

# COMMERCIAL POOL-SPA PERMIT APPLICATION

4 Sets Of Drawings Required



## Property Information

Address \_\_\_\_\_ Lot \_\_\_\_\_  
 Parcel ID \_\_\_\_\_ Unit/Suite/Building \_\_\_\_\_ Zoning \_\_\_\_\_

## Owner Information

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_  
 State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_  
 E-mail \_\_\_\_\_

## Project Type

New Construction  Addition/Alteration  Repair/Replacement

## Project Information

Tenant/Project Name \_\_\_\_\_ Description \_\_\_\_\_  
 Ownership Type Private  Public  Above-ground  In-ground  Indoor

### Principal Frame Type

Masonry/Wall Bearing   
 Reinforced Concrete   
 Structural Steel   
 Wood Frame

Pool Heater Gas  Electric  None

Diving Board YES  NO

Cost of Improvements \_\_\_\_\_

Pool Depths \_\_\_\_\_ - \_\_\_\_\_

Electric Contractor \_\_\_\_\_  
(Separate electric permit required; all electric must conform to Article 680 of the National Electric Code)

### Perimeter Enclosure

Must be 4 feet or taller; 4-inch-diameter sphere may not pass through any opening; gates must be lockable, self-closing and self-latching  
 Type of permanent fence around pool \_\_\_\_\_ Height of fence \_\_\_\_\_

## Office Use

Receipt/Trans. No. \_\_\_\_\_  
 Check No. \_\_\_\_\_  
 Date Entered \_\_\_\_\_  
 Date Issued \_\_\_\_\_

### FEES

Plan Review \$100.00  
 Permit \$150.00  
 State Fee (3 percent) \$7.50  
 Total Fees Due \$257.50

### APPROVALS

Building \_\_\_\_\_  
 Date \_\_\_\_\_

## Submission Requirements

- Manufacturer's specifications
- Survey showing:
  - Pool location
  - Location of fence
  - Deck around pool
  - Contour lines at 1-foot intervals
- Easements
- Setback lines
- Equipment locations
- All overhead and underground utilities with dimensions from pool

## Contractor Information

Name \_\_\_\_\_ DBA \_\_\_\_\_ Registration No. \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_  
 Signature \_\_\_\_\_ Owner  Authorized Agent

*APPLICATIONS FOR FENCE  
 AND ELECTRIC PERMITS  
 ARE REQUIRED PRIOR  
 TO ISSUANCE OF THIS  
 PERMIT.*

*FINAL INSPECTIONS  
 REQUIRED.*

**24-Hour Inspection Line:**  
 614-277-1815 (Inspections must be called in before noon for next-day service.)

You may also use the online inspection service as late as 8 p.m. seven days a week to schedule next-day inspections.

# SWIMMING POOL/SPA CHECKLIST



1. A pre-construction meeting must be scheduled between the builder (or contact person) and representatives of the Grove City Building Division to go over the following items:
  - A pre-inspection of curb and sidewalk conditions prior to pool construction is required to note existing conditions.
  - A pre-inspection of the pool site is required prior to installation to locate benchmarks and verify existing elevations.
2. An electric permit is required. (Installation must comply with Article 680 of the National Electrical Code.)
3. The following items must be submitted for review with any application for a swimming pool or spa:
  - \_\_\_ A site plan that includes the following
    - \_\_\_ Location of the pool, including distance from all property lines and structures on the property
    - \_\_\_ Easements
    - \_\_\_ Dimensions of the pool
    - \_\_\_ Elevation of existing grades at one-foot intervals
    - \_\_\_ Proposed elevation of the pool, deck and grade surrounding the pool (at 1-foot intervals)
    - \_\_\_ All decking around the pool
    - \_\_\_ Location of pool-related equipment
    - \_\_\_ Location of all utilities (electric, telephone, cable, etc.)
    - \_\_\_ Indication of whether utility lines are underground or overhead
  - \_\_\_ A landscape plan
  - \_\_\_ Details of the barrier around the pool (fence permit required)
    - \_\_\_ Type of barrier
    - \_\_\_ Height of barrier
    - \_\_\_ Dimensions of any slats
  - \_\_\_ Details on alarm on rear door of the house if required
  - \_\_\_ Structural drawings of the pool
  - \_\_\_ Details of entrapment protection
  - \_\_\_ Details of where pool filter drain lines are discharged
  - \_\_\_ Details of sewer/storm drainage locations
  - \_\_\_ Details of materials used in the pool construction, including liners and pool covers (plastic, gunite, etc.)

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Expires December 31, 2015

City of Grove City

**Building and Planning Division**  
4035 Broadway  
Grove City, Oh 43123  
614-277-3075 grovecityohio.gov Fax 614-277-3090

## Door Protective Verification Form

### (Pool and Spa Barriers)

The *Ohio Residential Code* mandates that all doors providing direct access from the residence to a swimming pool and/or spa be provided with door exit alarms or self-closing and self-latching devices, unless the pool and/or spa is provided with an approved safety cover or the pool and/or spa is isolated from direct access to the home by an approved pool fence and gate enclosure.

**IF THE DOOR EXIT ALARM OPTION IS UTILIZED:**

- a) The alarm must be listed by Underwriters Laboratories (UL) as an exit alarm.
- b) The alarm must sound an audible, continuous warning when the door is opened or left ajar.
- c) The alarm deactivation mechanism must be mounted at least 54 inches above the floor.
- d) The alarm may be battery operated or may be connected to the building's electrical wiring.

**IF THE SELF-CLOSING AND SELF-LATCHING DOOR OPTION IS UTILIZED:**

- a) The release mechanism for the self-latching device shall be placed no lower than 54 inches above the floor.
- b) The self-closing device must cause the door to close and latch automatically, without any other assistance.

I, \_\_\_\_\_ own and live in the dwelling located  
*(Print Property Owner's Name)*

at: \_\_\_\_\_, and do hereby verify that  
*(Address)*

the door alarm(s) or self-closing and self-latching devices on all doors providing direct access to the pool and/or spa area from the home have been installed in compliance with the conditions listed above and with the manufacturer's installation instructions and further that they have been tested and do function properly.

*I have read and understand the above requirements and affirm by my signature that all required items mentioned above have been properly installed and tested.*

\_\_\_\_\_  
*Signature of Property Owner*

\_\_\_\_\_  
*Date*

**\*\* Notice \*\***

This form must be completed and returned to the Building Department before the Final Inspection is requested.