



Grove City Building Division  
4035 Broadway  
Grove City, OH 43123  
614-277-3075 (Phone)  
614-277-3090 (Fax)  
GroveCityOhio.gov

# SWIMMING POOL/SPA CHECKLIST

1. A pre-construction meeting must be scheduled between the builder (or contact person) and representatives of the Grove City Building Division to review the following items:

- A pre-inspection of curb and sidewalk conditions prior to pool construction to note existing conditions.
- A pre-inspection of pool site to locate benchmarks and verify existing elevations.

2. A separate electric permit is required. (Installation must comply with Article 680 of the National Electrical Code.)

3. The following items must be submitted for review with any application for a swimming pool or spa:

- A site plan that includes the following

- \_\_\_ Location of the pool, including distance from all property lines and structures on the property
- \_\_\_ Easements
- \_\_\_ Dimensions of the pool
- \_\_\_ Elevation of existing grades at 1' intervals
- \_\_\_ Proposed elevation of the pool, deck and grade surrounding the pool (at 1' intervals)
- \_\_\_ All decking around the pool
- \_\_\_ Location of pool-related equipment
- \_\_\_ Location of all utilities (electric, telephone, cable, etc.)
- \_\_\_ Indication of whether utility lines are underground or overhead

- A landscape plan

- Details of the barrier around the pool (fence permit required, must comply with barrier requirements)

- \_\_\_ Type of gate (must be 4' or taller and lockable, self-closing or self-latching)
- \_\_\_ Type of barrier
- \_\_\_ Height of barrier
- \_\_\_ Dimensions of slats (openings shall not allow the passage of a 4" or greater sphere)
- \_\_\_ Details on alarm on rear door of the house, if required
- \_\_\_ Structural plans of the pool
- \_\_\_ Details of entrapment protection
- \_\_\_ Details of where pool filter drain lines are discharged
- \_\_\_ Details of sewer/storm drainage locations
- \_\_\_ Details of materials used in the pool construction, including liners and pool covers (plastic, gunite, etc.)