELEPHONE		
Cellular phone use	10,000	10,000
City Hall telephone use	66,000	66,000
	76,000	76,000
100090 545000 UTILITIES		
Town Center gas lights	30,000	30,000
City Hall utilities	82,600	82,600
Safety Complex utilities	76,700	76,700
Traffic lights	35,400	35,400
Fountains	41,400	41,400
Irrigation	29,000	29,000
Street lights	235,000	235,000
	530,100	530,100
100090 551100 MEMBERSHIPS		
Staff memberships and certifications	1,500	1,500
APWA accreditation fees	0	6,150
	1,500	7,650



2020 Budget LANDS & BUILDINGS - BUDGET DETAIL

		2019 Budget	2020 Budget
100090	573000 BUILDINGS		
	Safety Complex - new roof	38,800	0
	Safety Complex - interior lights	28,900	0
	Evans Center - interior lights	13,000	0
	Kingston Center - interior lights	12,000	0
	Big Splash - changing room and office renovation	16,000	0
	Big Splash pump room mezzanine storage	0	33,000
	Water fountains with bottle fill	0	9,000
	Faulty door hardware replacement	0	13,000
	Gantz Barn addition	0	15,000
	Backflow and hotbox installation - Windsor and Gantz	0	23,700
	Circulation pump at Kingston Center	0	2,000
	Outdoor vac system - leaf collection for City facilities	0	3,200
		108,700	98,900
100090	574000 EQUIPMENT		
	Fountain pump replacement	35,000	35,000
	New streetlight installation	35,000	35,000
	Mobile radios and chargers	15,000	15,000
	LED street light upgrade	35,000	35,000
	Sod cutter - 18" with tote trailer	6,850	0
	Ventrac boom sickle mower	14,850	0
	Ventrac power bucket with grapple	2,230	0
	Ventrac blower	2,100	0
	ABI force plug aerator attachment	2,125	0
	Solar light package - Windsor Park	9,450	0
	Chipper with winch replacement	70,000	0
	ABI force groomer/conditioner - Fryer Park Fields	0	29,900
	40 HP compact excavator	0	72,500
	Ditch cleaner	0	9,650
	Tractor w/plow blade, broom, spreader, cab w/heat	0	39,460
	Dingo attachments - soil conditioner and auger	0	7,206
		227,605	278,716
100090	576000 VEHICLES		
	8 Tractors - annual trade-in program	37,450	47,950
	2 Pickup trucks 4WD crew cab	62,000	0
	2 Truck package, lighting, chevrons, rustproofing, bedliner, plow	21,000	0
	Facility maintenance van	0	36,000
	Truck w/lighting and chevrons	0	34,000
	Crew cab w/service body	0	48,600
		120,450	166,550
100090	578090 INFRASTRUCTURE - STORM REPAIRS		
	Storm inlet repair	68,000	68,000
	Stream maintenance	30,000	30,000
	Misc. roadside ditch improvements	10,000	10,000
	Buckeye Parkway planting/enhancement	50,000	0
	Buckeye Parkway irrigation update/repair work	18,500	0
	SR665/I71 interchange landscape bed	50,000	130,000
	Street lights - Brookham Drive and Ohio Drive	47,759	0
	Battery backup for traffic signals	60,000	60,000
	Concrete batting cage pad (Windsor Park)	0	0
	Batting cage frame (Windsor Park)	0	0
		334,259	298,000

THIS PAGE INTENTIONALLY LEFT BLANK



PARKS & RECREATION

Description of Department

The Department of Parks and Recreation plans short-term and long-term goals and objectives for the department, and oversees the strategic planning for and the development and delivery of services to citizens and staff; completes grant applications processes for various capital improvement projects in the parks; monitors contractual obligations for the Parks and Recreation Department. Directs and manages all administrative policy and fiscal activities of the Department of Parks and Recreation; prepares capital and operating budgets, evaluates current functions and operations, and makes appropriate adjustments; prepares policy recommendations for the Mayor and City Council, and assures compliance with all applicable statutory and regulatory requirements and professional standards governing the field. Prepares a written annual report for the Mayor and City Council pursuant to City Charter; prepares a monthly status report for the Grove City Park Board and attends bimonthly Park Board meetings. Oversees planning, implementation, and maintenance of all youth, adult, senior, family, aquatic and athletic programs for the City.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	9	8	8	8	8
Part Time Employees	16	12	15	19	19
Total Employees	25	20	23	27	27

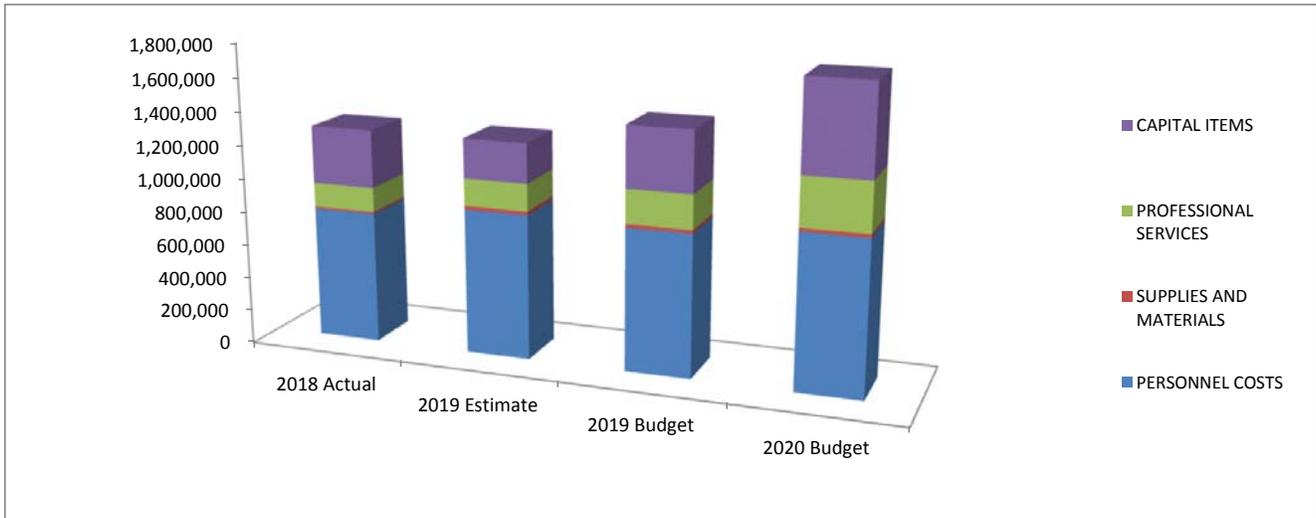
2020 Budget Details

Personnel Costs have increased \$69,106 due to increased part time salary costs, annual increases, and 27th pay.
Professional Services costs have increased \$87,000 primarily due to the addition of a master plan update for 2021 accreditation.
Capital Items have increased \$171,300 primarily due to the addition of a lift bus, a van, and an electric vehicle.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	784,717	863,570	846,156	915,262	69,106
SUPPLIES AND MATERIALS	12,071	22,506	21,500	21,500	0
PROFESSIONAL SERVICES	144,577	161,663	201,350	288,350	87,000
CAPITAL ITEMS	344,167	233,932	359,300	530,600	171,300
	1,285,532	1,281,671	1,428,306	1,755,712	327,406

PERSONNEL COSTS PERCENT CHANGE 8.17%
 TOTAL DEPARTMENT PERCENT CHANGE 22.92%





2020 Budget

PARKS & RECREATION		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100100	513100 FULL TIME SALARIES	490,253	461,769	476,051	475,967	514,826
100100	513200 PART TIME SALARIES	89,979	80,022	139,238	115,000	129,808
100100	513400 OVER-TIME	3,679	5,175	3,790	6,400	6,647
100100	513800 LONGEVITY	10,500	8,600	8,600	8,600	8,825
100100	514200 PART TIME SEASONAL	4,803	10,549	6,095	0	0
100100	521100 PENSION - OPERS	76,600	82,437	88,728	84,836	92,415
100100	521300 MEDICARE	7,644	8,197	9,190	8,823	9,621
100100	522000 EMPLOYEE HEALTH INSURANCE	88,567	102,649	105,144	117,050	122,500
100100	522100 INSURANCE CONTRIBUTIONS (ER HSA)	22,380	21,140	22,006	22,480	22,720
100100	529100 TUITION	1,992	4,179	4,044	4,500	4,500
100100	529200 CLOTHING	2,882	0	684	2,500	3,400
100100	531000 SUPPLIES AND MATERIALS	6,723	3,244	7,335	6,500	6,500
100100	533000 VEHICLE SUPPLIES	0	0	4,594	0	0
100100	533200 FUEL	8,719	8,827	10,577	15,000	15,000
100100	541000 PROFESSIONAL/TECHNICAL SERVICE	17,626	8,910	11,319	20,200	91,200
100100	542100 CLEANING	16,865	0	0	10,000	10,000
100100	542300 RENTAL AND LEASES	22,091	3,399	5,507	20,000	20,000
100100	542500 VEHICLE MAINTENANCE	0	0	0	0	13,000
100100	543000 TRAVEL AND MEETINGS	10,387	17,428	7,633	21,000	21,000
100100	544400 ADVERTISING	6,277	10,222	21,027	18,000	18,000
100100	545000 UTILITIES	98,486	101,563	108,924	102,000	102,000
100100	549000 OTHER SERVICES	352	0	2,153	5,000	8,000
100100	551100 MEMBERSHIPS	4,975	3,055	5,100	5,150	5,150
100100	573000 BUILDINGS	166,607	78,290	23,076	75,000	75,000
100100	574000 EQUIPMENT	54,144	74,585	28,387	79,300	65,600
100100	576000 VEHICLES	26,805	16,292	0	0	185,000
100100	578000 INFRASTRUCTURE	175,000	175,000	182,469	205,000	205,000
TOTAL PARKS & RECREATION		1,414,337	1,285,532	1,281,671	1,428,306	1,755,712



**2020 Budget
PARKS & RECREATION - BUDGET DETAIL**

		2019 Budget	2020 Budget
100100	531000 SUPPLIES AND MATERIALS		
	Administrative supplies	4,500	4,500
	Senior Center supplies	2,000	2,000
		<u>6,500</u>	<u>6,500</u>
100100	533200 FUEL		
	Senior transportation	15,000	15,000
		<u>15,000</u>	<u>15,000</u>
100100	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Park planning - master plan update needed for 2021 accreditation	10,000	81,000
	Marketing/VIP training	5,000	5,000
	Employee wellness & fitness training	5,200	5,200
		<u>20,200</u>	<u>91,200</u>
100100	542100 CLEANING		
	Gantz Barn & Farmhouse cleaning	2,000	2,000
	Evans Center cleaning	5,000	5,000
	Kingston School Community Center cleaning	3,000	3,000
		<u>10,000</u>	<u>10,000</u>
100100	542300 RENTAL AND LEASES		
	Evans Center copier and general maintenance	11,000	11,000
	Gantz Park copier contract	5,000	5,000
	Kingston Center copier contract	4,000	4,000
		<u>20,000</u>	<u>20,000</u>
100100	543000 TRAVEL AND MEETINGS		
	Director's mileage	1,500	1,500
	Staff mileage	1,500	1,500
	Meetings	1,000	1,000
	Conference expenses	8,000	8,000
	Leadership training	9,000	9,000
		<u>21,000</u>	<u>21,000</u>
100100	544400 ADVERTISING		
	Program advertising - not related to Community Relations	12,000	12,000
	Evans Connection	5,000	5,000
	VIP publications	1,000	1,000
		<u>18,000</u>	<u>18,000</u>
100100	545000 UTILITIES		
	Evans Center utilities	20,000	20,000
	Gantz Barn and Farmhouse utilities	12,500	12,500
	Miscellaneous utilities	4,500	4,500
	Fryer Park utilities	25,000	25,000
	Kingston Center utilities	40,000	40,000
		<u>102,000</u>	<u>102,000</u>
100100	549000 OTHER SERVICES		
	Stage rental	5,000	8,000
		<u>5,000</u>	<u>8,000</u>



**2020 Budget
PARKS & RECREATION - BUDGET DETAIL**

		2019 Budget	2020 Budget
100100	551100 MEMBERSHIPS		
	Re-accreditation fee	1,550	1,550
	Ohio Parks and Recreation Association	1,500	1,500
	National Parks and Recreation Association	1,500	1,500
	Miscellaneous memberships	600	600
		<u>5,150</u>	<u>5,150</u>
100100	573000 BUILDINGS		
	Kingston Center miscellaneous repairs	75,000	75,000
		<u>75,000</u>	<u>75,000</u>
100100	574000 EQUIPMENT		
	Gantz Barn - activity tables and farmhouse blinds	10,000	2,000
	Kingston classroom tables and chairs	10,000	10,000
	Park security cameras	12,000	12,000
	Evans Center folding chairs and I.T. upgrades	15,000	15,000
	Museum/Welcome Center display cabinets and televisions	20,000	10,000
	Eagle Pavillion projector and screen	10,000	10,000
	Special event folding chairs	2,300	6,600
		<u>79,300</u>	<u>65,600</u>
100100	576000 VEHICLES		
	COTA style non lift van	0	55,000
	Lift bus	0	95,000
	Electric vehicle	0	35,000
		<u>0</u>	<u>185,000</u>
100100	578000 INFRASTRUCTURE		
	Park facility parking and trail maintenance	175,000	175,000
	Bicycle trail signage and markings	30,000	30,000
		<u>205,000</u>	<u>205,000</u>



FLEET MAINTENANCE

Description of Department

The division of Vehicle Maintenance of the Service Department is responsible for the performance of City owned vehicles and equipment. Determine needed maintenance or replacement; schedules preventative maintenance; plans; coordinates and cooperates with outside vendors to secure maintenance services not performed in-house; determines priorities for service; advises departments of vehicle and equipment specifications; responds to emergencies. Assists the Director in preparing the annual equipment upgrade and acquisition budget and formulating short and long-range preventative maintenance goals and replacement cycles. Prepares requisitions and acquires parts and supplies; maintains equipment inventory; maintains personnel records and other records in accordance with established procedures.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	1	1	1	1	2
Part Time Employees	0	0	0	0	0
Total Employees	1	1	1	1	2

2020 Budget Details

Personnel Costs have increased \$101,652 due to annual increases, 27th pay, and reclassification of an employee to Fleet.

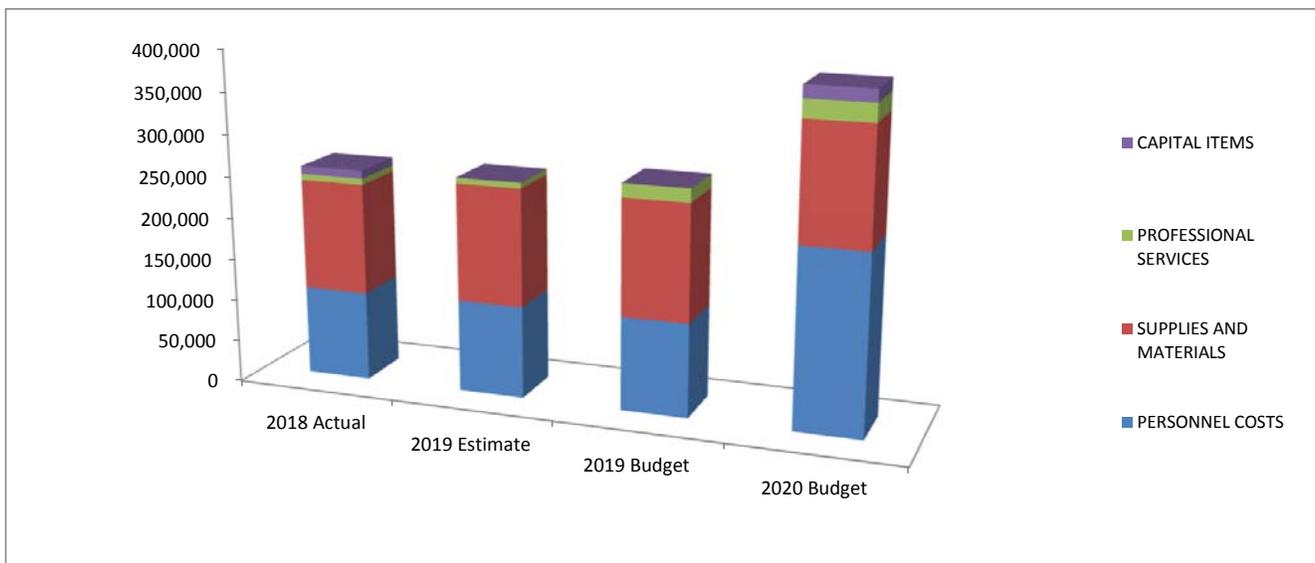
Professional Services costs have increased \$5,145 due to the annual renewal of the fleet maintenance program.

