

NEW RESIDENTIAL BUILDING PERMIT APPLICATION



App. Number _____

Property Information

Address _____ Lot _____
 Parcel ID _____ Lot/Unit/Suite No. _____ Zoning _____

Owner Information

Name _____
 Address _____
 City _____
 State _____ ZIP _____
 Phone _____
 E-mail _____

Project Type

New Building Addition/Alteration Repair/Replacement

Project Information

Project Name _____ Total Sq Footage _____ Construction Sq Footage _____
 Number of Structures _____ Number of Units _____ Flood Zone _____ Construction Cost _____
 Ownership Private Public
 Heating Fuel Gas Electric Other
 Water Supply Private Public Water Contractor _____
 Sewage Disposal Private Public Sewer Contractor _____

Zoning Overlays

HPA CBD

Office Use

Receipt/Trans. No. _____
 Check No. _____
 Date Entered _____
 Date Issued _____

FEES

Building _____
 Occupancy _____
 Rec/Development _____
 Plans Exam _____
 Water _____
 Sewer _____
 Landscape _____
 Other _____
 Zoning _____

State Fee (1 percent) _____
 Total Fees Due _____

APPROVALS

Plans Examiner _____
 Date _____
 Zoning _____
 Date _____
 Issuing Authority _____
 Date _____

Contractor Information

Name _____ DBA _____ Registration No. _____
 Address _____ City _____ State _____ ZIP _____
 Phone _____ Fax _____ E-mail _____
 Signature _____ Owner Authorized Agent

Submission Requirements

Please submit two sets of the following documents along with your application for a residential building permit:

- | | | |
|----------------|--------------------|--------------------------|
| • Site plan | • Structural plans | • Architectural drawings |
| • Grading plan | • Electrical plans | • Materials being used |
| • Floor plans | • Mechanical plans | • Manufacturer's specs, |
| • Elevations | • Plumbing plans | if any |

24-Hour Inspection Line: (614) 277-1815 (Inspections must be called in before noon for next-day service.)
 You may also use the online inspection service as late as 8 p.m. seven days a week to schedule next-day inspections.

Expires December 31, 2014