

Grove City Building Division
4035 Broadway
Grove City, OH 43123
614-277-3075 (Phone)
614-277-3090 (Fax)
www.grovecityohio.gov

COMMERCIAL BUILDING PERMIT APPLICATION



App. Number _____

Permits Returned By: E-Mail _____ Mail _____ Fax _____ Pick-up _____

Property Information

Address _____ Lot _____
Parcel ID _____ Unit/Suite/Building _____ Zoning _____

Owner Information

Name _____
Address _____
City _____
State _____ ZIP _____
Phone _____
E-mail _____

Project Type

New Building Addition/Alteration Repair/Replacement

Project Information

Project Name _____ Construction Cost _____
Construction Square Feet _____ Building Square Feet _____
Number of Structures _____ Number of Units _____ Acreage _____ Flood Zone _____

Project Name _____
Current Use Group _____
Proposed Use Group _____
Construction Type _____
Occupancy Load _____

Ownership Private Public
Heating Fuel Gas Electric Other
Water Supply Private Public
Water Contractor _____
Sewage Disposal Private Public
Sewer Contractor _____

Plans Information - 4 Sets of Drawings Required

Plans Prepared By _____ Address _____
Ohio Registration Number _____ City _____ State _____ ZIP _____
Architect Engineer Phone _____ Fax _____
If applicable, enter adjudication order number here: _____ Cellular Phone _____
E-mail _____

Professional Information

Name _____ Address _____
Phone _____ Fax _____ E-mail _____

Contractor Information

DBA _____ Registration No. _____
Address _____ City _____ State _____ ZIP _____
Phone _____ Fax _____ E-mail _____
Signature _____ Owner Authorized Agent

Zoning Overlays

HPA CBD

Office Use

Receipt/Trans. No. _____
Check No. _____
Date Entered _____
Date Issued _____

FEES

Building _____
Occupancy _____
Rec/Development _____
Plans Exam _____
Water _____
Sewer _____
Landscape _____
Other _____
Zoning _____
State Fee (3 percent) _____

Total Fees Due _____

APPROVALS

Plans Examiner _____
Date _____
Zoning _____
Date _____
Issuing Authority _____
Date _____

24-Hour Inspection Line: 614-277-1815 - Inspections must be called in before noon for next-day service. You may also use the online inspection service as late as 8 p.m. seven days a week to schedule next-day inspections.