Capital Items have increased \$15,000 due to the addition of a wheel balancer.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	107,243	110,709	112,345	213,997	101,652
SUPPLIES AND MATERIALS	132,228	139,999	138,247	138,247	0
PROFESSIONAL SERVICES	7,297	6,882	16,360	21,505	5,145
CAPITAL ITEMS	9,667	0	0	15,000	15,000
Total	256,434	257,590	266,952	388,749	121,797

PERSONNEL COSTS PERCENT CHANGE	90.48%
TOTAL DEPARTMENT PERCENT CHANGE	45.63%





2020 Budget

FLEET MAINTENANCE		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100110	513100 FULL TIME SALARIES	69,630	71,040	72,200	71,760	147,096
100110	513400 OVER-TIME	1,711	624	500	900	935
100110	513800 LONGEVITY	1,900	1,900	1,900	1,900	2,975
100110	521100 PENSION - OPERS	10,254	10,299	10,444	10,439	21,141
100110	521300 MEDICARE	1,019	1,004	1,082	1,096	2,210
100110	522000 EMPLOYEE HEALTH INSURANCE	17,749	17,774	19,643	21,250	32,000
100110	522100 INSURANCE CONTRIBUTIONS (ER HSA)	4,000	4,000	4,000	4,000	6,240
100110	529200 CLOTHING	681	601	940	1,000	1,400
100110	531000 SUPPLIES AND MATERIALS	1,622	247	1,829	1,600	1,600
100110	533000 VEHICLE SUPPLIES	87,342	107,861	116,162	104,272	104,272
100110	533200 FUEL	3,530	5,547	2,468	4,000	4,000
100110	533300 TIRES	7,986	9,034	13,631	19,875	19,875
100110	535000 SMALL TOOLS AND EQUIPMENT	7,478	9,540	5,909	8,500	8,500
100110	541000 PROFESSIONAL/TECHNICAL SERVICE	1,500	5,725	5,144	9,560	14,705
100110	543000 TRAVEL AND MEETINGS	259	0	149	4,000	4,000
100110	544100 TELEPHONE	548	547	545	800	800
100110	551100 MEMBERSHIPS	1,138	1,024	1,044	2,000	2,000
100110	574000 EQUIPMENT	0	9,667	0	0	15,000
TOTAL GARAGE		218,347	256,434	257,590	266,952	388,749



2020 Budget FLEET MAINTENANCE - BUDGET DETAIL

	2019 Budget	2020 Budget
100110 531000 SUPPLIES AND MATERIALS		
Maintenance office supplies	1,600	1,600
	1,600	1,600
100110 533000 VEHICLE SUPPLIES		
Twenty annual vehicle maintenance	55,450	55,450
One annual truck maintenance	650	650
Body repair	20,000	20,000
Building Division vehicle maintenance/supplies	2,500	2,500
Parks maintenance-Urban Forestry vehicle maintenance/supplies	11,832	11,832
Parks & Rec vehicle (bus) maintenance/supplies	13,840	13,840
	104,272	104,272
100110 533200 FUEL		
Three drums antifreeze	2,000	2,000
Two drums washer fluid	2,000	2,000
	4,000	4,000
100110 533300 TIRES		
Sixty police pursuit tires	10,250	10,250
Twelve passenger tires	2,000	2,000
Tires for Parks Maintenance	2,000	2,000
Tires for Administration	500	500
Tires for IS Department	500	500
Tires for Building Division	1,125	1,125
Tires for Parks Administration	500	500
Tires for Urban Forestry	1,000	1,000
Tires for senior bus	2,000	2,000
	19,875	19,875
100110 535000 SMALL TOOLS AND EQUIPMENT		
Replacement and purchase of small tools	4,000	4,000
Lift maintenance/replacement	1,000	1,000
Garage cleaning supplies	1,000	1,000
Equipment maintenance supplies	500	500
Safety equipment	1,500	1,500
Additional software updates	500	500
	8,500	8,500
100110 541000 PROFESSIONAL/TECHNICAL SERVICE		
Fleet management software (GPS) - yearly subscription	8,700	8,700
Loader scale data software	860	860
Fleet maintenance program annual renewal	0	5,145
	9,560	14,705
100110 543000 TRAVEL AND MEETINGS		
Conference and training courses	4,000	4,000
	4,000	4,000
100110 551100 MEMBERSHIPS		
NAFA, Green Fleet, etc	2,000	2,000
	2,000	2,000
100110 574000 EQUIPMENT		
Wheel balancer	0	15,000
	0	15,000

THIS PAGE INTENTIONALLY LEFT BLANK



GENERAL GOVERNMENT

Description of Department

The General Government section of the budget is for those expenditures that are not attributable to a specific department but rather more appropriately pertain to the City as a whole. This is the section of the budget where general fund workers compensation expenses are charged to the self-insured program maintained by the City. The City is also a member of the Central Ohio Risk Management Association, a risk sharing pool established for the purpose of obtaining competitive rates for traditional liability and property insurance coverage. Other expenditures accounted for in this section are employee leave conversions, grant and funding consultants, historical commission expenses, preliminary engineering services, retained engineering services, environmental consulting services, Mid Ohio Regional Planning Commission fees, real estate taxes, real estate collection fees, tax incentive payments, and the holiday employee luncheon. General Fund transfers to the Capital Improvement Fund are also recorded in the General Government section of the budget.

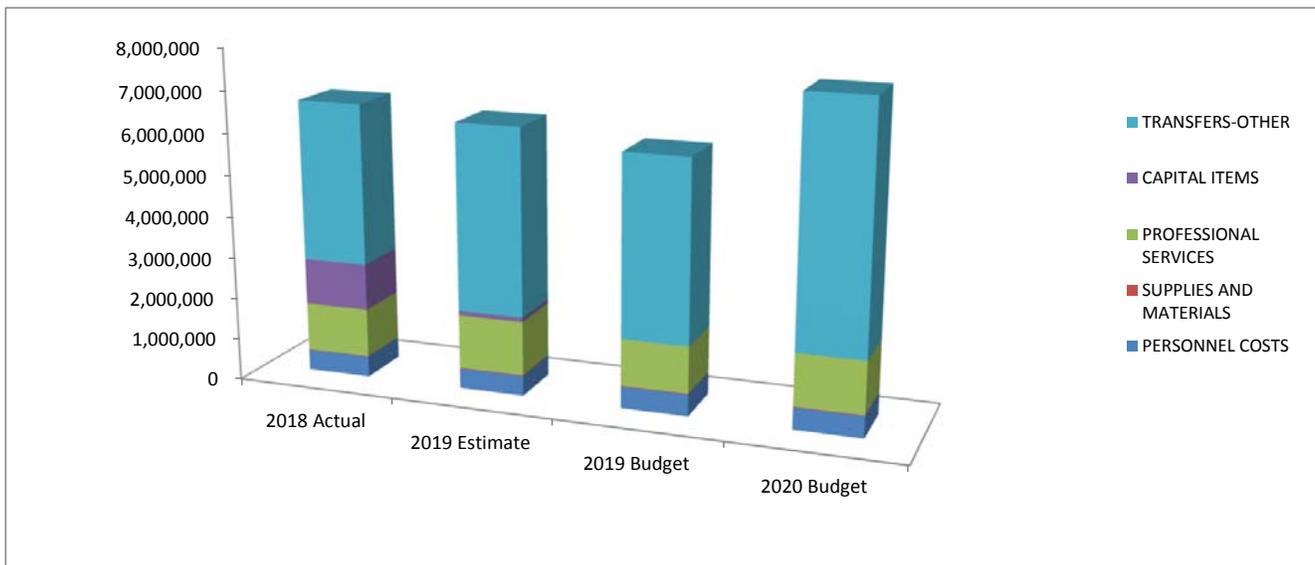
2020 Budget Details

Professional Services costs have increased \$129,500 primarily for increased tax incentive payment estimates.
Transfers-Other have increased \$1,461,207 to fund various 2020 Capital Improvement Projects.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	499,917	485,800	524,350	524,350	0
SUPPLIES AND MATERIALS	12,696	19,950	18,000	18,000	0
PROFESSIONAL SERVICES	1,172,679	1,302,547	1,123,500	1,253,000	129,500
CAPITAL ITEMS	1,113,356	112,000	0	0	0
TRANSFERS-OTHER	3,855,817	4,471,976	4,334,805	5,796,012	1,461,207
	6,654,464	6,392,273	6,000,655	7,591,362	1,590,707

PERSONNEL COSTS PERCENT CHANGE 0.00%
 TOTAL DEPARTMENT PERCENT CHANGE 26.51%





2020 Budget

GENERAL GOVERNMENT		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100120	513300 LEAVE CONVERSIONS	253,304	274,827	270,000	300,000	300,000
100120	521300 MEDICARE	3,673	3,985	3,800	4,350	4,350
100120	522000 EMPLOYEE HEALTH INSURANCE	0	9,196	0	0	0
100120	522600 WORKER'S COMPENSATION	212,622	211,909	212,000	220,000	220,000
100120	531000 SUPPLIES AND MATERIALS	12,591	12,696	19,950	18,000	18,000
100120	541000 PROFESSIONAL/TECHNICAL SERVICE	543,619	335,397	305,493	140,000	140,000
100120	541300 ENGINEERING	290,758	265,998	265,519	225,000	225,000
100120	541700 HISTORICAL PROFESSIO	7,325	29,220	19,919	75,000	75,000
100120	542200 FACILITY MAINTENANCE	0	0	0	0	11,000
100120	542250 HISTORICAL FACILITY	2,820	1,448	4,112	8,000	8,000
100120	542300 RENTAL AND LEASES	9,557	12,204	13,246	13,500	13,500
100120	542350 HISTORICAL RENTAL AND LEASES	2,554	0	0	0	0
100120	544200 POSTAGE	11,450	10,459	12,510	15,000	15,000
100120	544400 ADVERTISING	19,868	1,322	999	10,000	10,000
100120	546000 INSURANCE	267,288	285,104	341,265	325,000	325,000
100120	551000 DUES AND FEES	20,502	23,058	23,956	26,000	26,000
100120	551300 MISCELLANEOUS FEES	167,887	208,469	315,528	286,000	404,500
100120	571000 LAND	0	1,088,808	97,000	0	0
100120	574000 EQUIPMENT	15,153	24,548	15,000	0	0
100120	575000 FURNITURE AND FIXTURES	15,059	3,304	0	0	0
100120	576000 VEHICLES	0	0	50,083	0	0
100120	591000 FUND TRANSFER	7,218,819	3,852,693	4,469,805	4,329,805	5,791,012
100120	593000 REFUND RECEIPTS	3,594	3,124	2,171	5,000	5,000
100120	596000 MT CARMEL AGREEMENT	6,000,000	0	0	0	0
TOTAL	GENERAL GOVERNMENT	15,078,441	6,657,768	6,442,356	6,000,655	7,591,362



2020 Budget GENERAL GOVERNMENT- BUDGET DETAIL

	2019 Budget	2020 Budget
100120 531000 SUPPLIES AND MATERIALS		
Copier paper	4,000	4,000
Holiday employee luncheon	3,000	3,000
Safety Committee supplies (first aid kit maintenance)	1,000	1,000
Office water, etc (Aramark)	5,000	5,000
Miscellaneous supplies - toner, ribbons, etc	5,000	5,000
	18,000	18,000
100120 541000 PROFESSIONAL/TECHNICAL SERVICE		
Grant and funding consultants	30,000	30,000
Civil service costs	30,000	30,000
Strategic consulting - appraisals	60,000	60,000
Community Capital Development Corporation	5,000	5,000
GovDeals administrative expenses	5,000	5,000
Postage machine maintenance	10,000	10,000
	140,000	140,000
100120 541300 ENGINEERING		
Contractual engineering services -EMH & T	100,000	100,000
NPDES - 2020	50,000	50,000
SWPPP inspection - EPA - 2020	25,000	25,000
Other engineering services - GASB, etc	50,000	50,000
	225,000	225,000
100120 541700 HISTORICAL PROFESSIONAL SERVICES		
Historical Commission - includes Museum staffing costs	50,000	50,000
Archivist shared cost with library	25,000	25,000
	75,000	75,000
100120 542250 FACILITY MAINTENANCE		
Kegg House chinking to prevent further deterioration	0	0
Depot interior	0	11,000
	0	11,000
100120 542250 FACILITY MAINTENANCE		
Misc. repairs (all buildings)	5,000	5,000
Propane	3,000	3,000
	8,000	8,000
100120 542300 RENTAL AND LEASES		
Postage machine lease	5,000	5,000
Annual shredding of records	1,000	1,000
Konica BizHub maintenance	7,500	7,500
	13,500	13,500
100120 544400 ADVERTISING		
Legal publications	10,000	10,000
	10,000	10,000
100120 546000 INSURANCE		
Property, liability, bonds, etc	325,000	325,000
	325,000	325,000



2020 Budget GENERAL GOVERNMENT- BUDGET DETAIL

		2019 Budget	2020 Budget
100120	551000 DUES AND FEES		
	Mid Ohio Regional Planning Commission annual membership	26,000	26,000
		26,000	26,000
100120	551300 MISCELLANEOUS FEES		
	Tax settlement fees	30,000	30,000
	Tax incentive agreements	71,000	189,500
	Higher Education Investment Program (\$80,000 students,\$30,000 rent,\$30,000 Trade Program)	140,000	140,000
	Property taxes	45,000	45,000
		286,000	404,500
100120	591000 FUND TRANSFER		
	Transfer: (Capital Improvement Fund)	4,229,805	5,691,012
	Transfer: (Big Splash Fund)	100,000	100,000
		4,329,805	5,791,012



INFORMATION SYSTEMS

Description of Department

The Department of Information Systems is responsible for the maintenance of all computer and telecommunications systems throughout all City departments; provides leadership to all City departments in the area of computer and information systems; develops and implements information systems policies; sets standards and develops policy for contract work done for the City; monitors compliance with and enforces City and information systems policies; recommends, performs, and/or assists with periodic e-mail and internet usage audits as deemed necessary; provides or supervises all internal and external training on computer and telecommunication systems. Prepares and administers annual budget for information system, as approved by City Council; prepares annual Information Report for public review as requested by the City Administrator. Maintains running issue and resolution log for information systems requests within the City; maintains current documentation of system architecture and protocols for system maintenance; maintains an appropriate disaster recovery plan for the City's technology systems; maintains proper backups of City data and systems. Participates in technical conferences, peer groups, and other forums to maintain current knowledge and to share innovations and modern practices in information systems applications to municipal services; attends meetings, trainings, and seminars as required. May perform other technical or physical duties as required in furtherance of the City's mission to promote and enhance the quality of life, by providing municipal services to its citizens.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	6	7	7	8	8
Part Time Employees	0	2	1	0	1
Total Employees	6	9	8	8	9

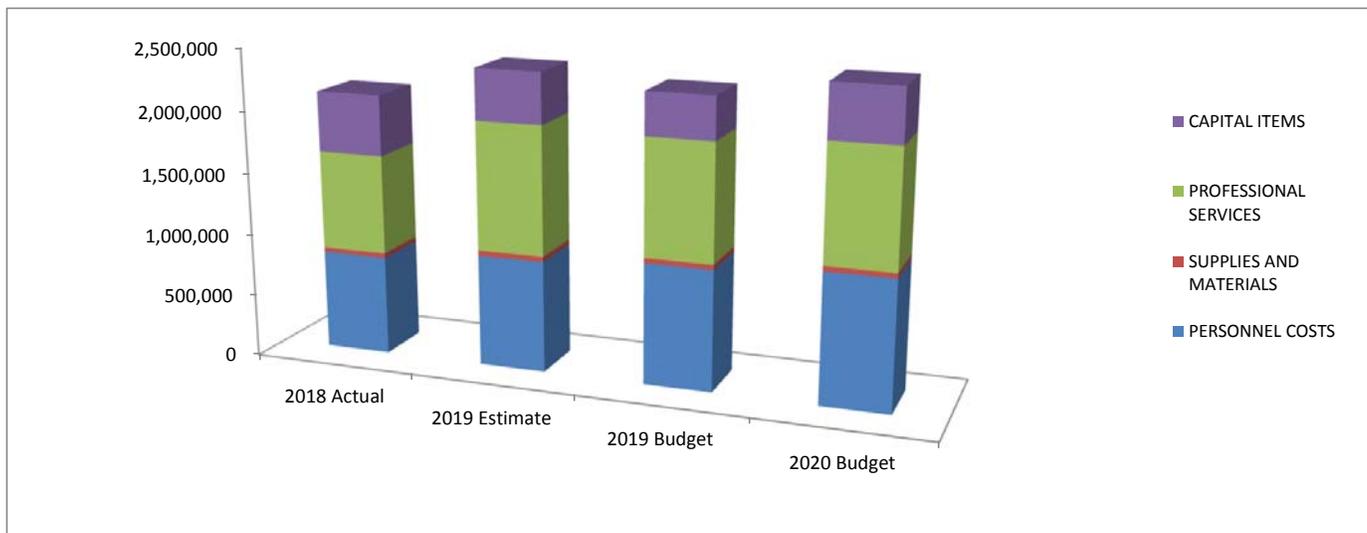
2020 Budget Details

Personnel Costs have increased \$73,862 due to annual increases, 27th pay, and increased tuition reimbursement.
Professional Services costs have decreased \$6,403 primarily from a reduction of safety system maintenance costs.
Capital Items have increased \$84,000 primarily for the purchase of an electric vehicle and mobile radio replacements.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	800,943	900,040	973,943	1,047,805	73,862
SUPPLIES AND MATERIALS	36,980	42,109	40,000	40,000	0
PROFESSIONAL SERVICES	794,989	1,032,371	933,681	927,278	(6,403)
CAPITAL ITEMS	486,863	408,620	340,000	424,000	84,000
	2,119,776	2,383,140	2,287,624	2,439,083	151,459

