



Grove City Building Division  
 4035 Broadway  
 Grove City, OH 43123  
 614-277-3075 (Phone)  
 614-277-3090 (Fax)  
 GroveCityOhio.gov

# COMMERCIAL A-FRAME PERMIT APPLICATION

Return form by:  Fax  Email  Pickup  Call

Permit No. \_\_\_\_\_

## PROPERTY INFORMATION

Address \_\_\_\_\_ Unit/Ste. \_\_\_\_\_ Grove City, OH 43123  
 Parcel I.D. \_\_\_\_\_ Development \_\_\_\_\_ Zoning \_\_\_\_\_ HPA \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ Email \_\_\_\_\_

## BUSINESS/OCCUPANT INFORMATION

Business Name \_\_\_\_\_ Business Contact \_\_\_\_\_  
 Phone \_\_\_\_\_ Email \_\_\_\_\_

## SIGN INFORMATION

Qty.	Dimension	Total SQ. FT.	Copy/Message

## REQUIREMENTS

A-frame signs shall meet the requirements of Section 1145.15 of the Grove City Code.

**Attach a color photo of the proposed sign with measurements.**

## OFFICE USE

Date Issued \_\_\_\_\_

### APPROVAL

Approved  Approved as Noted

Disapproved

By \_\_\_\_\_ Date \_\_\_\_\_

## 1145.15 PORTABLE SIGN CODE

Portable signs may only be displayed by businesses located in the Central Business District. Before purchasing an A-frame sign, contact the Grove City Building Division to determine eligibility.

All portable signs must conform with the Portable Sign Code, including but not limited to:

- Signs shall be a maximum height of 42 inches and maximum width of 36 inches.
- Signs shall have two equally sized panels, made of metal and finished black.
- Fixed copy panels or handwritten text shall be black, white or muted colors consistent with the HPA color palette.
- Moving parts, projections, lighting or attention-grabbing devices, such as balloons or streamers are not permitted.
- Signs shall be placed directly in front of the business and shall not impede pedestrian or vehicular traffic.
- Signs must be at least four feet away from all sidewalk furnishings such as bike racks, benches, lamp posts and trash receptacles.
- Signs may only be displayed while the business is open.

I have read section 1145.15, Portable Signs Code and agree to comply.

Signature \_\_\_\_\_  Owner  Agent