

GROVE CITY, OHIO COUNCIL
LEGISLATIVE AGENDA

Sept. 08, 2020

6:30 Caucus

7:00 p.m.

Regular Meeting

Call to Order: President Houk

Roll Call: Clerk of Council

Approval of Minutes from 8/17 & 24/2020

Welcome and Reading of Agenda: President Houk

LANDS: Mr. Schottke

Ordinance C-42-20 Approve a Special Use Permit for a Drive Thru for Park Square located at 2040-2140 Stringtown Road. Second reading and public hearing.
Connie Klema

Ordinance C-43-20 Approve a Special Use Permit for Outdoor Seating for Park Square located at 2040-2140 Stringtown Road. Second reading and public hearing.
Connie Klema

Ordinance C-44-20 Approve a Special Use Permit for a Car Wash for Carwash USA Express located Jody Freeman at 2607 London Groveport Road. Second reading and public hearing.

Resolution CR-27-20 Approve the Development Plan for Carwash USA Express located at 2607
Todd Stubblefield London-Groveport Road.

Resolution CR-29-20 Waive certain provisions of Section 1101.07(b) of the Codified Ordinances for
Speedway located at 1895 Stringtown Road.

Resolution CR-30-20 Appealing the decision of the Board of Zoning Appeals granting a Variance for the
Shannon Rosenberg/Mike Cope rear yard setback located at 5558 Deergrass Court.

SERVICE: Mr. Berry

Ordinance C-45-20 Vacate the Public Right-Of-Way located on the west side of Elm Street at the
Intersection of Elm Street and Midland Street. Second reading and public hearing.

Resolution CR-31-20 Amend Exhibit "A" of Resolution CR-37-19 to amend the Skilled Labor Award
criteria.

FINANCE: Mr. Holt

Ordinance C-46-20 Authorize the purchase of Property for the Columbus Street Extension and
Authorizing a Note of the City to Finance the Acquisition of such Real Property
Interests and other documents related thereto. First reading.

Ordinance C-47-20 Initiate a Grove City "Buy Local Certificate Program" administered by the Grove
City Area Chamber of Commerce and Appropriate \$75,000.00 from the General
Fund for the Current Expense for Said Program. First reading.

Resolution CR-32-20 Authorizing the Use of Local Coronavirus Relief Funds to be distributed to Lifecare
Alliance.

Resolution CR-33-20 Enact the Small Business Working Capital Grant Program.

Call for New Business: President Houk

Call for Dept. Reports & Closing Comments: President Houk

Adjourn meeting: President Houk - Unanimous Consent

ON FILE: Minutes of: 08/17 & 24/20 Council Meeting; 8/24/20 BZA Meeting

Date: 08/11/20
Introduced By: Mr. Schottke
Committee: Lands
Originated By: Plan. Comm.
Sponsor: _____
Emergency: 30 Days: _____
Current Expense: _____

No. : C-42-20
1st Reading: 08/17/20
Public Notice: 8/18/20
2nd Reading: 09/08/20
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

ORDINANCE C-42-20

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A DRIVE-THRU WINDOW FOR PARK SQUARE LOCATED AT 2040-2140 STRINGTOWN ROAD

WHEREAS, Park Square, applicant, has submitted a request for a Special Use Permit for a Drive-Thru Window for Hoagie City located at 2040 - 2140 Stringtown Road; and

WHEREAS, on August 04, 2020, the Planning Commission of the City of Grove City recommended the approval of a Special Use Permit at this location, with the following stipulations:

1. Poles for proposed signage associated with the Drive-thru shall be black to match proposed fencing and bollards; and
2. The applicant shall work with Staff to determine an appropriate width of the landscape median in order to increase the width of the drive lanes to the east of the median.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. A Special Use Permit, under Section 1135.09b(12)Aj is hereby issued to Park Square for Hoagie City, located at 2040 - 2140 Stringtown Road, contingent upon the stipulations set by Planning Commission.