PERSONNEL COSTS PERCENT CHANGE 7.58%
 TOTAL DEPARTMENT PERCENT CHANGE 6.62%





2020 Budget

INFORMATION SYSTEMS		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100250	513100 FULL TIME SALARIES	531,157	560,591	625,645	659,341	697,491
100250	513200 PART TIME SALARIES	13,344	6,945	0	10,000	10,385
100250	513400 OVER-TIME	898	2,033	1,435	3,000	3,116
100250	513800 LONGEVITY	3,950	4,300	4,300	4,300	4,300
100250	521100 PENSION - OPERS	76,909	80,342	88,393	94,730	100,141
100250	521300 MEDICARE	7,791	7,945	9,155	9,812	10,372
100250	522000 EMPLOYEE HEALTH INSURANCE	97,508	114,387	140,985	158,100	180,000
100250	522100 INSURANCE CONTRIBUTIONS (ER HSA)	21,947	24,400	30,127	30,160	32,000
100250	529100 TUITION	0	0	0	4,500	10,000
100250	531000 SUPPLIES AND MATERIALS	42,112	36,980	42,109	40,000	40,000
100250	541001 PROFESSIONAL/TECHNICAL COUNCIL	0	12,045	14,235	13,140	13,140
100250	541004 PROFESSIONAL/TECHNICAL FINANCE	30,000	31,568	33,836	34,000	34,000
100250	541007 PROFESSIONAL/TECHNICAL POLICE	9,463	9,555	124,648	125,190	80,378
100250	541008 PROFESSIONAL/TECHNICAL BUILDIN	29,000	39,063	40,000	40,000	42,000
100250	541010 PROFESSIONAL/TECHNICAL P&R	8,240	8,100	8,349	11,500	10,000
100250	541025 PROFESSIONAL/TECHNICAL IS	314,900	426,448	497,705	420,839	513,748
100250	541026 PROFESSIONAL/TECHNICAL COMM RE	0	0	7,500	7,500	7,500
100250	541031 PROFESSIONAL/TECHNICAL DEVELOP	7,860	9,329	16,500	16,500	16,500
100250	541071 PROFESSIONAL/TECHNICAL COMMUN	252,154	217,031	245,416	215,012	160,012
100250	543000 TRAVEL AND MEETINGS	5,301	5,658	11,695	12,000	12,000
100250	544100 TELEPHONE	34,892	36,192	32,487	38,000	38,000
100250	574001 EQUIPMENT-COUNCIL	0	0	0	0	0
100250	574003 EQUIPMENT-ADMINISTRATION	0	0	0	0	0
100250	574007 EQUIPMENT-POLICE	35,062	52,827	22,197	40,000	90,000
100250	574025 EQUIPMENT-IS	366,544	379,911	386,423	300,000	334,000
100250	574071 EQUIPMENT-COMMUNICATIONS	30,874	54,126	0	0	0
TOTAL INFORMATION SYSTEMS		1,919,906	2,119,776	2,383,140	2,287,624	2,439,083

Fiber Optic Network

South-Western City Schools	336,000
Jackson	59,004
Prairie	22,032
Pleasant	2,000
Private	30,090
SWACO	93,600
2019 Contracted Service Payments	542,726
2019 Debt Service *	551,392
Positive (Negative) Cash Flow	(8,666)

Information Systems Support Services Revenue

Jackson Township	106,755
Pleasant Township	8,306
Prairie Township	98,700
	213,761

* Included in Bond Retirement Fund - page 100



**2020 Budget
INFORMATION SYSTEMS - BUDGET DETAIL**

		2019 Budget	2020 Budget
100250	531000 SUPPLIES AND MATERIALS		
	Support material	5,000	5,000
	Software upgrades	5,000	5,000
	Cabling supplies	9,000	9,000
	Miscellaneous system hardware	4,000	4,000
	Server hardware upgrades	3,000	3,000
	Phone system hardware support	5,000	5,000
	Desktop hardware support	3,000	3,000
	Office supplies	3,000	3,000
	Tools	3,000	3,000
		<u>40,000</u>	<u>40,000</u>
100250	541001 PROFESSIONAL/TECHNICAL COUNCIL		
	Meeting broadcast and recording	13,140	13,140
		<u>13,140</u>	<u>13,140</u>
100250	541004 PROFESSIONAL/TECHNICAL FINANCE		
	Annual maintenance for finance system	34,000	34,000
		<u>34,000</u>	<u>34,000</u>
100250	541007 PROFESSIONAL/TECHNICAL POLICE		
	Crime mapping website	4,000	0
	CrimeView Dashboard	8,790	0
	Annual maintenance - Public Safety systems	106,000	80,378
	Annual maintenance - digital asset system	6,400	0
		<u>125,190</u>	<u>80,378</u>
100250	541008 PROFESSIONAL/TECHNICAL BUILDIN		
	Annual maintenance for Building system	32,000	34,000
	CityView support	8,000	8,000
		<u>40,000</u>	<u>42,000</u>
100250	541010 PROFESSIONAL/TECHNICAL P&R		
	Annual maintenance for Parks & Rec. system	11,500	10,000
		<u>11,500</u>	<u>10,000</u>
100250	541025 PROFESSIONAL/TECHNICAL IS		
	Information Systems support	50,000	30,000
	Internet access, cable, network	30,000	70,000
	Annual fiber permit fees	0	10,456
	Cable television	7,500	0
	GIS data maintenance	20,000	10,000
	GIS data development	20,000	0
	Fiber moves and changes	0	10,000
	Annual maintenance for Cisco phones and switches	50,000	50,000
	Network provider 1	20,000	38,000
	Network provider 2 / co-location space	30,000	30,000
	Co-location space	18,000	0
	GIS software support	0	30,000
	Fiber network equipment annual maintenance	53,000	60,000
	Online security assessment and prevention	40,000	40,000
	Annual maintenance on storage arrays	20,189	15,777
	Systems annual fees	40,000	92,515
	Exchange email annual fees	22,150	27,000
		<u>420,839</u>	<u>513,748</u>
100250	541026 PROFESSIONAL/TECHNICAL COMM REL		
	Software subscriptions	7,500	7,500
		<u>7,500</u>	<u>7,500</u>



**2020 Budget
INFORMATION SYSTEMS - BUDGET DETAIL**

		2019 Budget	2020 Budget
100250	541031 PROFESSIONAL/TECHNICAL DEVELOP		
	Commercial property inventory system	5,000	0
	Additional software updates	5,000	10,000
	Annual maintenance - munis	6,500	6,500
		<u>16,500</u>	<u>16,500</u>
100250	541071 PROFESSIONAL/TECHNICAL COMMUN		
	Digital recorder maintenance contract	5,000	5,000
	LEADS system maintenance contract	10,000	10,000
	Mobile/port. maintenance contract	10,000	10,000
	Weather system	6,800	6,800
	Cruiser video system maintenance	5,000	5,000
	PSAP maintenance	8,000	8,000
	Building video system support	5,000	5,000
	Ilincs service	30,000	25,000
	Mobile radio replacement	50,000	0
	Jail DVR maintenance	3,800	3,800
	Link cost to SOCC radio system	14,880	14,880
	MARCS radio subscription	12,000	12,000
	CIC radio console annual maintenance	34,132	34,132
	E911 circuit cost	20,400	20,400
		<u>215,012</u>	<u>160,012</u>
100250	543000 TRAVEL AND MEETINGS		
	Conferences/mileage	12,000	12,000
		<u>12,000</u>	<u>12,000</u>
100250	544100 TELEPHONE		
	Cellular service for vehicles	38,000	38,000
		<u>38,000</u>	<u>38,000</u>
100250	574007 EQUIPMENT-POLICE		
	Mobile computers for cruisers-police (5)	40,000	40,000
	Mobile radio replacement	0	50,000
		<u>40,000</u>	<u>90,000</u>
100250	574025 EQUIPMENT - IS		
	Server replacement per schedule	40,000	40,000
	Storage area network	30,000	30,000
	WAN support and hardware	25,000	25,000
	System software upgrades	65,000	65,000
	System software maintenance	40,000	40,000
	Network infrastructure additions	40,000	40,000
	DR site storage	30,000	30,000
	Replacement of camera servers per schedule	30,000	30,000
	Electric vehicle	0	34,000
		<u>300,000</u>	<u>334,000</u>



BUSINESS AND COMMUNITY RELATIONS

Description of Department

The office of Business and Community Relations develops and oversees implementation of advertising, marketing, and promotional campaigns or policies to support a positive image of Grove City and branding for the City and its services; establishes standards for and provides content and design for City publications; manages City website content, and works with City personnel to effectively project timely and accurate information via the site and all outside publications. Assesses the information content of City actions, checks facts, and creates news releases, media kits, statements, speeches, multi-media presentations, provides photo coverage, and other public relations materials for officials and departments of City government; stays informed of current events, existing or potential issues, and other community relations matters; advises City personnel on media relations matters. Facilitates communications between staff, media, and the community; responds to media inquiries and establishes and maintains effective working relationships with local and regional media representatives; responds to citizen inquiries and public records requests for information; coordinates and/or represents the City in community events planning and develops/manages publicity campaigns for such events.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	1	1	1	2	1.5
Part Time Employees	0	0	0	0	0
Total Employees	1	1	1	2	1.5

2020 Budget Details

Personnel Costs have increased \$49,645 due to annual increases, 27th pay, and one half full time employee.

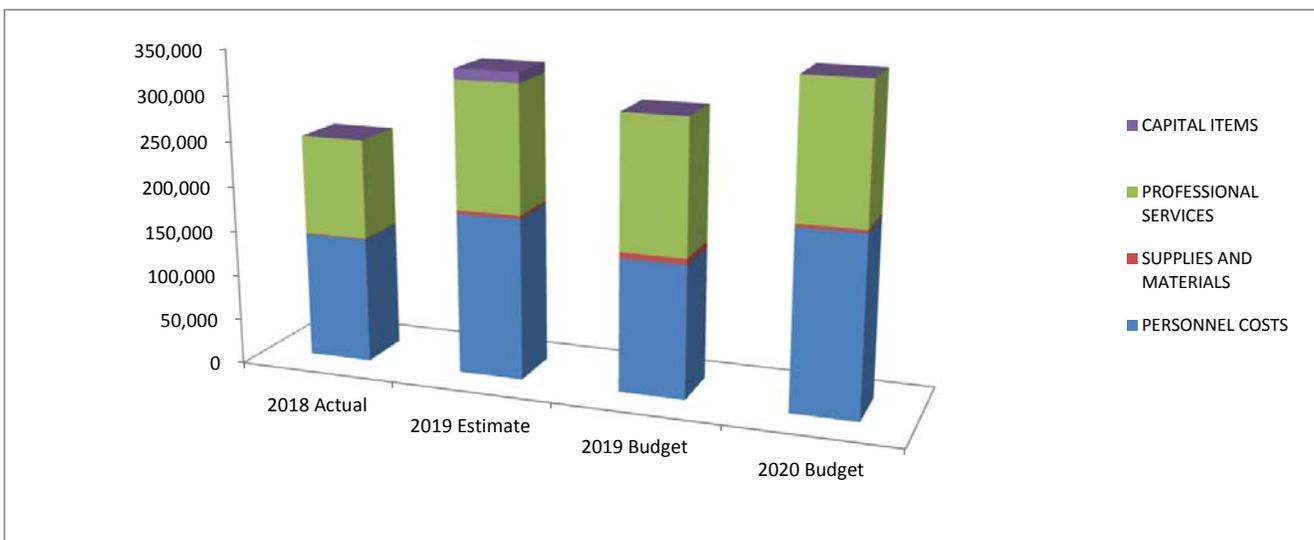
Supplies and Materials costs have decreased by \$3,000.

Professional Services costs have increased \$1,750.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	139,275	178,310	146,609	196,254	49,645
SUPPLIES AND MATERIALS	1,073	3,785	6,500	3,500	(3,000)
PROFESSIONAL SERVICES	109,867	140,593	147,250	149,000	1,750
CAPITAL ITEMS	0	11,658	0	0	0
	250,215	334,346	300,359	348,754	48,395

PERSONNEL COSTS PERCENT CHANGE	33.86%
TOTAL DEPARTMENT PERCENT CHANGE	16.11%





2020 Budget

BUSINESS & COMMUNITY RELATIONS		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100260	513100 FULL TIME SALARIES	98,800	101,397	124,483	103,792	134,234
100260	513800 LONGEVITY	1,075	1,075	1,325	1,325	1,325
100260	521100 PENSION - OPERS	13,983	14,346	17,613	14,717	18,979
100260	521300 MEDICARE	1,420	1,438	1,824	1,525	1,966
100260	522000 EMPLOYEE HEALTH INSURANCE	17,670	16,719	27,065	21,250	33,750
100260	522100 INSURANCE CONTRIBUTIONS (ER HSA)	4,200	4,300	6,000	4,000	6,000
100260	531000 SUPPLIES AND MATERIALS	4,485	888	3,785	5,000	3,000
100260	534000 PUBLICATIONS	1,042	185	0	1,500	500
100260	541000 PROFESSIONAL/TECHNICAL SERVICE	118,067	102,157	137,132	142,000	145,000
100260	543000 TRAVEL AND MEETINGS	414	1,646	248	1,750	500
100260	544100 TELEPHONE	1,686	1,583	1,713	1,500	1,500
100260	544200 POSTAGE	12,103	4,481	1,500	2,000	2,000
100260	574000 EQUIPMENT	0	0	11,658	0	0
TOTAL	COMMUNITY RELATIONS	274,944	250,215	334,346	300,359	348,754



2020 Budget BUSINESS & COMMUNITY RELATIONS - BUDGET DETAIL

	2019 Budget	2020 Budget
100260 531000 SUPPLIES AND MATERIALS		
Office supplies	5,000	3,000
	5,000	3,000
100260 534000 PUBLICATIONS		
Subscriptions	1,500	500
	1,500	500
100260 541000 PROFESSIONAL/TECHNICAL SERVICE		
Community Development projects - printing, graphics, etc	22,000	25,000
Media relations training	1,000	1,000
The Source/Grove City Magazine	44,000	44,000
Media/promotions/PR - C.E.O., Dispatch	50,000	50,000
Sapperstein business survey	25,000	25,000
	142,000	145,000
100260 543000 TRAVEL AND MEETINGS		
Conferences/mileage	1,000	250
Social media seminar	750	250
	1,750	500

THIS PAGE INTENTIONALLY LEFT BLANK



HUMAN RESOURCES

Description of Department

Places job vacancy announcements/advertisements; schedules and assists supervisors with interviewing candidates for various positions; conducts/arranges and documents results of pre-employment selection activities: employment tests, criminal record checks, drug tests, etc.; responds to inquiries regarding position availability and selection process status; prepares notification letters to candidates (application receipt and rejection notice); extends employment offer letter after approval of City Administrator; processes new hire paperwork; creates and maintains a personnel file and medical file for each employee; gathers, organizes, and maintains documentation regarding new hires and promotional selection processes/procedures. Administers benefit plan including: medical, dental, vision, life and legal insurance, additional life and long term disability; represents the City and serves as voting member on the Central Ohio Health Care Consortium Board; reviews and approves all invoices related to the City's benefit plans, administers the City's Substance Free Workplace Program by performing duties as the Program Administrator which includes monitoring the random drug test pool and completing quarterly random drug tests on applicable employees; serves as Administrator of the City's self-insured worker's compensation plan: processes unemployment claims; coordinates employee leaves of absence (worker's comp, FMLA, etc.); coordinates employee training activities; conducts and responds to salary surveys.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	1	1	1	1	1
Part Time Employees	0	0	0	0	0
Total Employees	1	1	1	1	1

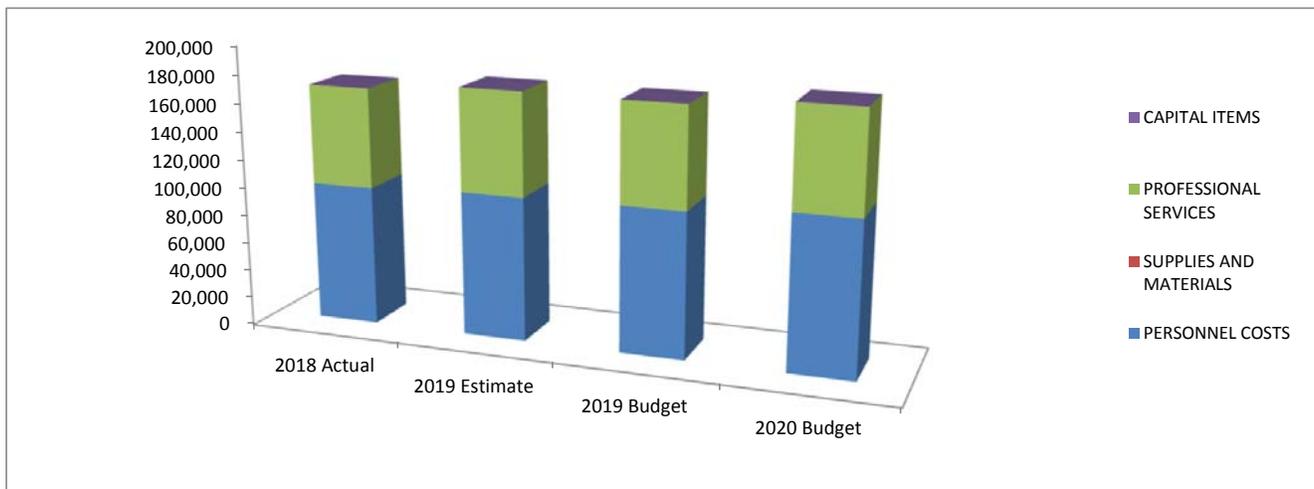
2020 Budget Details

Personnel Costs have increased \$5,790 due to annual increases and 27th pay.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	99,382	102,444	103,351	109,141	5,790
SUPPLIES AND MATERIALS	0	0	0	0	0
PROFESSIONAL SERVICES	70,915	72,894	71,000	71,000	0
CAPITAL ITEMS	0	0	0	0	0
	170,296	175,338	174,351	180,141	5,790

