



# EAGLE PAVILION AT ROTARY LAKE RENTER RESPONSIBILITIES



**Renter agrees to the following terms upon reservation of the facility. You are responsible to follow all rules and procedures. Please READ each item below carefully and sign and date the application.**

**The pavilion host (provided by the City of Grove City) is NOT responsible to perform any of these duties.**

- Renter is permitted to use the facility only for authorized purposes and during the reserved time(s).
- Renter agrees to take full responsibility for his/her actions and the actions of his/her guests and agrees to abide by all park rules and regulations. The applicant is assessed charges for any repairs or janitorial services.
- Restitution for any damages incurred during use is the responsibility of the renter.
- The facility must be left as found. If tables are moved from the pavilion they must be returned by the end of your reservation time. *Restitution is \$500 for tables not replaced.*
- By the end of the reservation time (noon, 5 p.m. or 10 p.m.), the facility must be clear of guests and materials; all trash must be completely contained in appropriate receptacles (e.g. closed/secured trashed bags, not overflowing); and all furniture and other belonging to the facility must be returned to their original placement.
  - Allow yourself ample time to complete your rental responsibilities before this time. Renters are allowed a 15-minute grace period after the end of their rental period before they are assessed a **\$50 fee for each 15-minute increment** they have failed to complete their responsibilities; i.e. a renter who reserves the space from 1 to 5 p.m. who leaves at 5:16 p.m. loses \$50 from his/her deposit; if he/she leaves at 5:31 p.m., \$100 is taken from the deposit.
- Renters must adhere to all maximum capacity regulations.
- No drugs or alcoholic beverages or persons under the influence are permitted on the premises.**
- This facility is tobacco free.
- Brought-in grills are permitted only in the designated area and require prior arrangement with the Park Maintenance Supervisor.
- Fake rose petals, rice, confetti, glitter, water balloons, raw eggs and the release of helium balloons are prohibited. These items create litter and can be harmful to wildlife.
- Decorations are not to be nailed, stapled or tacked to any surface i.e. walls, doors, tables, receptacles, etc. All decorations and signage must be removed by the end of your reservation time.
- Flames in the fireplace must be extinguished prior to leaving.
- Candles with open flames must be contained within a globe. Candles may not be placed on window ledges.
- All tables must be cleared and trash placed in trash/recycling receptacles provided.
- No vehicles are permitted on grassy areas or walkways. Once supplies are unloaded at the pavilion in the designated drop-off area, vehicles must be moved to the parking area.
- Everyone must vacate the park area by 10 p.m. Please allow ample time to load your vehicle prior to this time.
- Dressing rooms are not available. Rest rooms are available for their intended purpose.
- Chairs, tables, coolers, grills, etc. are not to be delivered in advance or left after your scheduled reservation time. Storage areas are not available for these items.
- Music and/or disc jockeys are permitted as long as the music content and volume is acceptable for families and is not disturbing to others in and around the park.
- Renter must obtain prior authorization to bring horse and carriage onto the premises.
- No outside recreation structures or amusements are permitted on premises without prior authorization (i.e. climbing walls, rides, inflatables, etc.).
- Tents may be no larger than 10'x10' and must be secured by sand bags or other suitable weights. No stakes, spikes or digging of the grounds is permitted.
- Fryer Park is a public park. It is open to other park patrons who may be visible and audible during your reservation time.
- Violators of any renter responsibilities will be required to leave the premises and this renter will not be issued any future reservations.**

I have read and understand the policies and regulations and agree to comply with the same.

For and in consideration of the permission to use the above described facility, I, the undersigned, acquit, discharge and covenant to hold harmless the City of Grove City, its officers, employees, servants and agents from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation, on or account of, or in any way growing out of, any and all personal injury or property damage which may result to group/organization members as a result of participation in the aforementioned activity at the above described facility.

**SIGNATURE OF RENTER**

**DATE**

OFFICE USE ONLY					
DATE	AMOUNT	CASH	CC	CHECK #	INITIALS



# EAGLE PAVILION AT ROTARY LAKE RENTER INFORMATION & AGREEMENT



RESERVATION			
DATE	TIME <input type="checkbox"/> 8 a.m. - Noon <input type="checkbox"/> 1-5 p.m. <input type="checkbox"/> 6-10 p.m. <input type="checkbox"/> Full Day (8 a.m. - 10 p.m.)		
NUMBER ATTENDING	TYPE OF FUNCTION	WILL YOUR EVENT BE CATERED? <input type="checkbox"/> No <input type="checkbox"/> Yes (Please complete caterer section below.)	

RENTER(S) INFORMATION			
CONTACT			PROOF OF RESIDENCY <input type="checkbox"/> Yes <input type="checkbox"/> No
ORGANIZATION			
ADDRESS		CITY	STATE    ZIP
DAYTIME PHONE	CELL/OTHER PHONE	E-MAIL	

CATERER INFORMATION			
COMPANY		CONTACT NAME	
ADDRESS		CITY	STATE    ZIP
PHONE	WEBSITE	E-MAIL	

DEPOSIT/FEES (Fees must be paid in full to complete reservation.)	
FEE	FEE TYPE
<input type="checkbox"/> \$150	Damage deposit fee (must be submitted to complete reservation).
<input type="checkbox"/> \$175	One time block
<input type="checkbox"/> \$350	Two time blocks
<input type="checkbox"/> \$475	Full day
<input style="border: 2px solid black;" type="text"/>	TOTAL FEES (DAMAGE DEPOSIT + TIME BLOCK FEE)

See Policy Information for details on the refund policy.

METHOD OF PAYMENT:			
<input type="checkbox"/> <b>Cash</b> <input type="checkbox"/> <b>Check</b> (Make payable to City of Grove City) <input type="checkbox"/> <b>Credit Card:</b> <input type="radio"/> <b>VISA</b> <input type="radio"/> <b>MasterCard</b>			
ACCOUNT NUMBER			EXP. DATE
CARDHOLDER NAME (PRINT)		AUTHORIZED SIGNATURE	
BILLING ADDRESS	CITY	STATE	ZIP

**Thank you for reserving the Eagle Pavilion at Rotary Lake for your event!  
Please read the Policy Information and Renter Responsibilities carefully.**

For more information, contact the Grove City Parks and Recreation Department: call 614-277-3050, visit [www.GroveCityOhio.gov](http://www.GroveCityOhio.gov) or stop by City Hall at 4035 Broadway, Grove City, OH 43123.