SECTION 2. This ordinance shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Passed:

Richard L. Stage, Mayor

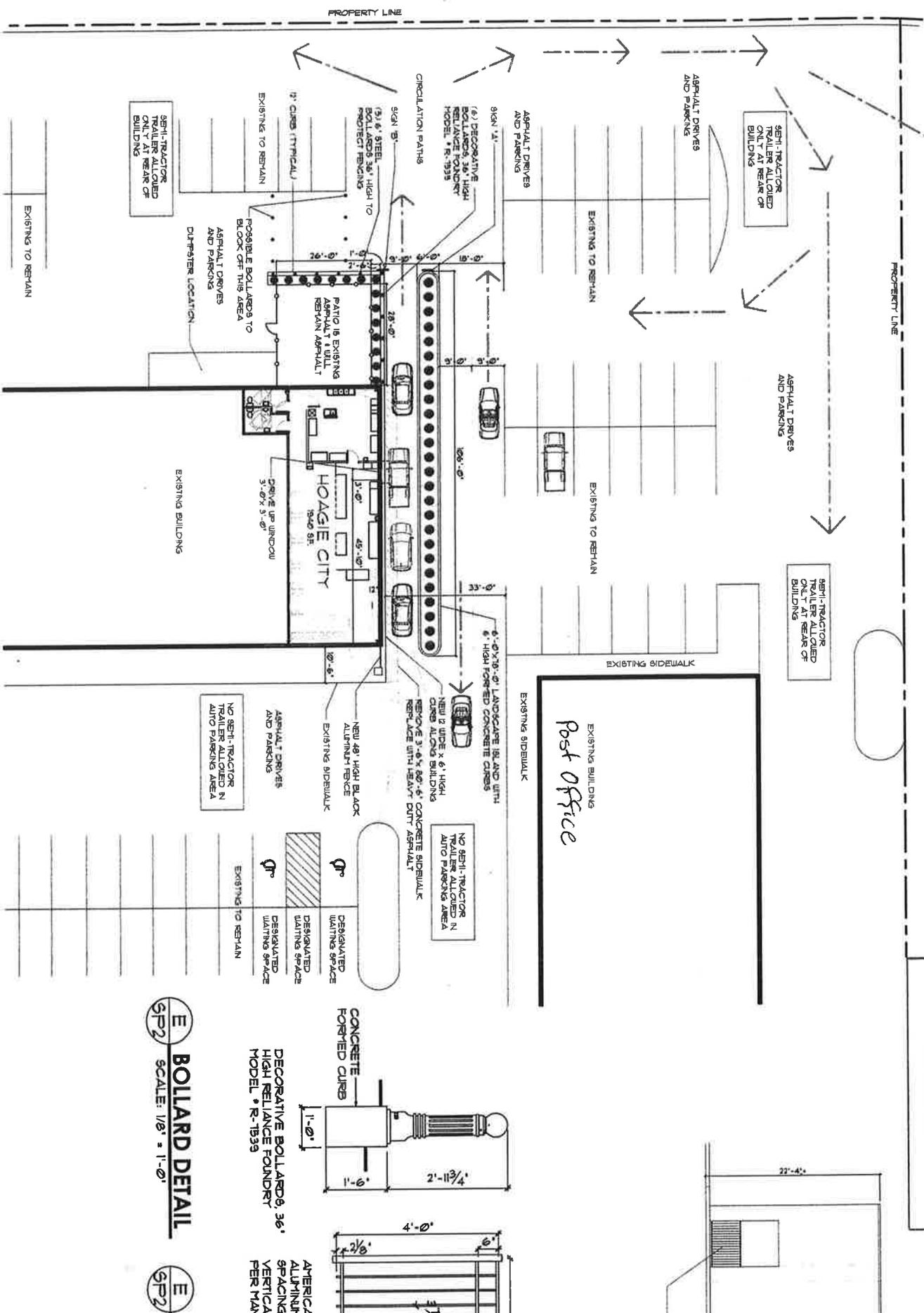
Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this ordinance
is correct as to form.

Stephen J. Smith, Director of Law



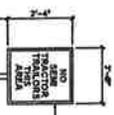
A DRIVE UP EXHIBIT
 SP2 SCALE: 1/8" = 1'-0"



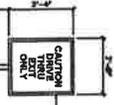
4 INCHES
 HARDWOOD MILCH

NOTES:

- ALL PLANT MATERIALS TO COMPLY WITH THE LATEST EDITION OF ANA STANDARDS FOR NURSERY STOCK AND BE GUARANTEED FOR A PERIOD OF ONE (1) YEAR FROM INSTALLATION DATE.