PERSONNEL COSTS PERCENT CHANGE 5.60%
 TOTAL DEPARTMENT PERCENT CHANGE 3.32%





2020 Budget

HUMAN RESOURCES		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100270	513100 FULL TIME SALARIES	73,812	75,893	77,919	78,000	82,815
100270	513800 LONGEVITY	1,550	1,550	1,550	1,550	1,550
100270	521100 PENSION - OPERS	10,551	10,842	11,126	11,137	11,812
100270	521300 MEDICARE	1,083	1,095	1,152	1,154	1,224
100270	522000 EMPLOYEE HEALTH INSURANCE	7,784	7,742	8,437	9,350	9,500
100270	522100 INSURANCE CONTRIBUTIONS (ER HSA)	2,180	2,260	2,260	2,160	2,240
100270	541000 PROFESSIONAL/TECHNICAL SERVICE	38,021	70,540	72,644	66,000	66,000
100270	544400 ADVERTISING	1,657	375	250	5,000	5,000
TOTAL HUMAN RESOURCES		136,637	170,296	175,338	174,351	180,141

HEALTH		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100160	549000 OTHER SERVICES	364,897	387,333	431,807	447,275	466,088
TOTAL HEALTH		364,897	387,333	431,807	447,275	466,088



2020 Budget

HUMAN RESOURCES - BUDGET DETAIL

	2019 Budget	2020 Budget
100270 541000 PROFESSIONAL/TECHNICAL SERVICE		
Pre-employment testing	25,000	25,000
Unemployment insurance	17,500	17,500
Employee assistant program	4,500	4,500
Power DMS license fees	4,000	4,000
Fingerprint hardware - software	5,000	5,000
Substance abuse policy update	5,000	5,000
Salary study	5,000	5,000
	66,000	66,000

HEALTH - BUDGET DETAIL

	2019 Budget	2020 Budget
100160 549000 OTHER SERVICES		
General health district contract	357,275	376,088
Franklin County Em. Mgmtn & Homeland Security proportionate share	50,000	50,000
Animal control contract	40,000	40,000
	447,275	466,088

THIS PAGE INTENTIONALLY LEFT BLANK



DEVELOPMENT

Description of Department

The City's Development Department is responsible for administering and coordinating the many aspects involved in Grove City's growth and development with the goal of enhancing the quality of life, appearance and functionality of the built environment as well as the economic vitality of the community. Within this scope, departmental staff works with developers and members of the business community to create and retain jobs, and ensure quality and balanced development. The department strives to promote the marketability of the City through strong public/private sector relationships to incorporate a positive outlook and growth potential. The department is organized into two divisions, community development and economic development. Community development staff assists Planning Commission and Council in the preparation of plans, policies and code changes as well as the continued implementation of GroveCity2050. Additionally, community development administers two reimbursement grant programs centered on the Town Center as well as the loan program. Economic development staff administers the City's business retention and expansion program as well as works with regional and state economic development organizations to attract new economic based businesses and assist in addressing workforce issues. Maintaining and promoting a healthy business environment for existing businesses as well as providing assistance to small business start-ups, and promoting entrepreneurship is a key focus of departmental staff.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	6	6	6	6	7
Part Time Employees	2	1	1	2	2
Total Employees	8	7	7	8	9

2020 Budget Details

Personnel Costs have increased \$45,894 due to annual increases and 27th pay.

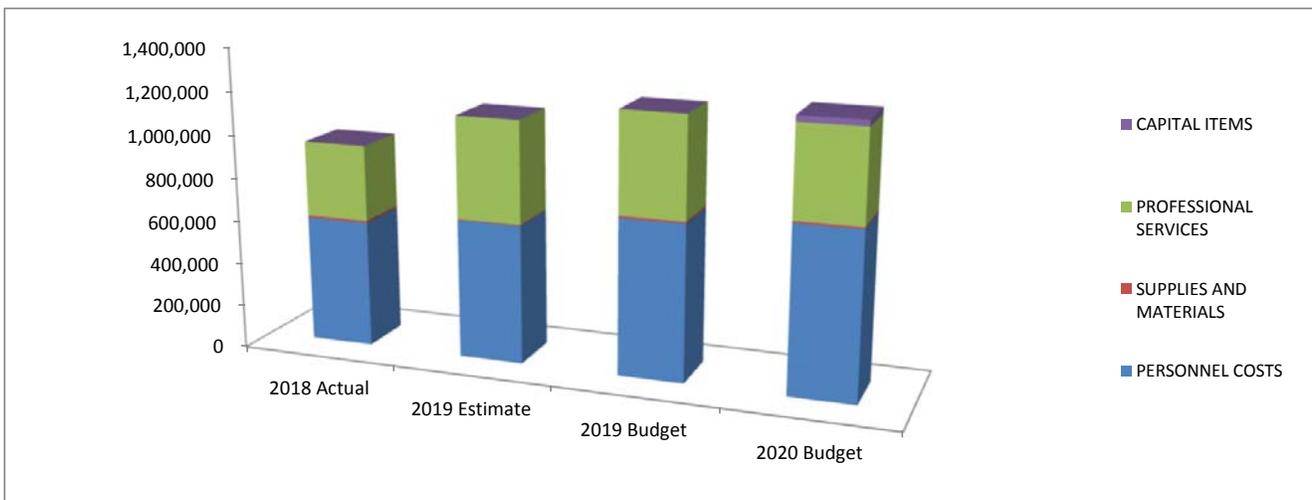
Professional Services costs have decreased \$48,720 due to the removal of website expense and 2050 implementation.

Capital Items have increased \$28,000 for the purchase of furniture and fixtures.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	586,856	641,979	720,512	766,406	45,894
SUPPLIES AND MATERIALS	9,930	4,545	9,000	9,000	0
PROFESSIONAL SERVICES	350,229	471,900	466,470	417,750	(48,720)
CAPITAL ITEMS	0	0	0	28,000	28,000
	947,015	1,118,424	1,195,982	1,221,156	25,174

PERSONNEL COSTS PERCENT CHANGE 6.37%
 TOTAL DEPARTMENT PERCENT CHANGE 2.10%





2020 Budget

DEVELOPMENT		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
100310	513100 FULL TIME SALARIES	354,488	413,318	448,257	484,918	523,548
100310	513200 PART TIME SALARIES	0	10,779	13,488	20,000	20,770
100310	513400 OVER-TIME	1,636	7,099	1,698	7,000	2,597
100310	513800 LONGEVITY	2,150	2,150	3,475	3,475	3,475
100310	521100 PENSION - OPERS	50,024	60,668	65,369	72,155	77,055
100310	521300 MEDICARE	5,068	6,067	6,770	7,474	7,981
100310	522000 EMPLOYEE HEALTH INSURANCE	61,399	70,255	84,635	105,170	110,500
100310	522100 INSURANCE CONTRIBUTIONS (ER HSA)	14,413	16,520	18,287	20,320	20,480
100310	531000 SUPPLIES AND MATERIALS	9,292	9,930	4,545	9,000	9,000
100310	541000 PROFESSIONAL/TECHNICAL SERVICE	109,516	100,605	154,059	154,500	107,500
100310	543000 TRAVEL AND MEETINGS	14,955	14,179	10,981	35,300	35,300
100310	544100 TELEPHONE	2,013	1,669	1,868	1,000	1,000
100310	551100 MEMBERSHIPS	18,855	18,312	22,201	25,670	23,950
100310	559000 OTHER OPERATING CHARGES	235,071	215,464	282,791	250,000	250,000
100310	575000 FURNITURE AND FIXTURES	0	0	0	0	28,000
TOTAL DEVELOPMENT		878,879	947,015	1,118,424	1,195,982	1,221,156



2020 Budget DEVELOPMENT - BUDGET DETAIL

	2019 Budget	2020 Budget
100310 531000 SUPPLIES AND MATERIALS		
Display and presentation supplies	2,000	2,000
Plotter supplies	2,000	2,000
Office supplies	5,000	5,000
	9,000	9,000
100310 541000 PROFESSIONAL/TECHNICAL SERVICE		
Reference USA	5,000	5,000
Planning/engineering consulting	35,000	35,000
Miscellaneous consulting	25,000	25,000
Catalyst - formerly Xceligent	5,500	3,500
GroveCity2050 implementation	15,000	0
Advertising/publication, participation, coordination with C&BRO efforts	12,000	12,000
Discover Grove City Development column & Business First insert	7,000	7,000
Business retention & expansion (BRE) plan	20,000	20,000
Economic development website	30,000	0
	154,500	107,500
100310 543000 TRAVEL AND MEETINGS		
Mileage and expenses	4,000	4,000
Conferences	8,000	8,000
Advanced training/seminars	6,000	6,000
Sponsorship/events	17,300	17,300
	35,300	35,300
100310 551100 MEMBERSHIPS		
American Planning Association	1,950	1,800
Mid Ohio Development Exchange	19,000	17,000
International Council of Shopping Centers (ICSC)	200	100
Ohio Economic Development Association	700	900
Urban Land Institute (ULI)	1,800	1,200
Council Development Finance Association (CDFA)	400	550
North American Office Industrial Professional	820	1,500
International Economic Development Council (IEDC)	800	900
	25,670	23,950
100310 559000 OTHER OPERATING CHARGES		
Town Center Commercial Revitalization Grant Program	100,000	100,000
Cultivate/Rev1 agreement	100,000	100,000
Broadway Commercial Revitalization Grant Program	50,000	50,000
	250,000	250,000

THIS PAGE INTENTIONALLY LEFT BLANK



STREET MAINTENANCE

Description of Department

The Street Maintenance Fund accounts for a portion of the revenues received from the State through the gasoline tax and moter vehicle registration fees. These revenues are required by the State to be used in maintaining the streets within the city. Accordingly, all expenditures within this fund are related to street maintenance and repair. The Street Division is primarily responsible for all road maintenance which includes, but is not limited to, sealing, crack sealing, resurfacing and snow and ice control. The Service Director is the head of the Street Division. The city currently maintains over 150 miles of streets within Grove City.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	11	12	12	12.5	13.5
Part Time Employees	11	12	8	9	9
Total Employees	22	24	20	21.5	22.5

2020 Budget Details

Personnel Costs have increased \$142,938 due to annual increases, 27th pay, and two additional full time positions.

Supplies and Materials costs have increased \$50,000 to more accurately reflect current needs.

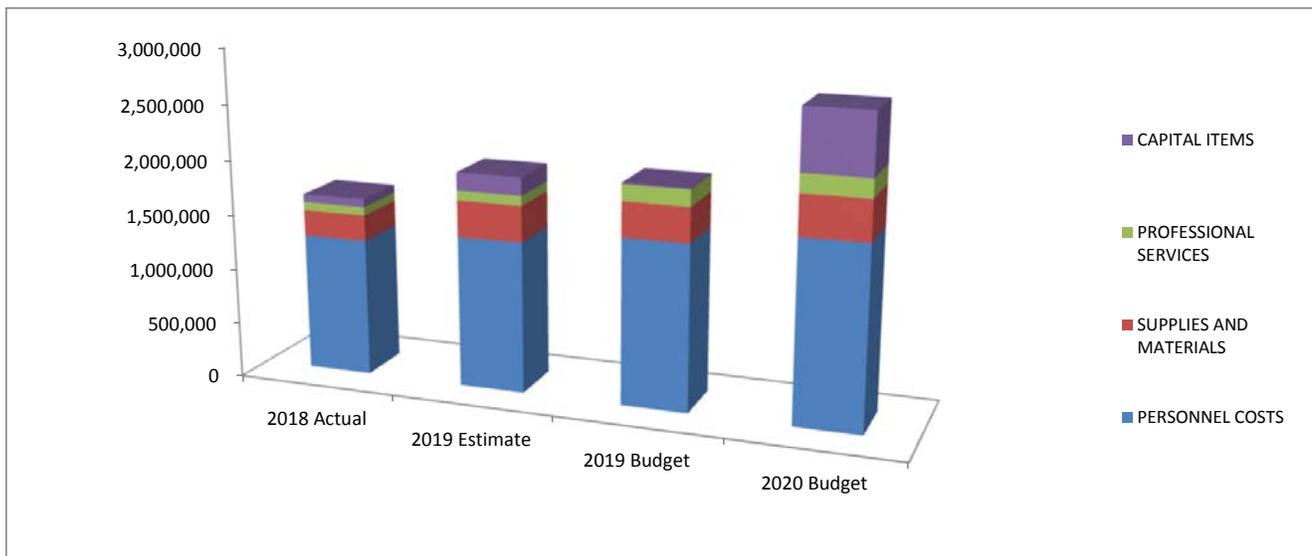
Professional Services costs have increased \$18,560 to allow for a pavement condition assessment.

Capital Items have increased \$539,486 due to equipment and vehicle purchases and the addition of Gantz Rd intersecon project.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	1,249,164	1,369,818	1,500,356	1,643,294	142,938
SUPPLIES AND MATERIALS	235,415	328,995	316,643	366,643	50,000
PROFESSIONAL SERVICES	77,153	89,873	149,600	168,160	18,560
CAPITAL ITEMS	72,790	162,060	10,000	549,486	539,486
	1,634,521	1,950,746	1,976,599	2,727,583	750,984

PERSONNEL COSTS PERCENT CHANGE 9.53%
 TOTAL DEPARTMENT PERCENT CHANGE 37.99%





2020 Budget

STREET MAINTENANCE		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
101400	513100 FULL TIME SALARIES	673,333	736,367	768,456	826,585	880,263
101400	513200 PART TIME SALARIES	155,580	112,608	120,996	150,000	176,539
101400	513300 LEAVE CONVERSIONS	0	2,985	0	0	0
101400	513400 OVERTIME	23,328	55,328	71,030	75,000	82,039
101400	513800 LONGEVITY	6,825	9,863	13,400	13,400	11,700
101400	521100 PENSION - OPERS	120,178	122,245	136,343	149,098	161,076
101400	521300 MEDICARE	12,231	12,876	14,121	15,588	16,857
101400	522000 EMPLOYEE HEALTH INSURANCE	107,627	138,704	172,875	196,885	232,600
100400	522100 INSURANCE CONTRIBUTIONS (ER HSA)	26,407	28,360	39,420	38,800	42,720
101400	522600 WORKER'S COMPENSATION	14,335	14,597	15,000	20,000	20,000
101400	529100 TUITION	0	5,000	7,431	5,000	7,500
101400	529200 CLOTHING	9,735	10,232	10,745	10,000	12,000
101400	531000 SUPPLIES AND MATERIALS	6,185	5,223	7,100	7,565	7,565
101400	531400 SALT	8,665	10,191	10,000	0	0
101400	532000 FACILITY SUPPLIES	50,667	16,711	17,186	31,500	31,500
101400	532300 EQUIPMENT SUPPLIES	15,634	16,527	32,813	20,000	30,000
101400	532900 OTHER SUPPLIES	12,438	12,697	11,441	20,000	20,000
101400	533000 VEHICLE SUPPLIES	41,396	38,490	56,798	48,568	60,568
101400	533200 FUEL	37,030	47,821	43,721	50,000	60,000
101400	533300 TIRES	7,696	5,000	10,999	6,000	6,000
101400	534000 PUBLICATIONS	0	0	0	510	510
101400	535000 SMALL TOOLS AND EQUIPMENT	4,794	7,502	5,386	8,500	8,500
101400	536100 TRAFFIC DEVICES	79,278	71,753	122,020	112,000	130,000
101400	536400 CONSTRUCTION SUPPLIES	4,879	3,502	10,880	10,000	10,000
101400	539000 OTHER SUPPLIES	0	0	651	2,000	2,000
101400	541000 PROFESSIONAL/TECHNICAL SERVICE	87,575	20,426	34,958	70,500	82,910
101400	542100 CLEANING	793	0	0	0	0
101400	542300 RENTAL AND LEASES	3,937	6,650	7,633	5,600	5,600
101400	542900 OTHER PROPERTY SERVICES	3,376	13,389	6,889	19,000	19,000
101400	543000 TRAVEL AND MEETINGS	2,891	2,190	6,030	10,000	10,000
101400	544100 TELEPHONE	14,101	12,820	7,327	10,000	10,000
101400	545000 UTILITIES	12,820	15,032	16,600	20,800	20,800
101400	551100 MEMBERSHIPS	1,734	2,734	3,976	3,500	9,650
101400	559000 OTHER SERVICES	3,085	3,911	6,460	10,200	10,200
101400	574000 EQUIPMENT	10,134	6,299	12,060	10,000	113,486
101400	576000 VEHICLES	14,478	15,350	0	0	86,000
101400	578000 INFRASTRUCTURE	51,450	51,141	150,000	0	350,000
101400	591500 FUND ADVANCE REPAYMENT	0	0	0	0	180,684
TOTAL STREET MAINTENANCE		1,624,614	1,634,521	1,950,746	1,976,599	2,908,267
		2009		2012		2019
101000	422140 MOTOR VEHICLE LICENSE FEE	227,557		248,780		265,000
101000	422210 GASOLINE TAX CENTS PER GALLON	1,099,014		1,133,895		1,300,000
		1,326,571		1,382,675		1,565,000

