



Grove City Building Division
 4035 Broadway
 Grove City, OH 43123
 614-277-3075 (Phone)
 614-277-3090 (Fax)
 GroveCityOhio.gov

COMMERCIAL BUILDING PERMIT APPLICATION

Return form by: Fax Email Pickup Call

Permit No. _____

PROPERTY INFORMATION

Address _____ *Grove City, OH 43123*
 Parcel I.D. _____ Unit/Suite/Building _____ Zoning _____

OWNER INFORMATION

Name _____ Phone _____
 Address _____ Email _____

PROJECT TYPE

New Building Addition/Alteration Repair/Replacement

ZONING OVERLAYS

HPA CBD

PROJECT INFORMATION

Project Name _____
 Building Sq. Ft. _____ Construction: Sq. Ft. _____ Cost _____
 No. of Structures _____ No. of Units _____ Acreage _____ Flood Zone _____
 Ownership Private Public

Current Use Group _____	Heating Fuel <input type="checkbox"/> Gas <input type="checkbox"/> Electric <input type="checkbox"/> Other _____
Proposed Use Group _____	Water Supply <input type="checkbox"/> Private <input type="checkbox"/> Public _____
Construction Type _____	Water Contractor _____
Occupancy Load _____	Sewage Disposal <input type="checkbox"/> Private <input type="checkbox"/> Public _____
	Sewer Contractor _____

Plans Information - 4 Sets of Plans Required

Plans Prepared By _____ Architect Engineer
 Ohio Registration No. _____
 Address _____
 City/State/Zip _____
 Email _____
 Phone _____ Fax _____
 If applicable, enter adjudication order No. here: _____

FEES

Building	\$ _____
Occupancy	\$ _____
Rec/Development	\$ _____
Plan Review	\$ _____
Water	\$ _____
Sewer	\$ _____
Landscape	\$ _____
Zoning	\$ _____
Subtotal	\$ _____
State Fee 3%	\$ _____
Total Fees Due \$	_____

OFFICE USE

Receipt No. _____
 Check No. _____
 Date Entered _____
 Date Issued _____
APPROVALS
 Approved _____ Date _____
 Zoning _____ Date _____

CONTRACTOR INFORMATION

Registration No. _____

Contractor _____ Contact _____
 Address _____ City/State/Zip _____
 Phone _____ Fax _____ Email _____
 Signature _____ Owner Agent

24-Hour Inspection Line: 614-277-1815

For next business day inspections, requests must be called in before noon or contractors may use the online inspection service as late as 8 p.m., seven days a week.

Revised 1/2017