VERTICAL SIGN LETTERS
 3/4\"/>

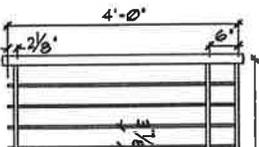
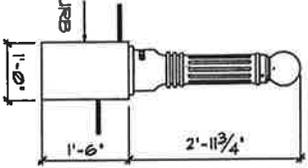


VERTICAL SIGN LETTERS
 3/4\"/>

E BOLLARD DETAIL
 SP2 SCALE: 1/8" = 1'-0"



DECORATIVE BOLLARDS, 36"
 HIGH RELIANCE FOUNDRY
 MODEL # R-1B39



AMERICAN ALUMINUM SPACING VERTICAL PER MAN

Date: 08/11/20
Introduced By: Mr. Schottke
Committee: Lands
Originated By: Plan. Comm.
Sponsor:
Emergency: 30 Days:
Current Expense:

No.: C-43-20
1st Reading: 08/17/20
Public Notice: 8/18/20
2nd Reading: 09/08/20
Passed: Rejected:
Codified: Code No:
Passage Publication:

ORDINANCE C-43-20

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR OUTDOOR SEATING FOR PARK SQUARE LOCATED AT 2040-2140 STRINGTOWN ROAD

WHEREAS, Park Square, applicant, has submitted a request for a Special Use Permit for Outdoor Seating for Hoagie City located at 2040 - 2140 Stringtown Road; and

WHEREAS, on August 04, 2020, the Planning Commission of the City of Grove City recommended the approval of a Special Use Permit at this location, with the following stipulations:

1. Furniture within the seating area shall be decorative and black in finish; and
2. Any umbrellas within the seating area shall not include any text or logos; and
3. Bollards shall continue around the entire outdoor seating area.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. A Special Use Permit, under Section 1135.09b(12)As is hereby issued to Park Square for Hoagie City, located at 2040 - 2140 Stringtown Road, contingent upon the stipulations set by Planning Commission.

SECTION 2. This ordinance shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Passed:

Richard L. Stage, Mayor

Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this ordinance is correct as to form.

Stephen J. Smith, Director of Law

Date: 08/11/20
Introduced By: Mr. Schottke
Committee: Lands
Originated By: Plan. Comm.
Sponsor: _____
Emergency: 30 Days: _____
Current Expense: _____

No.: C-44-20
1st Reading: 08/17/20
Public Notice: 8/18/20
2nd Reading: 09/07/20
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

ORDINANCE C-44-20

AN ORDINANCE TO APPROVE A SPECIAL USE PERMIT FOR A CAR WASH FOR CARWASH USA EXPRESS LOCATED AT 2607 LONDON-GROVEPORT ROAD

WHEREAS, Carwash USA Express, applicant, has submitted a request for a Special Use Permit for a Car Wash located at 2607 London-Groveport Road; and

WHEREAS, on August 04, 2020, the Planning Commission of the City of Grove City recommended the approval of a Special Use Permit at this location, as submitted.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. A Special Use Permit, under Section 1135.09b(12)Ai is hereby issued to Carwash USA Express, located at 2607 London-Groveport Road, as submitted.

SECTION 2. This ordinance shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Passed:

Richard L. Stage, Mayor

Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this ordinance
is correct as to form.

Stephen J. Smith, Director of Law

Date: 08/11/20
Introduced By: Mr. Schottke
Committee: Lands
Originated By: Plan. Comm.
Sponsor: _____
Emergency: 30 Days: _____
Current Expense: _____

No.: CR-27-20
1st Reading: 08/17/20
Public Notice: Postponed 40
2nd Reading: _____
Passed: _____ Rejected: 9/8
Codified: _____ Code No: _____
Passage Publication: _____

RESOLUTION NO. CR-27-20

A RESOLUTION TO APPROVE THE DEVELOPMENT PLAN FOR CARWASH USA EXPRESS LOCATED AT 2607 LONDON-GROVEPORT ROAD

WHEREAS, on August 04, 2020, the Planning Commission recommended approval of the Development Plan for Carwash USA Express, with the following stipulations:

1. Signage is not approved with this application and shall be reviewed for compliance with Chapter 1145 through the Building Division's sign permit application; and
2. The applicant shall work with the Development Department staff to determine appropriate striping on the shared access drive to minimize traffic conflicts with the Huntington Bank site and any future development on the site.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. This Council hereby approves the Development Plan for Carwash USA Express located at 2607 London-Groveport Road, contingent upon the stipulations set by Planning Commission.

SECTION 2. This approval shall be good for 12 months from the date passed, or as otherwise provided in Section 1109.07(b) of the Codified Ordinances of the City of Grove City, Ohio.

SECTION 3. This resolution shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Richard L. Stage, Mayor

Passed:
Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this resolution
is correct as to form.