18.0%
13.2%



2020 Budget STREET MAINTENANCE - BUDGET DETAIL

		2019 Budget	2020 Budget
101400	531000 SUPPLIES AND MATERIALS		
	Materials & supplies	1,000	1,000
	Computer supplies	300	300
	Letterhead & envelopes	100	100
	Copier paper	500	500
	Office maintenance supplies	2,900	2,900
	Small desk supplies	265	265
	Office desk, lateral file	2,500	2,500
		7,565	7,565
101400	532000 FACILITY SUPPLIES		
	Building renovation	25,500	25,500
	Miscellaneous repairs	6,000	6,000
		31,500	31,500
101400	532300 EQUIPMENT SUPPLIES		
	Annual maintenance	20,000	30,000
		20,000	30,000
101400	532900 OTHER SUPPLIES		
	200 gal. weed killer	5,000	5,000
	Paint - school zones, crosswalks, etc.	15,000	15,000
		20,000	20,000
101400	533000 VEHICLE SUPPLIES		
	Maintenance on misc. equipment	48,568	60,568
		48,568	60,568
101400	533200 FUEL		
	Fuels and oils	50,000	60,000
		50,000	60,000
101400	533300 TIRES		
	Repair & replacement for fleet	6,000	6,000
		6,000	6,000
101400	534000 PUBLICATIONS		
	International Traffic Control Assoc.	510	510
		510	510
101400	535000 SMALL TOOLS AND EQUIPMENT		
	Fire extinguishers & maintenance	300	300
	Trash bags	1,000	1,000
	Miscellaneous tools	3,800	3,800
	OSHA personnel gear	3,000	3,000
	Chain saw or weed wacker repair kits	400	400
		8,500	8,500
101400	536100 TRAFFIC DEVICES		
	Repairs of traffic equipment	28,000	34,000
	Traffic controller boards	21,000	21,000
	Traffic and street light bulbs	17,000	20,000
	Light pole inventory	6,000	0
	Upgrade school warning signals	10,000	15,000
	Battery back-up replacement program	15,000	15,000
	Yearly conflict monitor inspection	15,000	25,000
		112,000	130,000



2020 Budget STREET MAINTENANCE - BUDGET DETAIL

		2019 Budget	2020 Budget
101400	536400 CONSTRUCTION SUPPLIES		
	Pothole patching	10,000	10,000
		<u>10,000</u>	<u>10,000</u>
101400	539000 OTHER SUPPLIES		
	Employee wellness and recognition	2,000	2,000
		<u>2,000</u>	<u>2,000</u>
101400	541000 PROFESSIONAL/TECHNICAL SERVICE		
	CDL testing	500	500
	Pavement condition assessment	0	42,410
	Contracted snow removal	40,000	40,000
	Traffic signal coordination	30,000	0
		<u>70,500</u>	<u>82,910</u>
101400	542300 RENTAL AND LEASES		
	Copier service agreement	600	600
	Miscellaneous equipment	5,000	5,000
		<u>5,600</u>	<u>5,600</u>
101400	542900 OTHER PROPERTY SERVICES		
	General property maintenance and repair	19,000	19,000
		<u>19,000</u>	<u>19,000</u>
101400	543000 TRAVEL AND MEETINGS		
	Training, conferences, reimbursements	10,000	10,000
		<u>10,000</u>	<u>10,000</u>
101400	545000 UTILITIES		
	One-half electric for complex	4,800	4,800
	One-half gas for complex	14,000	14,000
	One-half water for complex	2,000	2,000
		<u>20,800</u>	<u>20,800</u>
101400	551100 MEMBERSHIPS		
	Memberships	3,500	3,500
	APWA accreditation fees	0	6,150
		<u>3,500</u>	<u>9,650</u>
101400	559000 OTHER SERVICES		
	CSX agreement	2,200	2,200
	Solid waste mgt. program	8,000	8,000
		<u>10,200</u>	<u>10,200</u>
101400	574000 EQUIPMENT		
	Radios for new equipment	10,000	5,000
	Wheel loader replacement	0	34,000
	Grease system for 5 dump trucks	0	17,500
	Tarp replacement on international dump trucks	0	4,500
	Trailer	0	6,000
	John Deere Gator/Cushman	0	25,000
	Water barricades/road closure/crowd barriers/cones	0	21,486
		<u>10,000</u>	<u>113,486</u>
101400	576000 VEHICLES		
	Two pickup trucks w/lights, radio, plow and chevron	0	86,000
		<u>0</u>	<u>86,000</u>
101400	578000 INFRASTRUCTURE		
	Gantz Road/South Park Place intersection	0	350,000
		<u>0</u>	<u>350,000</u>

THIS PAGE INTENTIONALLY LEFT BLANK



2020 Budget

STATE HIGHWAY		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
102000	531400 SALT	48,576	127,596	108,803	60,000	60,000
102000	536200 SIGNAGE	39,295	47,223	65,716	50,000	50,000
102000	542900 OTHER PROPERTY SERVICES	55,900	34,494	32,543	75,000	50,000
102000	578000 INFRASTRUCTURE	67,911	128,564	100,000	100,000	100,000
TOTAL	STATE HIGHWAY	211,683	337,877	307,062	285,000	260,000

POLICE PENSION		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
103000	521200 PENSION - PFDPF	1,254,236	1,251,664	1,274,960	1,406,561	1,550,411
103000	551300 COUNTY AUDITOR FEES	17,787	13,396	15,520	25,000	25,000
TOTAL	POLICE PENSION	1,272,023	1,265,060	1,290,480	1,431,561	1,575,411



2020 Budget

STATE HIGHWAY - BUDGET DETAIL		2019	2020
		Budget	Budget
102000	536200 SIGNAGE		
	Street ID signs	20,000	20,000
	Traffic control signs	30,000	30,000
		<u>50,000</u>	<u>50,000</u>
102000	542900 OTHER PROPERTY SERVICES		
	Paint striping program/thermal plastic	70,000	45,000
	ODOT maintenance agreement	5,000	5,000
		<u>75,000</u>	<u>50,000</u>
102000	578000 INFRASTRUCTURE		
	Annual street program	100,000	100,000
		<u>100,000</u>	<u>100,000</u>

POLICE PENSION - BUDGET DETAIL			
103000	551300 COUNTY AUDITOR FEES		
	Tax settlement fees	25,000	25,000
		<u>25,000</u>	<u>25,000</u>

THIS PAGE INTENTIONALLY LEFT BLANK



GENERAL RECREATION

Description of Department

The General Recreation Fund accounts for the receipts and epenses associated with various recreation and community programs offered by the City. Revenue collected is from all program and activity fees, rentals, and other miscellaneous revenue (excluding the Big Splash) relating to the Department of Parks and Recreation. Program and activity areas include preschool/youth/adult/senior (55+) enrichment, RecSchool, Programmed Afterschool Recreation for Kids (P.A.R.K.), youth sports (baseball, basketball, volleyball), adult sports, fitness and special programs (herb garden, rain barrels, blacksmithing, etc...). Receipts of \$1,274,000 are expected to be received in 2020 to support the activities of the General Recreation Fund. The 2020 Budget of \$1,519,936 is \$245,936 more than expected receipts, therefore, that amount may come form General Recreation Fund year end balances.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	4.5	4.5	4.5	4.5	4.5
Part Time Employees	80	96	80	81	80
Total Employees	84.5	100.5	84.5	85.5	84.5

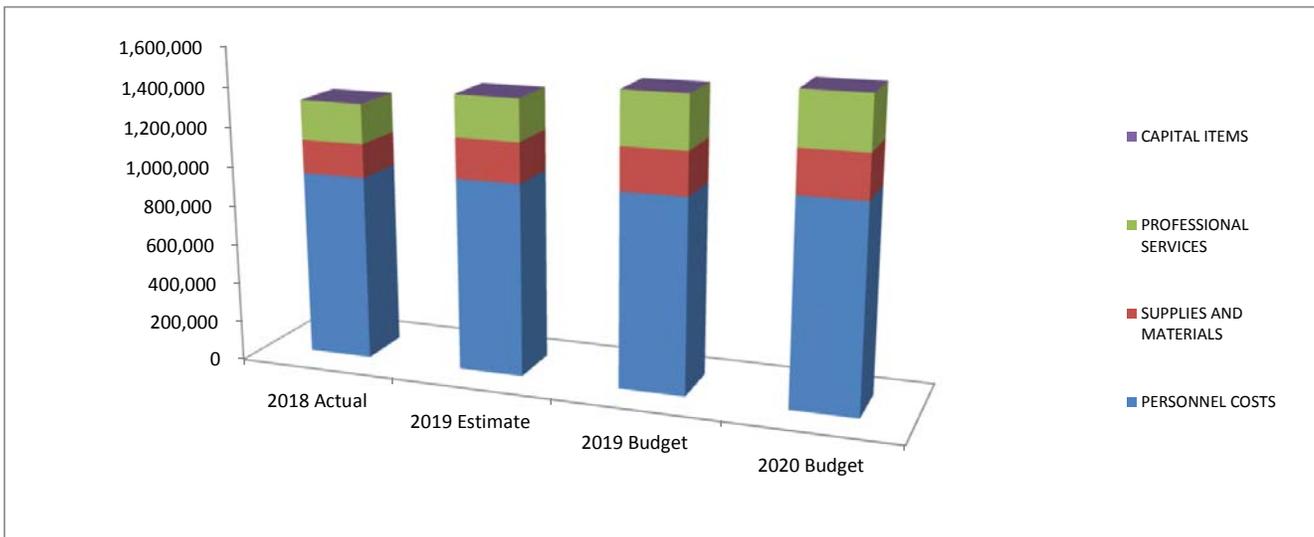
2020 Budget Details

Personnel Costs have increased \$51,116 due to annual increases and 27th pay.
Supplies and Materials costs have increased \$2,500.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	938,163	974,939	981,120	1,032,236	51,116
SUPPLIES AND MATERIALS	171,449	204,949	217,500	220,000	2,500
PROFESSIONAL SERVICES	202,682	212,371	267,700	267,700	0
CAPITAL ITEMS	0	0	0	0	0
	1,312,295	1,392,259	1,466,320	1,519,936	53,616

PERSONNEL COSTS PERCENT CHANGE 5.21%
 TOTAL DEPARTMENT PERCENT CHANGE 3.66%





2020 Budget

GENERAL RECREATION		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
104500	513100 FULL TIME SALARIES	230,086	239,797	253,361	253,440	273,438
104500	513200 PART TIME SALARIES	514,398	497,091	507,061	508,000	529,615
104500	513800 LONGEVITY	4,775	5,188	5,850	5,850	5,850
104500	521100 PENSION - OPERS	105,618	104,551	110,546	107,423	113,248
104500	521300 MEDICARE	10,845	10,663	11,250	11,128	11,732
104500	522000 EMPLOYEE HEALTH INSURANCE	54,078	54,510	61,439	65,877	68,750
104500	522100 INSURANCE CONTRIBUTIONS (ER HSA)	13,300	13,600	13,602	13,402	13,602
104500	522600 WORKER'S COMPENSATION	12,632	12,764	11,830	16,000	16,000
104500	531000 SUPPLIES AND MATERIALS	192,589	171,449	204,949	217,500	220,000
104500	541600 INSTRUCTORS AND OFFICIALS	97,451	116,914	126,342	138,200	138,200
104500	542300 RENTAL AND LEASES	37,813	43,515	47,527	67,500	67,500
104500	543000 TRAVEL AND MEETINGS	19,839	13,667	11,488	25,000	25,000
104500	544100 TELEPHONE	9,054	7,807	9,290	9,000	9,000
104500	545000 UTILITIES	4,371	5,346	4,472	6,000	6,000
104500	593000 REFUND RECEIPTS	18,878	15,433	13,252	22,000	22,000
TOTAL GENERAL RECREATION		1,325,727	1,312,295	1,392,259	1,466,320	1,519,936



**2020 Budget
GENERAL RECREATION - BUDGET DETAIL**

		2019 Budget	2020 Budget
104500	531000 SUPPLIES AND MATERIALS		
	Adult program	1,000	1,000
	General program	17,000	17,000
	Herb garden program	4,000	4,000
	P.A.R.K. program	31,000	31,000
	Preschool/RecSchool program	5,300	5,300
	Seniors program	32,000	32,000
	Baseball	83,000	85,500
	Basketball	25,000	25,000
	Adult sports program	9,000	9,000
	Youth program	3,200	3,200
	Youth volleyball	7,000	7,000
		<hr/>	<hr/>
		217,500	220,000
104500	541600 INSTRUCTORS AND OFFICIALS		
	Adult program	15,500	15,500
	Baseball	36,500	36,500
	Basketball	33,500	33,500
	Preschool program	11,000	11,000
	Seniors program	1,000	1,000
	Adult sports program	24,500	24,500
	Youth program	10,200	10,200
	Youth volleyball	6,000	6,000
		<hr/>	<hr/>
		138,200	138,200
104500	542300 RENTAL AND LEASES		
	Park Annex	5,000	5,000
	Adult sport facilities	10,000	10,000
	Youth basketball facilities	20,000	20,000
	Youth volleyball facilities	7,500	7,500
	School facilities (summer P.A.R.K. & playgrounds)	25,000	25,000
		<hr/>	<hr/>
		67,500	67,500
104500	543000 TRAVEL AND MEETINGS		
	RecSchool program	1,000	1,000
	P.A.R.K. program	22,000	22,000
	Sports program	1,000	1,000
	Senior program	1,000	1,000
		<hr/>	<hr/>
		25,000	25,000
104580	545000 UTILITIES		
	Sports utilities	6,000	6,000
		<hr/>	<hr/>
		6,000	6,000



2020 Budget

		2017	2018	2019	2019	2020
CITY PERMISSIVE MVL		Actual	Actual	Estimate	Budget	Budget
105000	532900 OTHER SUPPLIES	0	17,319	39,672	50,000	50,000
105000	574000 EQUIPMENT	71,640	0	0	0	0
105000	576000 VEHICLES	296,873	0	100,000	161,470	170,000
105000	578000 INFRASTRUCTURE	165,183	83,072	112,678	80,000	80,000
TOTAL CITY PERMISSIVE LICENS		533,695	100,391	252,350	291,470	300,000

		2017	2018	2019	2019	2020
COUNTY PERMISSIVE MVL		Actual	Actual	Estimate	Budget	Budget
106000	531400 SALT	0	15,100	136,899	120,000	130,000
106000	578000 INFRASTRUCTURE	105,342	73,160	258,570	50,000	550,000
TOTAL COUNTY PERMISSIVE LICE		105,342	88,260	395,469	170,000	680,000

		2017	2018	2019	2019	2020
SENIOR NUTRITION		Actual	Actual	Estimate	Budget	Budget
108000	559000 OTHER OPERATING CHARGES	21,082	23,348	16,602	17,000	17,000
TOTAL SENIOR NUTRITION		21,082	23,348	16,602	17,000	17,000

		2017	2018	2019	2019	2020
DRUG LAW ENFORCEMENT		Actual	Actual	Estimate	Budget	Budget
109000	535000 SMALL TOOLS AND EQUIPMENT	0	0	0	0	0
109000	535001 SMALL TOOLS EQUIP - FEDERAL	128,602	29,860	10,000	22,000	0
109000	541000 PROFESSIONAL/TECHNICAL SERVICE	0	0	0	0	364,930
109000	576000 VEHICLES	3,243	0	0	0	0
TOTAL DRUG LAW ENFORCEMENT		131,845	29,860	10,000	22,000	364,930



2020 Budget

CITY PERMISSIVE LICENSE - BUDGET DETAIL		2019 Budget	2020 Budget
105000	532900 OTHER SUPPLIES		
	Miscellaneous repairs	50,000	50,000
		<u>50,000</u>	<u>50,000</u>
105000	574000 EQUIPMENT		
	Wheel loader with bucket scale	0	0
		<u>0</u>	<u>0</u>
105000	576000 VEHICLES		
	Bucket truck	151,470	170,000
	Bucket truck package, chevrons, lighting	10,000	0
		<u>161,470</u>	<u>170,000</u>
105000	578000 INFRASTRUCTURE		
	Annual street program	80,000	80,000
		<u>80,000</u>	<u>80,000</u>

COUNTY PERMISSIVE LICENSE - BUDGET DETAIL			
106000	578000 INFRASTRUCTURE		
	Annual street program	50,000	50,000
	Southwest Boulevard improvement - local share	0	500,000
		<u>50,000</u>	<u>550,000</u>

SENIOR NUTRITION - BUDGET DETAIL			
108000	559000 OTHER OPERATING CHARGES		
	Fund raising expense	17,000	17,000
		<u>17,000</u>	<u>17,000</u>

DRUG LAW ENFORCEMENT - BUDGET DETAIL			
109000	535001 SMALL TOOLS AND EQUIPMENT		
	P T equipment	2,000	0
	Tactical equipment	20,000	0
		<u>22,000</u>	<u>0</u>
109000	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Tyler Public Safety Software payment 1 of 2	0	339,930
	Travel costs for Software implementation		25,000
		<u>0</u>	<u>364,930</u>

THIS PAGE INTENTIONALLY LEFT BLANK



COMMUNITY DEVELOPMENT

Description of Department

The Community Development Fund receives 25% of the proceeds from Hotel Taxes collected pursuant to Chapter 192 of the Grove City administrative code. The Community Development Fund supports events and initiatives that promote the quality of life and stature of the community. The fund also supports organizations within the community that promote the City to both internal and external audiences. A large part of this effort is in support of special events that include a wide variety of entertainment and activities for residents and visitors. The appropriation for the Grove City Town Center Inc. has been included in this fund due to the similarities of the types of activities supported by the organization and the types of activities supported in the Community Development Fund. One objective of this fund is to match expenses to the amount paid to the Grove City Area Convention and Visitors Bureau. The 2020 budget of \$655,554 less \$65,000 for Grove City Town Center Inc. and \$25,000 for the YMCA cost sharing is well above the \$420,000 budgeted to be paid to the Grove City Area Convention and Visitors Bureau.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	1	1	1	1	2
Part Time Employees	2	2	2	2	1
Total Employees	3	3	3	3	3

2020 Budget Details

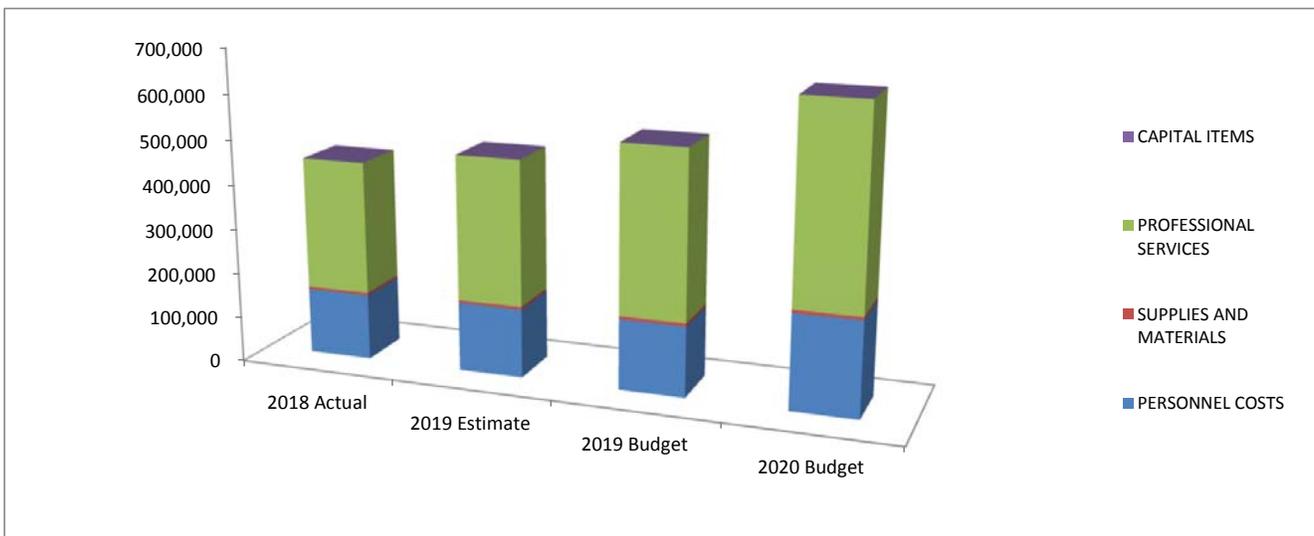
Personnel Costs have increased \$54,251 due to annual increases and 27th pay and one half full time employee.

Professional Services costs have increased \$66,586 primarily due to Gantz Farm arboretum work.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	146,855	153,270	156,417	210,668	54,251
SUPPLIES AND MATERIALS	5,921	6,255	7,000	7,000	0
PROFESSIONAL SERVICES	294,315	322,103	371,300	437,886	66,586
CAPITAL ITEMS	0	0	0	0	0
	447,092	481,628	534,717	655,554	120,837

PERSONNEL COSTS PERCENT CHANGE	34.68%
TOTAL DEPARTMENT PERCENT CHANGE	22.60%





2020 Budget

COMMUNITY DEVELOPMENT		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
112600	513100 FULL TIME SALARIES	58,854	60,347	65,316	61,922	92,891
112600	513200 PART TIME SALARIES	38,837	40,817	35,567	45,000	46,731
112600	513400 OVER-TIME	2,651	3,832	5,899	4,500	6,231
112600	513800 LONGEVITY	1,075	1,075	1,325	1,325	1,325
112600	521100 PENSION - OPERS	14,198	14,850	15,135	15,785	20,605
112600	521300 MEDICARE	1,416	1,463	1,568	1,635	2,135
112600	522000 EMPLOYEE HEALTH INSURANCE	17,749	18,755	22,560	21,250	33,750
112600	522100 INSURANCE CONTRIBUTIONS (ER HSA)	4,000	4,000	4,200	4,000	6,000
112600	522600 WORKER'S COMPENSATION	1,414	1,716	1,700	1,000	1,000
112600	531000 SUPPLIES AND MATERIALS	5,832	5,921	6,255	7,000	7,000
112600	541000 PROFESSIONAL/TECHNICAL SERVICE	0	1,682	0	1,000	1,000
112600	543000 TRAVEL AND MEETINGS	0	0	0	1,900	1,900
112600	559000 OTHER OPERATING CHARGES	75,000	113,167	81,753	95,000	90,000
112600	559101 COMMUNITY RELATIONS	13,543	6,154	0	30,000	50,000
112600	559102 TOWN CENTER HOLIDAY DECORATION	1,200	1,200	1,200	2,000	2,000
112600	559203 BIG SPLASH THEME THURSDAY	1,150	1,050	1,650	1,000	2,000
112600	559204 FAMILY FISHING DAY	90	60	0	150	150
112600	559206 VIP PROGRAM	0	0	500	500	500
112600	559207 MISCELLANEOUS PROMOTIONAL ITEM	1,208	0	100	550	550
112600	559208 MISCELLANEOUS PARK/REC EVENTS	3,374	1,530	6,880	2,600	9,100
112600	559209 SUMMER CONCERT SERIES	7,300	5,900	13,552	14,000	14,000
112600	559210 JULY 4TH CELEBRATION	60,875	67,364	67,038	71,000	71,000
112600	559212 BOO ON BROADWAY	0	903	1,269	1,000	1,000
112600	559213 ALUMNI WEEKEND	7,950	7,025	8,574	8,500	8,500
112600	559214 HOLIDAY CELEBRATION	4,239	4,939	16,831	7,000	12,000
112600	559215 OLDE TIME HARVEST FESTIVAL	4,432	4,310	5,104	4,500	4,500
112600	559216 OUTDOOR MOVIES	11,596	12,441	11,960	15,500	15,500
112600	559217 COMMUNITY WINDS	10,303	11,380	20,682	10,000	10,000
112600	559218 CITY MARKETING GRANT PROGRAM	5,000	5,000	5,000	5,000	5,000
112600	559219 GANTZ FARM ARBORETUM	0	0	0	0	27,086
112600	559220 FLAGS OF HONOR	9,305	12,859	3,588	14,000	14,000
112600	559221 ECO FEST	20,146	22,473	15,475	27,500	27,500
112600	559222 SAFETY/SELF DEFENSE AWARENESS	0	0	0	2,000	2,000
112600	559223 FAMILY CAMPOUT	0	0	0	500	500
112600	559224 HERITAGE CELEBRATION	4,554	3,243	4,149	5,000	5,000
112600	559225 WALL OF FAME/BASEBALL OPENING	2,678	7,732	4,407	9,000	13,500
112600	559226 GARDEN AT GANTZ 25 ANNIVERSARY	0	0	0	0	2,500
112600	559227 GC EVENT PROMOTIONS	2,360	0	24,000	25,000	25,000
112600	559301 ARTS IN THE ALLEY	0	0	0	1,000	1,000
112600	559302 GROVE CITY EASEL AWARD	2,000	2,000	2,000	2,000	2,000
112600	559303 PEOPLE'S CHOICE AWARD	1,000	500	500	500	500
112600	559304 STATE OF THE CITY	19,525	0	24,871	10,000	15,000
112600	559305 GERMAN EXCHANGE BREAKFAST	511	425	127	1,000	1,000
112600	559306 BOY SCOUT BREAKFAST	893	978	893	1,000	1,000
112600	559307 STUDENT GOVERNMENT DAY	1,105	0	0	1,600	1,600
TOTAL COMMUNITY DEVELOPMENT		417,366	447,092	481,628	534,717	655,554



2020 Budget COMMUNITY DEVELOPMENT - BUDGET DETAIL

		2019 Budget	2020 Budget
112600	531000 SUPPLIES AND MATERIALS		
	Herb garden supplies	7,000	7,000
		<u>7,000</u>	<u>7,000</u>
112600	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Herb garden brochures	1,000	1,000
		<u>1,000</u>	<u>1,000</u>
112600	559000 OTHER OPERATING CHARGES		
	Grove City Town Center Inc.	70,000	65,000
	YMCA shared services agreement	25,000	25,000
		<u>95,000</u>	<u>90,000</u>
112600	559101 COMMUNITY RELATIONS		
	Grove City branding initiative	30,000	50,000
		<u>30,000</u>	<u>50,000</u>
112600	559208 MISCELLANEOUS PARK/REC EVENTS		
	Miscellaneous events and 10 yr Museum anniv. And 5 yr Buddy Ball anniv.	2,600	4,100
	50th anniversary of Earth Day celebration	0	5,000
		<u>2,600</u>	<u>9,100</u>
112600	559210 JULY 4TH CELEBRATION		
	Band, equipment, programming	71,000	71,000
		<u>71,000</u>	<u>71,000</u>
112600	559217 COMMUNITY WINDS		
	Memorial Day concert, promotion of Grove City, and supplies	10,000	10,000
		<u>10,000</u>	<u>10,000</u>
112600	559219 GANTZ FARM ARBORETUM		
	Installation of native plants	0	2,000
	Labryinth maintenance/sealing	0	5,540
	Repair of Gantz garden garage	0	15,646
	Repair herb garden walkways	0	3,900
		<u>0</u>	<u>27,086</u>
112600	559225 WALL OF FAME/BASEBALL OPENING		
	Wall of Fame/baseball opening event	9,000	9,000
	Baseball/softball tournament expenses	0	4,500
		<u>9,000</u>	<u>13,500</u>
112600	559227 GC EVENT PROMOTIONS		
	Columbus Radio Group - Includes Community Winds, City, Chamber, Town Center events	25,000	25,000
		<u>25,000</u>	<u>25,000</u>



2020 Budget

COMMUNITY ENVIRONMENT			2017	2018	2019	2019	2020
			Actual	Actual	Estimate	Budget	Budget
113000	531050	SUPPLIES ENVIRONMENTAL SPEC	9,364	18,212	29,669	30,000	30,000
113000	541050	PROF SERV ENVIRONMENTAL SPEC	0	0	0	3,200	3,200
113000	541099	STREET TREES	13,408	43,887	98,891	103,500	103,500
113000	593000	REFUND	1,425	0	0	0	0
TOTAL COMMUNITY ENVIRONMENT			24,197	62,099	128,560	136,700	136,700

LAW ENFORCEMENT ASSISTANCE			2017	2018	2019	2019	2020
			Actual	Actual	Estimate	Budget	Budget
114000	543100	PROFESSIONAL TRAINING	7,630	0	3,000	10,000	10,000
TOTAL LAW ENFORCEMENT ASSISTANCE			7,630	0	3,000	10,000	10,000

ENFORCEMENT AND EDUCATION			2017	2018	2019	2019	2020
			Actual	Actual	Estimate	Budget	Budget
115000	541000	PROFESSIONAL/TECHNICAL SERVICE	4,200	7,000	4,000	10,000	10,000
TOTAL LAW ENFORCEMENT ASSISTANCE			4,200	7,000	4,000	10,000	10,000

COURT COMPUTERIZATION			2017	2018	2019	2019	2020
			Actual	Actual	Estimate	Budget	Budget
120000	531000	SUPPLIES AND MATERIALS	2,237	580	200	3,600	3,600
120000	541000	PROFESSIONAL/TECHNICAL SERVICE	29,285	16,968	26,689	27,000	32,000
120000	574000	EQUIPMENT	1,817	3,271	0	7,500	0
120000	575000	FURNITURE AND FIXTURES	0	0	0	0	5,000
TOTAL COURT COMPUTERIZATION			33,339	20,818	26,889	38,100	40,600



2020 Budget

COMMUNITY ENVIRONMENT - BUDGET DETAIL		2019	2020
		Budget	Budget
113000	531050 SUPPLIES AND MATERIALS		
	Recycle bins, reuseable bags, shredding supplies	30,000	30,000
		<u>30,000</u>	<u>30,000</u>
113000	541099 STREET TREES		
	Street trees	100,000	100,000
	Storage garage - holiday décor	3,500	3,500
		<u>103,500</u>	<u>103,500</u>

ENFORCEMENT AND EDUCATION			
115000	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Juvenile diversion program	10,000	10,000
		<u>10,000</u>	<u>10,000</u>

COURT COMPUTERIZATION - BUDGET DETAIL			
120000	531000 SUPPLIES AND MATERIALS		
	Toner for printers	600	600
	Copy paper	2,000	2,000
	Walz certified mailers	600	600
	Computer labels	400	400
		<u>3,600</u>	<u>3,600</u>
120000	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Copy machine maintenance	2,000	2,000
	Tyler Software maintenance	15,000	15,000
	Tyler Software training	5,000	5,000
	Tyler user group meeting	2,500	2,500
	Tyler web hosting and credit card processing	2,500	2,500
	E-Ticket annual maintenance fee	0	5,000
		<u>27,000</u>	<u>32,000</u>
120000	574000 EQUIPMENT		
	Five laptop computers	7,500	0
		<u>7,500</u>	<u>0</u>

THIS PAGE INTENTIONALLY LEFT BLANK



BIG SPLASH

Description of Department

The Big Splash opened in 1999 and is a seasonal 250,000 gallon municipal family aquatic facility. Grove City's renowned waterpark features a large zero-depth entrance, interactive water toys, two large body slides, a tot slide, a six-lane lap pool and two aquatic climbing walls. Patrons also enjoy green space and lounge chairs. The climbing walls won third place in Ohio in the physical programming category at the Ohio Parks and Recreation Association Awards in 2010. The safety of the visitor experience at The Big Splash is the most important factor in our day-to-day operations. Training lifeguards and other staff is critical. Our facility works with Jeff Ellis and Associates, an international aquatics safety and risk management company with more than 1,400 facilities worldwide including clients such as Disney and Cedar Point. The Big Splash was recognized in 2018, earning the Platinum International Aquatic Safety Award by Jeff Ellis & Associates. The award is issued annually for the previous year's performance. It was the tenth time The Big Splash received this award for outstanding attention to safety. This prestigious award recognizes the top 4 percent of the facilities monitored by Jeff Ellis & Associates. The Big Splash fund will receive \$100,000 from the General Fund in 2020 to subsidize the cost of operations.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	0.5	0.5	0.5	0.5	0.5
Part Time Employees	50	48	52	52	50
Total Employees	50.5	48.5	52.5	52.5	50.5

2020 Budget Details

Personnel Costs have increased \$38,963 due to annual increases and 27th pay.

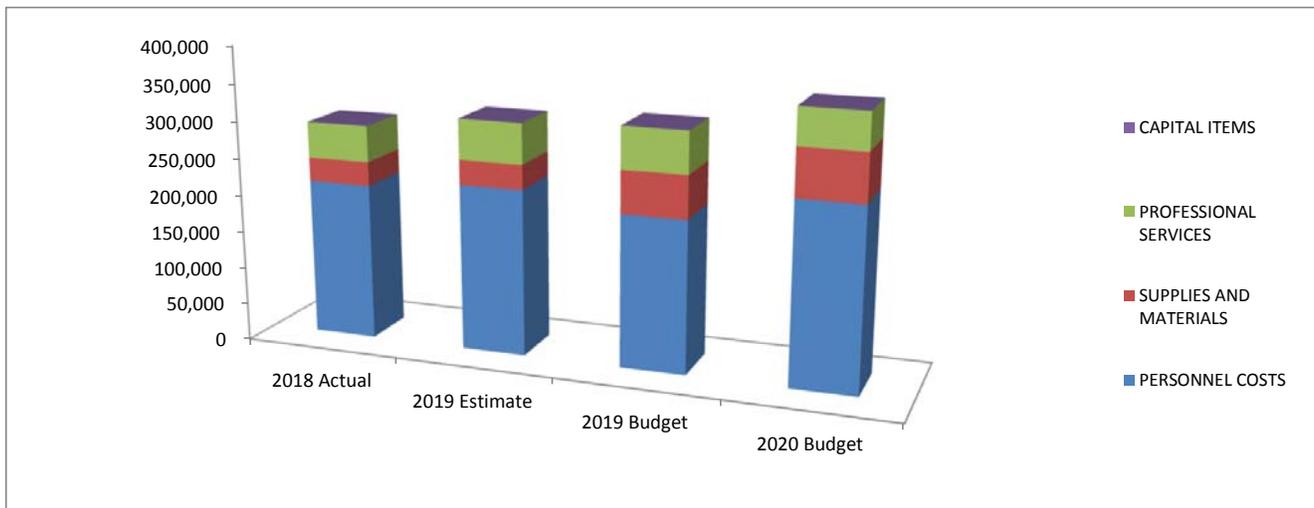
Supplies and Materials costs have increased \$7,000 primarily due to increased signage costs.