Stephen J. Smith, Director of Law

Date: 08/31/20
Introduced By: Mr. Schottke
Committee: Lands
Originated By: Dev.
Approved: Mr. Schottke
Emergency: 30 Days:
Current Expense:

No. : CR-29-20
1st Reading: 9/08/20
Public Notice:
2nd Reading:
Passed: Rejected:
Codified: Code No:
Passage Publication:

RESOLUTION CR-29-20

A RESOLUTION TO WAIVE CERTAIN PROVISIONS OF SECTION 1101.07(b) OF THE CODIFIED ORDINANCES FOR SPEEDWAY LOCATED AT 1895 STRINGTOWN ROAD

WHEREAS, on April 15, 2019, Council approved Resolution CR-15-19, a Development Plan for Speedway located at 1895 Stringtown Road; and

WHEREAS, in September 2019 the first version of the Site Improvement Plan was submitted to the Service Department for review, within the required one (1) year of the Development Plan approval; and

WHEREAS, as of July 2020, the Site Improvement Plan review is nearing completion within 18 months of the Development Plan approval; and

WHEREAS, in accordance with Section 1101.07(b) the approval of a Development Plan shall be effective for a maximum period of twelve months. If Construction Plans, Grading Plans and specifications have not been submitted to the Building Department within the twelve months, the approval of the Planning Commission and Council shall be null and void. If a Building Permit has not been issued within eighteen months of the legislative approval of the Development Plan, such approval shall be null and void.

WHEREAS, a request to extend the construction deadline has been received in the Clerk's Office from the applicant, indicating their anticipation to begin construction in March, 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. Section 1101.07(b) of the Codified Ordinances is hereby waived and the deadline for submitting construction plans, grading plans and specifications for the Speedway development at 1895 Stringtown Road, and beginning construction shall be extended by one (1) year giving a deadline of September 08, 2021.

SECTION 2. This resolution shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Richard L. Stage, Mayor

Passed:

Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this resolution

Date: 08/31/20
Introduced By: Mr. Schottke
Committee: Lands
Originated By: Ms. Houk
Approved: _____
Emergency: 30 Days: _____
Current Expense: _____

No.: CR-30-20
1st Reading: 09/08/20
Public Notice: _____
2nd Reading: _____
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

RESOLUTION NO. CR-30-20

A RESOLUTION APPEALING THE DECISION OF THE BOARD OF ZONING APPEALS GRANTING A VARIANCE FOR THE REAR YARD SETBACK LOCATED AT 5558 DEERGRASS COURT

WHEREAS, on August 24, 2020 the Board of Zoning Appeals granted a variance for the encroachment to the rear yard setback by nine feet (9') to the required 25 foot setback, for a total setback of 16 feet; and

WHEREAS, in accordance with 1133.07 of the Codified Ordinances of the City of Grove City, Ohio, any aggrieved person or any elected official of the City may appeal a decision of the Board of Zoning Appeals to Council; and

WHEREAS, an appeal has been filed with the Clerk of Council against said variance.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. This Council hereby reverses the decision of the Board of Zoning Appeals and the variance granted for an encroachment to the rear yard setback by nine feet (9') to the required 25 foot setback, for a total setback of 16 feet, located at 5558 Deergrass Court is hereby repealed.

SECTION 2. This resolution shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Richard L. Stage, Mayor

Passed:
Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this resolution
is correct as to form.

Stephen J. Smith, Director of Law

Date: 8-10-20
Introduced By: Mr. Berry
Committee: Service
Originated By: Mr. Smith
Approved: Mr. Berry
Emergency: 30 Days: X
Current Expense: _____

No. : C-45-20
1st Reading: 08/17/20
Public Notice: 08/18/20
2nd Reading: 09/08/20
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

ORDINANCE C-45-20

AN ORDINANCE TO VACATE THE PUBLIC RIGHT OF WAY LOCATED ON THE WEST SIDE OF ELM STREET AT THE INTERSECTION OF ELM STREET AND MIDLAND STREET

WHEREAS, on October 7, 2019 this Council enacted C-53-19 for the development of a new school site south of the Beulah Park development; and

WHEREAS, as part of this Project, the City has been acquiring real estate for the site of the new Brookpark Middle school; and

WHEREAS, the public right of way located on the west side of Elm Street at the intersection of Elm Street and Midland Street is not needed for any municipal purpose; and

WHEREAS, the vacation of the public right of way is necessary for the Project; and

WHEREAS, Council is satisfied that there is good cause for the vacation of said portion of the public right of way and that it will not be detrimental to the general interest of the public.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. The public right of way located on the west side of Elm Street at the intersection of Elm Street and Midland Street depicted in Exhibit A and as more fully described in Exhibit B is hereby vacated.