Professional Services costs have decreased \$7,108 due to the elimination of pool joint repairs.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	211,306	223,945	204,522	243,485	38,963
SUPPLIES AND MATERIALS	32,170	33,268	57,075	64,075	7,000
PROFESSIONAL SERVICES	48,866	54,390	56,088	48,980	(7,108)
CAPITAL ITEMS	0	0	0	0	0
	292,342	311,603	317,685	356,540	38,855

PERSONNEL COSTS PERCENT CHANGE	19.05%
TOTAL DEPARTMENT PERCENT CHANGE	12.23%





2020 Budget

BIG SPLASH		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
125700	513100 FULL TIME SALARIES	20,958	24,716	27,008	26,760	29,139
125700	513400 OVER-TIME	47	982	2,843	3,000	3,116
125700	513800 LONGEVITY	0	663	0	0	0
125700	514200 PART TIME SEASONAL	138,120	147,310	155,917	135,000	166,154
125700	521100 PENSION - OPERS	22,370	24,314	26,008	23,067	27,778
125700	521300 MEDICARE	2,313	2,504	2,694	2,440	2,928
125700	522000 EMPLOYEE HEALTH INSURANCE	3,893	3,682	3,996	4,675	4,750
125700	522100 INSURANCE CONTRIBUTIONS (ER HSA)	1,040	1,080	1,080	1,080	1,120
125700	522600 WORKER'S COMPENSATION	2,625	2,706	2,700	5,000	5,000
125700	529200 CLOTHING	3,469	3,349	1,700	3,500	3,500
125700	531000 SUPPLIES AND MATERIALS	3,411	2,780	1,123	5,300	5,300
125700	531500 CHEMICALS	12,325	12,397	15,126	15,000	15,000
125700	532000 FACILITY SUPPLIES	4,981	4,654	3,193	6,700	6,700
125700	532200 BUILDING SUPPLIES	5,002	3,635	5,286	5,075	5,075
125700	532300 EQUIPMENT SUPPLIES	4,419	1,853	5,503	7,000	7,000
125700	532900 OTHER SUPPLIES	10,778	5,836	1,999	9,000	9,000
125700	535000 SMALL TOOLS AND EQUIPMENT	1,046	250	1,038	1,000	1,000
125700	536200 SIGNAGE	733	764	0	8,000	15,000
125700	541000 PROFESSIONAL/TECHNICAL SERVICE	8,813	9,100	12,769	14,408	4,800
125700	543000 TRAVEL AND MEETINGS	1,291	989	1,547	3,800	3,800
125700	545000 UTILITIES	39,563	36,784	37,182	35,000	35,000
125700	574000 EQUIPMENT	0	0	0	0	0
125700	551000 DUES AND FEES	1,845	1,949	2,706	2,780	5,280
125700	593000 REFUND RECEIPTS	58	45	186	100	100
TOTAL BIG SPLASH		289,098	292,342	311,603	317,685	356,540



2020 Budget BIG SPLASH BUDGET DETAIL

		2019 Budget	2020 Budget
125700	532000 FACILITY SUPPLIES		
	Facility maintenance	4,000	4,000
	Pressure wash deck	2,700	2,700
		6,700	6,700
125700	532300 EQUIPMENT SUPPLIES		
	Miscellaneous supplies - additional youth life jackets	7,000	7,000
		7,000	7,000
125700	532900 OTHER SUPPLIES		
	Maintenance & repair	9,000	9,000
		9,000	9,000
125700	536200 SIGNAGE		
	Signage update	8,000	15,000
		8,000	15,000
125700	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Repair pool joints	14,408	4,800
		14,408	4,800
125700	541000 PROFESSIONAL/TECHNICAL SERVICE		



2020 Budget

BOND RETIREMENT		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
201000	541000 PROFESSIONAL/TECHNICAL SER	350	350	350	5,500	5,500
201000	547000 ISSUE EXPENSES	35,891	21,250	164,250	100,000	100,000
201000	551300 COUNTY AUDITOR FEES	11,946	8,930	13,047	20,000	20,000
201000	581200 G. O. UNVOTED PRINCIPAL	390,000	390,000	6,275,000	600,000	635,000
201000	581300 OPWC PRINCIPAL	414,252	399,354	369,538	369,539	333,375
201000	581700 FCIB PRINCIPAL	0	0	211,222	211,222	213,892
201000	582200 G. O. UNVOTED INTEREST	531,075	625,952	677,239	627,240	764,170
201000	582700 FCIB INTEREST	0	0	24,536	24,537	21,870
201000	583100 NOTE PRINCIPAL	0	0	6,000,000	0	0
TOTAL	DEBT SERVICE	1,383,514	1,445,836	13,735,182	1,958,038	2,093,807



2020 Budget BOND RETIREMENT - BUDGET DETAIL

		2019 Budget	2020 Budget
201000	541000 PROFESSIONAL/TECHNICAL SERVICES		
	MORPC administrative fees	5,000	5,000
	Huntington trust administration fees	500	500
		5,500	5,500
201000	581200 G. O. UNVOTED PRINCIPAL		
	2009 SR 665improvement bonds	0	0
	2012 Various purpose refunding bonds	90,000	95,000
	2015 Library bonds (\$300,000 to be received from Library)	325,000	325,000
	2017 Fiber optic network	185,000	210,000
	2019 Beulah Park	0	5,000
		600,000	635,000
201000	581300 OPWC PRINCIPAL		
	OPWC-1999 Broadway-Woodlawn	20,495	10,250
	OPWC-1999 Hoover-Buckeye Ranch/Orders Rd	25,919	0
	OPWC-2000 Hoover Old Stringtown to Sonora	37,279	37,279
	OPWC-2004 Hoover Road Milligan to Orders	35,789	35,789
	OPWC-2005 Demorest Big Run	27,152	27,152
	OPWC-2005 Stringtown I71 to McDowell	40,216	40,216
	OPWC-2007 Old Stringtown Road	33,901	33,901
	OPWC-2009 Grove City Road	15,605	15,605
	OPWC-2012 Stringtown Road phase 2	92,400	92,400
	OPWC-2013 Hoover/Holton	7,353	7,353
	OPWC-2017 Gantz Road (\$33,430)	33,430	33,430
		369,539	333,375
201000	581700 FCIB PRINCIPAL		
	2017 Fiber optic network	211,222	213,892
		211,222	213,892
201000	582200 G. O. UNVOTED INTEREST		
	2009 SR 665 improvement bonds	0	0
	2012 Various purpose refunding bonds	22,415	19,940
	2014 Library	494,715	489,025
	2017 Fiber optic network	110,110	105,635
	2019 Beulah Park	0	149,570
		627,240	764,170
201000	582700 FCIB INTEREST		
	2017 Fiber optic network	24,537	21,870
		24,537	21,870



2020 Budget

		2017	2018	2019	2019	2020
BUCKEYE CENTER TIF		Actual	Actual	Estimate	Budget	Budget
202000	541000 PROFESSIONAL/TECHNICAL SERVICE	500	0	64,350	95,000	0
202000	551300 COUNTY AUDITOR FEES	34,067	37,866	42,343	75,000	100,000
202000	559000 OTHER OPERATING CHARGES	2,205,366	1,727,721	1,924,098	1,924,099	2,409,700
202000	581900 REVENUE BOND PRINCIPAL	840,000	850,000	330,000	865,000	885,000
202000	582900 REVENUE BOND INTEREST	318,829	309,482	290,969	290,600	271,100
TOTAL BUCKEYE CENTER TIF		3,398,762	2,925,069	2,651,760	3,249,699	3,665,800

		2017	2018	2019	2019	2020
PINNACLE TIF		Actual	Actual	Estimate	Budget	Budget
203000	541000 PROFESSIONAL/TECHNICAL SERVICE	2,500	3,450	22,050	25,000	25,000
203000	551300 COUNTY AUDITOR FEES	42,280	34,375	52,724	75,000	75,000
203000	559000 OTHER OPERATING CHARGES	102,275	111,183	112,097	120,000	120,000
203000	578000 INFRASTRUCTURE	848,256	351,519	1,247,130	4,550,000	2,100,000
203000	581200 G. O. UNVOTED PRINCIPAL	395,000	400,000	405,000	405,000	415,000
203000	582200 G. O. UNVOTED INTEREST	151,074	146,695	137,789	137,790	128,600
TOTAL PINNACLE TIF		1,541,384	1,047,222	1,976,790	5,312,790	2,863,600



2020 Budget

BUCKEYE CENTER TIF BUDGET DETAIL		2019	2020
		Budget	Budget
202000	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Buckeye Parkway landscape/irrigation upgrade	70,000	0
	Miscellaneous	25,000	0
		<u>95,000</u>	<u>0</u>
202000	559000 OTHER OPERATING CHARGES		
	TIF compensation to schools	1,924,099	2,409,700
		<u>1,924,099</u>	<u>2,409,700</u>
202000	581900 REVENUE BOND PRINCIPAL		
	Buckeye Center TIF bonds	865,000	885,000
		<u>865,000</u>	<u>885,000</u>
202000	582900 REVENUE BOND INTEREST		
	Buckeye Center TIF bonds	290,600	271,100
		<u>290,600</u>	<u>271,100</u>

PINNACLE TIF BUDGET DETAIL			
203000	559000 OTHER OPERATING CHARGES		
	Pinnacle Community Infrastructure Fin. Authority debt service on infrastr. improvements	120,000	120,000
		<u>120,000</u>	<u>120,000</u>
203000	578000 INFRASTRUCTURE		
	Holton Road planning/engineering	900,000	0
	Pedestrian crossing at Buckeye and Harbour Mist Drive	150,000	0
	SR104/Holton Road intersection	0	1,750,000
	Jackson Township medic unit	0	350,000
	Pinnacle Park planning/engineering/improvements phase I: lacrosse fields	3,500,000	0
		<u>4,550,000</u>	<u>2,100,000</u>
203000	581200 G. O. UNVOTED PRINCIPAL		
	Pinnacle TIF	405,000	415,000
		<u>405,000</u>	<u>415,000</u>
203000	582200 G. O. UNVOTED INTEREST		
	Pinnacle TIF	137,790	128,600
		<u>137,790</u>	<u>128,600</u>



2020 Budget

		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
ROCKFORD TIF						
136000	541000 PROFESSIONAL/TECHNICAL SERVICE	0	204,114	173,208	127,760	62,505
136000	551300 COUNTY AUDITOR FEES	5,431	5,304	6,816	10,000	10,000
136000	559000 OTHER OPERATING CHARGES	474,371	248,731	430,096	428,400	153,400
136000	578000 INFRASTRUCTURE	0	0	0	0	200,000
TOTAL ROCKFORD TIF		479,802	458,149	610,120	566,160	425,905

		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
SR 665 TIF						
204000	551300 COUNTY AUDITOR FEES	17,754	3,050	17,254	5,000	5,000
204000	559000 OTHER OPERATING CHARGES	22,637	74,372	78,069	130,000	130,000
204000	578000 INFRASTRUCTURE	0	110,086	220,900	150,000	108,932
204000	581200 G. O. UNVOTED PRINCIPAL	200,000	210,000	225,000	225,000	325,000
204000	582200 G. O. UNVOTED INTEREST	296,149	288,899	279,449	279,450	249,570
TOTAL SR 665/I-71 TIF		536,541	686,407	820,672	789,450	818,502

		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
Lumberyard TIF						
205000	551300 COUNTY AUDITOR FEES	0	0	290	5,000	5,000
205000	559000 OTHER OPERATING CHARGES	0	0	0	0	112,406
205000	581600 S. O. NONTAX REVENUE PRINCIPAL	125,000	125,000	125,000	125,000	130,000
205000	582600 S. O. NONTAX REVENUE INTEREST	175,630	174,005	171,880	171,880	169,380
TOTAL SR 665/I-71 TIF		300,630	299,005	297,170	301,880	416,786



2020 Budget

ROCKFORD TIF BUDGET DETAIL		2019	2020
		Budget	Budget
136000	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Engineering - Borrer Road reconstruction	127,760	62,505
		<u>127,760</u>	<u>62,505</u>
136000	559000 OTHER OPERATING CHARGES		
	Pedestrian crossing at Buckeye Parkway and Mallow Lane	275,000	0
	TIF compensation to Jackson Township	153,400	153,400
		<u>428,400</u>	<u>153,400</u>
136000	578000 INFRASTRUCTURE		
	Borrer Road reconstruction	0	200,000
		<u>0</u>	<u>200,000</u>
SR 665 TIF BUDGET DETAIL			
204000	559000 OTHER OPERATING CHARGES		
	Auditor fees	30,000	30,000
	TIF compensation to Jackson Township	100,000	100,000
		<u>130,000</u>	<u>130,000</u>
204000	578000 INFRASTRUCTURE		
	SR665/North Meadows Drive turn lane - engineering	150,000	0
	Seeds Road improvements - engineering	0	108,932
		<u>150,000</u>	<u>108,932</u>
204000	581200 G. O. UNVOTED PRINCIPAL		
	SR 665/I-71 TIF	225,000	325,000
		<u>225,000</u>	<u>325,000</u>
204000	582200 G. O. UNVOTED INTEREST		
	SR 665/I-71 TIF	279,450	249,570
		<u>279,450</u>	<u>249,570</u>



2020 Budget

CAPITAL IMPROVEMENTS		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
305000	603119 STRINGTOWN ROAD I-71 BOND PROCEEDS INTEREST				0	50,000
305000	603173 COLUMBUS STREET EXTENSION BOND PROCEEDS INTEREST				0	250,000
305000	603189 SEEDS ROAD RECONSTRUCTION				0	15,000
305000	603175 2019 ANNUAL STREET PROGRAM				2,575,000	0
305000	603176 2019 SIDEWALK PROGRAM				200,000	0
305000	603178 HOOVER CROSSING/MURFIN PARK IMPROVEMENTS				75,000	0
305000	603179 KINGSTON BUILDING ROOF				70,000	0
305000	603180 BROADWAY/DEMOREST ROAD IMPROVEMENTS				250,000	0
305000	603181 LIBRARY BUILDING DEMOLTION				325,000	0
305000	603182 RENSCH ROAD IMPROVEMENTS FROM DEPOSIT TRUST				400,000	0
305000	603183 DEMOREST DRIVE PARK IMPROVEMENTS				30,000	0
305000	603184 WINDSOR PARK ARTIFICIAL TURF				250,325	0
305000	603185 BIG SPLASH SHELL IMPROVEMENTS CHECK WITH KIM CONRAD				454,480	0
305000	603186 FRYER PARK SHELTER HOUSE				75,000	0
305000	603999 SOUTHWEST BLVD IMPROVEMENTS					1,999,999
305000	603999 2020 ANNUAL STREET PROGRAM					2,500,000
305000	603999 2020 SIDEWALK PROGRAM					200,000
305000	603999 MARSH RUN					501,012
305000	603999 SR 104 PAVING					50,000
305000	603999 SERVICE DEPARTMENT FACILITIES UPGRADE					800,000
305000	603999 SAFETY BUILDING UPGRADES					60,000
305000	603999 SENIOR CENTER RENOVATIONS					220,000
305000	603999 PICKLEBALL COURTS					175,000
305000	603999 BROADWAY UTILITY LINE RELOCATION STUDY					40,000
305000	603999 I-270 TO SOUTHWEST BLVD BEAUTIFICATION					250,000
305000	603999 CENTURY VILLAGE IMPROVEMENTS - CHINKING					200,000
305000	603999 TOWN CENTER PARKING					300,000
305000	603999 DEMOREST ROAD IMPROVEMENTS - ENGINEERING					75,000
305000	603999 HOOVER ROAD / BLUEGRASS LANE INTERSECTION					320,000
TOTAL	CAPITAL IMPROVEMENTS	16,446,871	8,295,599	8,845,487	4,704,805	8,006,011

	2019	2020
2020 Annual Street Program		
Capital Improvement Fund	2,575,000	2,500,000
State Highway Fund	100,000	100,000
City Permissive License	80,000	80,000
County Permissive License	50,000	50,000
Street Fund - Gantz Rd, South Park Place	0	350,000
	2,805,000	3,080,000



2020 Budget

RECREATION DEVELOPMENT

	2017 Actual	2018 Actual	2019 Estimate	2019 Budget	2020 Budget
306000 572000 LAND IMPROVEMENTS					
Sunshades (Henceroth, Fryer, Gantz)				15,000	15,000
Benches, tables, grills & trash cans				20,000	20,000
Park signage (neighborhood parks-various)				10,000	10,000
Park lighting - Gantz sign, Skate Park sign, Windsor sign				15,000	15,000
Fryer Park field drainage				25,000	0
Dream Field Playground fencing				5,000	5,000
Kingston parking				25,000	0
Rotary Lake fishing docks				50,000	0
Windsor Park flags and poles				13,000	0
Windsor Park batting cage replacement				0	19,500
Fryer Park evergreen screening				0	1,600
Grant/Sawyer House landscape screening				0	2,000
Irrigation controller for Big Splash				0	500
Rubber mulch for playsets at Hoover Crossing and Holton Run				0	23,260
Windsor Park security system				0	1,500
Restock Fryer pond				0	3,500
Fryer Park dumpster pad and enclosure				0	0
Fryer Park solar parking lights				0	0
Park trees				0	5,000
Replace sun shade sails				0	0
Replace clock with outdoor television				0	10,000
	515,291	239,229	148,912	178,000	131,860

PARK DONATION

135000 570000 CAPITAL OUTLAY					
Breck Park walking path			45,000	45,000	0
TOTAL PARK DONATION	0	0	45,000	45,000	0

THIS PAGE INTENTIONALLY LEFT BLANK



WATER

Description of Department

Water treatment and facility repair services are contracted with the City of Columbus and are paid for through user fees billed by the City of Columbus to Grove City residents and businesses. The City of Grove City has its own user fee that is incorporated in the Columbus billing. This revenue is used to pay necessary services, debt service on water system improvements and to fund system improvements and depreciation. The City of Grove City also collects a tap fee each time a new tap to the system is made, which funds the current operation of the system. The City of Grove City owns the infrastructure necessary to furnish services to their citizens and is responsible for major reconstruction and the extension of new service within the community. The City of Columbus is responsible for all line repairs and all upkeep and expansion of the treatment and storage facilities. There are currently over 800,000 linear feet of water lines in the City.