SECTION 2. This Council hereby orders that the vacated public right of way be conveyed as follows:

- The northern Five (5) feet of the area to be vacated be combined with Parcel No. 040-016444.
- The remainder of the area to be vacated be combined with Parcel No. 040-000647.

SECTION 3. This Ordinance shall take effect and be in force from and after the earliest date permitted by law.

Christine A. Houk, President of Council

Passed:

Richard L. Stage, Mayor

Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I certify that this ordinance is correct as to form.

Stephen J. Smith, Director of Law

C-45-20 Exhibit A



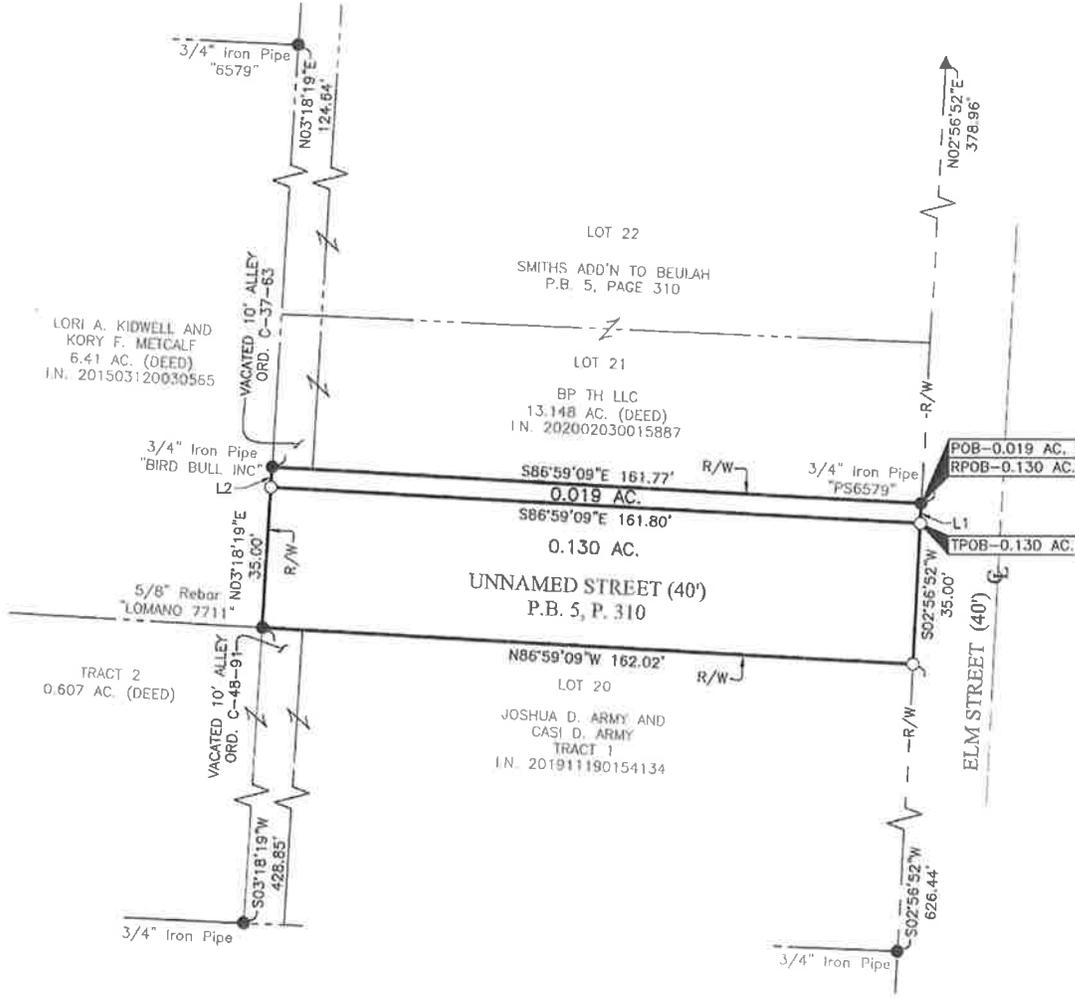
Evans, Mechwart, Hambleton & Tillon, Inc.
 Engineers • Surveyors • Planners • Scientists
 5300 New Albany Road, Columbus, OH 43054
 Phone: 614.775.4500 Toll Free: 888.775.3648
 emht.com