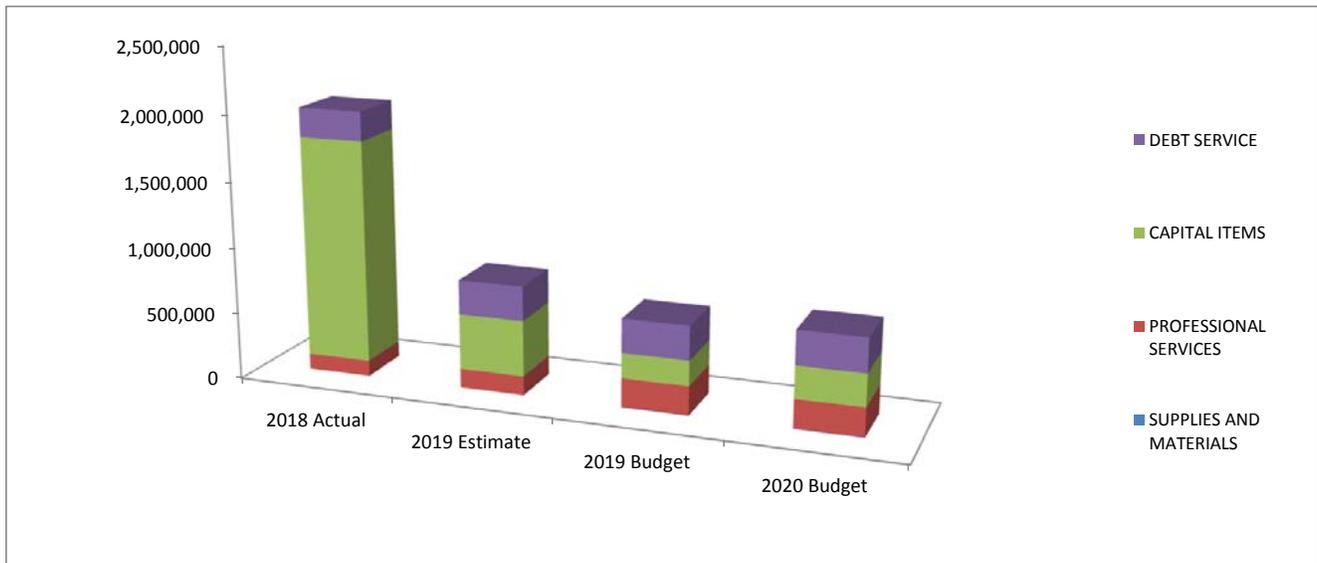
2020 Budget Details

Capital Items have increased \$55,000 due to the addition of Stringtown Road Water Quality Flushing Station.
Debt Service costs have increased \$6.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
SUPPLIES AND MATERIALS	0	0	3,000	3,000	0
PROFESSIONAL SERVICES	119,202	145,797	219,000	219,000	0
CAPITAL ITEMS	1,677,435	421,857	190,000	245,000	55,000
DEBT SERVICE	219,681	257,323	257,335	257,341	6
	2,016,318	824,977	669,335	724,341	55,006

PERSONNEL COSTS PERCENT CHANGE
 TOTAL DEPARTMENT PERCENT CHANGE 8.22%





2020 Budget

WATER		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
501000	532000 FACILITY SUPPLIES	0	0	0	3,000	3,000
501000	541000 PROFESSIONAL/TECHNICAL SERVICE	162,341	119,202	145,797	219,000	219,000
501000	541300 ENGINEERING	58,461	0	0	0	0
501000	577000 WATER AND SEWER LINES	1,057,526	1,677,435	421,857	190,000	245,000
501000	581300 OPWC PRINCIPAL	0	0	0	0	0
501000	581500 OWDA PRINCIPAL	130,369	135,340	140,500	140,500	145,861
501000	581700 FCIB PRINCIPAL	0	0	33,726	33,730	34,155
501000	582300 OPWC INTEREST	0	0	0	0	0
501000	582500 OWDA INTEREST	89,312	84,341	79,180	79,185	73,830
501000	582700 FCIB INTEREST	0	0	3,917	3,920	3,495
TOTAL WATER FUND		1,498,009	2,016,318	824,977	669,335	724,341



2020 Budget WATER BUDGET DETAIL

		2019 Budget	2020 Budget
501000	532000 FACILITY SUPPLIES		
	Water service lid replacements	3,000	3,000
		<u>3,000</u>	<u>3,000</u>
501000	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Soil testing-aggressive soils	15,000	15,000
	Other legal counsel	5,000	5,000
	Rate study (1/2)	10,000	10,000
	Fixed asset GIS update	10,000	10,000
	Debt issue expenses	40,000	40,000
	Waterline locates	137,500	137,500
	Utility map storage	1,500	1,500
		<u>219,000</u>	<u>219,000</u>
501000	577000 WATER AND SEWER LINES		
	Waterline replacement program	100,000	100,000
	Stringtown Road water quality flushing station	0	95,000
	Fryer Park water tank mixing system	40,000	0
	Fire hydrants	50,000	50,000
		<u>190,000</u>	<u>245,000</u>
501000	581500 OWDA PRINCIPAL		
	Water main (2010)	30,310	31,341
	Water storage tank (2010)	110,190	114,520
		<u>140,500</u>	<u>145,861</u>
501000	581700 FCIB PRINCIPAL		
	Stringtown Road improvements (10 yr)	33,730	34,155
		<u>33,730</u>	<u>34,155</u>
501000	582500 OWDA INTEREST		
	Water main (2010)	16,105	15,075
	Water storage tank (2010)	63,080	58,755
		<u>79,185</u>	<u>73,830</u>
501000	582700 FCIB INTEREST		
	Stringtown Road improvements (10 yr)	3,920	3,495
		<u>3,920</u>	<u>3,495</u>

THIS PAGE INTENTIONALLY LEFT BLANK



SANITARY SEWER

Description of Department

Sewer treatment is contracted with the City of Columbus and is paid for through user fees billed by the City of Columbus to Grove City residents and businesses. The City of Grove City has its own user fee that is incorporated in the Columbus billing. This revenue is used to pay for the necessary level of staffing required to complement the contracted services, debt service on sanitary sewer system improvements, and to fund system improvements and depreciation. The City of Grove City also collects a tap fee each time a new tap to the system is made which funds a portion of system repair and replacement. Grove City owns and maintains the infrastructure necessary to furnish services to their citizens and is responsible for major reconstruction and the extension of new service within the community. The City of Columbus is responsible for all upkeep and expansion of the treatment and storage facilities. The City currently maintains approximately 857,000 linear feet of sanitary sewer lines.

Summary of Employees

	2016	2017	2018	2019	2020
Full Time Employees	5	5	5	4.5	4.5
Part Time Employees	0	0	0	0	0
Total Employees	5	5	5	4.5	4.5

2020 Budget Details

Personnel Costs have increased \$25,216 due to annual increases and 27th pay.

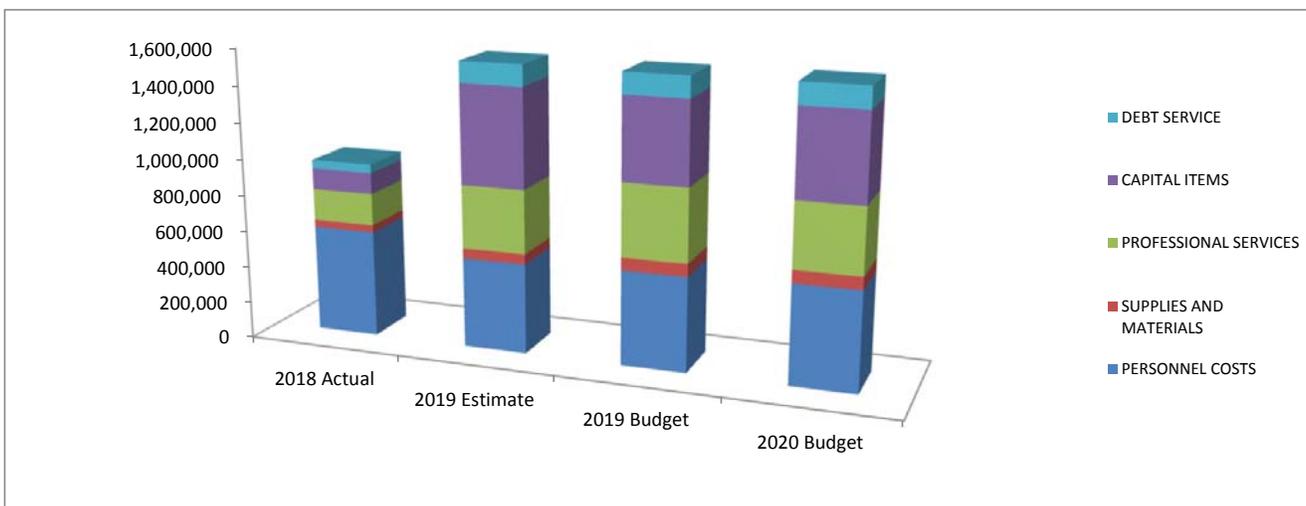
Professional Services costs have decreased \$42,610 due to elimination of Westgrove flow meter survey.

Capital Items have increased \$20,000 primarily due to sanitary sewer rehabilitation needs.

Summary of Expenditures

Category	2018 Actual	2019 Estimate	2019 Budget	2020 Budget	2020 Change
PERSONNEL COSTS	588,618	495,504	519,267	544,483	25,216
SUPPLIES AND MATERIALS	40,222	56,163	69,705	69,705	0
PROFESSIONAL SERVICES	174,192	347,472	398,120	355,510	(42,610)
CAPITAL ITEMS	116,630	543,699	450,000	470,000	20,000
DEBT SERVICE	47,017	116,844	116,855	116,855	0
Total	966,679	1,559,682	1,553,947	1,556,553	2,606

PERSONNEL COSTS PERCENT CHANGE	4.86%
TOTAL DEPARTMENT PERCENT CHANGE	0.17%





2020 Budget

SANITARY SEWER		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
502800	513100 FULL TIME SALARIES	350,194	389,083	314,179	321,278	345,674
502800	513400 OVERTIME	18,192	29,805	29,000	29,000	32,193
502800	513800 LONGEVITY	3,725	5,338	2,937	2,400	2,400
502800	521100 PENSION - OPERS	52,005	54,346	48,456	49,375	53,238
502800	521300 MEDICARE	5,230	5,908	5,019	5,129	5,538
502800	522000 EMPLOYEE HEALTH INSURANCE	77,146	75,691	69,541	85,085	77,100
502800	522100 INSURANCE CONTRIBUTIONS (ER HSA)	17,440	21,480	16,920	16,000	14,240
502800	522600 WORKERS COMPENSATION	6,373	6,308	6,300	10,000	10,000
502800	529100 TUITION	0	0	2,500	0	2,500
502800	529200 CLOTHING	300	659	652	1,000	1,600
502800	531000 SUPPLIES AND MATERIALS	516	241	449	1,955	1,955
502800	531500 CHEMICALS	0	0	0	2,400	2,400
502800	532200 BUILDING SUPPLIES	0	6,985	2,954	8,100	8,100
502800	532300 EQUIPMENT SUPPLIES	13,800	15,953	42,196	25,000	25,000
502800	533000 VEHICLE SUPPLIES	494	10,444	3,543	7,100	7,100
502800	533200 FUEL	1,735	2,140	474	6,500	6,500
502800	533300 TIRES	816	0	0	2,000	2,000
502800	534000 PUBLICATIONS	0	0	0	150	150
502800	535000 SMALL TOOLS AND EQUIPMENT	1,580	3,301	2,851	6,500	6,500
502800	536400 CONSTRUCTION SUPPLIES	5,672	1,160	3,696	10,000	10,000
502800	541000 PROFESSIONAL/TECHNICAL SERVICE	209,474	133,722	323,627	289,110	246,500
502800	541300 ENGINEERING	97,118	8,748	0	50,000	50,000
502800	542100 CLEANING	0	0	0	2,510	2,510
502800	542300 RENTAL AND LEASES	0	754	899	5,750	5,750
502800	543000 TRAVEL AND MEETINGS	0	912	149	8,500	8,500
502800	544100 TELEPHONE	11,721	12,032	8,260	10,000	10,000
502800	545000 UTILITIES	17,134	18,024	14,537	32,250	32,250
502800	574000 EQUIPMENT	101,168	5,318	0	0	0
502800	576000 VEHICLES	0	80,494	238,128	250,000	130,000
502800	577000 WATER AND SEWER LINES	655,527	30,819	305,571	200,000	340,000
502800	581300 OPWC PRINCIPAL	40,817	42,051	43,324	43,325	44,635
502800	581700 FCIB PRINCIPAL	0	0	62,555	62,560	63,350
502800	582300 OPWC INTEREST	6,200	4,966	3,699	3,700	2,390
502800	582700 FCIB INTEREST	0	0	7,266	7,270	6,480
TOTAL	SANITARY SEWER	1,694,378	966,679	1,559,682	1,553,947	1,556,553



2020 Budget SANITARY SEWER BUDGET DETAIL

		2019 Budget	2020 Budget
502800	531000 SUPPLIES AND MATERIALS		
	Computer supplies	205	205
	Flow meter charts	100	100
	Small office supplies	400	400
	Software support - pipeline inspection camera	1,250	1,250
		1,955	1,955
502800	532200 BUILDING SUPPLIES		
	Landscape lift stations	1,000	1,000
	Paint lift stations	600	600
	Facilities repair	6,500	6,500
		8,100	8,100
502800	532300 EQUIPMENT SUPPLIES		
	Lift station repairs/maintenance	25,000	25,000
		25,000	25,000
502800	533000 VEHICLE SUPPLIES		
	Vehicle maintenance/supplies	7,100	7,100
		7,100	7,100
502800	534000 PUBLICATIONS		
	Certification materials	150	150
		150	150
502800	535000 SMALL TOOLS AND EQUIPMENT		
	Safety equipment	1,000	1,000
	Misc. small tools	5,500	5,500
		6,500	6,500
502800	536400 CONSTRUCTION SUPPLIES		
	Sewer break materials	10,000	10,000
		10,000	10,000
502800	541000 PROFESSIONAL/TECHNICAL SERVICE		
	Utility locates	87,500	87,500
	Other legal counsel	20,000	20,000
	Root control	12,000	12,000
	Professional services	50,500	50,500
	CCTV services	75,000	75,000
	Map storage	1,500	1,500
	Westgrove flow meter survey	42,610	0
		289,110	246,500
502800	541300 ENGINEERING		
	Rate study (1/2)	10,000	10,000
	Fixed assets/GIS	10,000	10,000
	DFFO compliance and SSES project	30,000	30,000
		50,000	50,000
502800	542300 RENTAL AND LEASES		
	Copier service agreement	1,100	1,100
	Miscellaneous equipment	4,450	4,450
	Prorated cost	200	200
		5,750	5,750
502800	543000 TRAVEL AND MEETINGS		
	Trainings, conferences and reimbursements	8,500	8,500
		8,500	8,500



2020 Budget SANITARY SEWER BUDGET DETAIL

		2019 Budget	2020 Budget
502800	544100 TELEPHONE		
	Lift station phones	7,000	7,000
	One year phone usage	3,000	3,000
		10,000	10,000
502800	545000 UTILITIES		
	Brookham lift station	6,500	6,500
	Electric for Marlane lift station	1,150	1,150
	Electric for Annabelle lift station	600	600
	Electric for Service Complex	4,000	4,000
	Electric for West Grove lift station	7,000	7,000
	Electric for Farmbrook lift	2,500	2,500
	Six months gas for Service Complex	8,000	8,000
	Six months water for Service Complex	1,500	1,500
	Wal-Mart lift station	1,000	1,000
		32,250	32,250
502800	574000 EQUIPMENT		
	CUES pipe inspection add-ons	0	0
		0	0
502800	576000 VEHICLES		
	Sewer vac trailer w/chevrons and lighting	0	130,000
	Sewer jet truck	250,000	0
		250,000	130,000
502800	577000 WATER AND SEWER LINES		
	Annual sewer cleaning	50,000	50,000
	Repairs/construction - sewer work	150,000	150,000
	Sanitary sewer rehab	0	140,000
		200,000	340,000
502800	581300 OPWC PRINCIPAL		
	Marsh Run gravity sewer issue II (20 yr)	43,325	44,635
		43,325	44,635
502800	581700 FCIB PRINCIPAL		
	Stringtown Road improvements (10 yr)	62,560	63,350
		62,560	63,350
502800	582300 OPWC INTEREST		
	Marsh Run gravity sewer issue II (20 yr)	3,700	2,390
		3,700	2,390
502800	582700 FCIB INTEREST		
	Stringtown Road improvements (10 yr)	7,270	6,480
		7,270	6,480



2020 Budget

WORKERS COMPENSATION		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
401000	541000 PROFESSIONAL/TECHNICAL SERVICE	21,000	21,000	21,000	22,000	22,000
401000	546000 INSURANCE	64,687	71,173	76,719	100,000	100,000
401000	546100 WORKERS COMP CLAIMS	72,002	79,245	50,000	150,000	150,000
TOTAL BWC SELF FUNDING		157,689	171,418	147,719	272,000	272,000

DEPOSIT TRUST		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
601000	541900 ENGINEERING	1,306,966	1,240,575	1,459,670	1,500,000	1,500,000
601000	591000 FUND TRANSFER TO GENERAL FUND	0	0			
TOTAL DEPOSIT TRUST		1,306,966	1,240,575	1,459,670	1,500,000	1,500,000

SECTION 125 CAF PLAN		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
607000	522000 EMPLOYEE HEALTH INSURANCE	5,000	0	7,463	7,463	0
TOTAL SECTION 125 CAF PLAN		5,000	0	7,463	7,463	0

CONVENTION BUREAU		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
609000	559000 OTHER OPERATING CHARGES	375,000	415,096	414,747	420,000	420,000
TOTAL CONVENTION BUREAU		375,000	415,096	414,747	420,000	420,000

JEDD - SCIOTO TOWNSHIP		2017	2018	2019	2019	2020
		Actual	Actual	Estimate	Budget	Budget
620000	559000 OTHER OPERATING CHARGES	1,279,963	1,233,425	1,356,107	1,250,000	1,250,000
TOTAL SCIOTO TOWNSHIP		1,279,963	1,233,425	1,356,107	1,250,000	1,250,000