SURVEY OF ACREAGE PARCEL
 VIRGINIA MILITARY DISTRICT SURVEY NUMBER 1388
 CITY OF GROVE CITY, COUNTY OF FRANKLIN, STATE OF OHIO

Date: March 20, 2020

Job No: 2019-1065

Scale: 1" = 30'



LORI A. KIDWELL AND
 KORY F. METCALF
 6.41 AC. (DEED)
 I.N. 201503120030565

SMITHS ADD'N TO BEULAH
 P.B. 5, PAGE 310

BP TH LLC
 13.148 AC. (DEED)
 I.N. 202002030015887

JOSHUA D. ARMY AND
 CASI D. ARMY
 TRACT 1
 I.N. 201911190154134

POB-0.019 AC.
 RPOB-0.130 AC.
 TPOB-0.130 AC.

TRACT 2
 0.607 AC. (DEED)

LINE TABLE		
LINE	BEARING	DISTANCE
L1	S02°56'52"W	5.00'
L2	N03°18'19"E	5.00'

BASIS OF BEARINGS:
 The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD83 (CORS96). Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by GPS observations and observations of selected CORS base stations in the National Spatial Reference System. The portion of the centerline of Demorest Road, having a bearing of North 03°10' 25" East, is designated as the "basis of bearings" for this plat.

SURVEY NOTE:
 This survey was prepared using documents of record, prior plats of survey, and observed evidence located by an actual field survey in October 2019.

- = STONE FND.
- = MON. FND.
- = I.P. FND.
- = I.P. SET
- = MAG. NAIL FND.
- = MAG. NAIL SET
- ▲ = R.R. SPK. FND.
- △ = R.R. SPK. SET
- ★ = P.K. NAIL FND.

I.P. Set are 13/16" I.D. iron pipes
 30" long with cap inscribed EMHT INC.

Received by
 City of Grove City
 07-28-20



By *JM Meyer* Date 3-20-2020
 Joshua M. Meyer
 Professional Surveyor No. 8485



A:\projects\1065\Drawings\1065-1065-VS-BNDY-05.dwg plotted by SCHEIDTGER on 3/20/2020 8:20:32 AM

Received by
City of Grove City
07-28-20

C-45-20
Exhibit B
0.130 ACRE

Situated in the State of Ohio, County of Franklin, City of Grove City, Virginia Military District Survey Number 1388 and being part of a 40 foot wide unnamed street dedicated in that subdivision entitled, "Smiths Add'n to Beulah", of record in Plat Book 5, Page 310, (all references are to the records of the Recorder's Office, Franklin County, Ohio) being more particularly described as follows:

Beginning, for reference, at a 3/4 inch iron pipe found capped "PS6579" in the westerly right-of-way line of Elm Street (40 feet wide), at the southeasterly corner of Lot 21 of said "Smiths Add'n to Beulah", at the northeasterly corner of said unnamed street, at a southeasterly corner of that 13.148 acre tract conveyed to BP TH LLC by deed of record in Instrument Number 202002030015887;

Thence South 02° 56' 52" West, with the westerly right-of-way line extended of said Elm Street, a distance of 5.00 feet to an iron pin set, the TRUE POINT OF BEGINNING;

Thence South 02° 56' 52" West, continuing with the westerly right-of-way extended of said Elm Street, a distance of 35.00 feet to an iron pin set at the southeasterly corner of said unnamed street, at the northeasterly corner of Lot 20 of said "Smiths Add'n to Beulah" conveyed as Tract 1 to Joshua D. Army and Casi D. Army by deed of record in Instrument Number 201911190154134;

Thence North 86° 59' 09" West, with the southerly right-of-way line of said unnamed street, with the northerly line of said Lot 20, with the northerly line of a 10 foot alley vacated by Ordinance Number C-48-91, a distance of 162.02 feet to a 5/8 inch rebar found capped "LOMANO 7711" at the southwesterly corner of said unnamed street, at the northwesterly corner of said vacated alley, at a southeasterly corner of that 6.41 acre tract conveyed to Lori A. Kidwell and Kory F. Metcalf by deed of record in Instrument Number 201503120030565, at the northeasterly corner of that 0.607 acre tract conveyed as Tract 2 to Joshua D. Army and Casi D. Army by deed of record in Instrument Number 201911190154134;

Thence North 03° 18' 19" East, with the westerly right-of-way line of said unnamed street, with an easterly line of said 6.41 acre tract, a distance of 35.00 feet to an iron pin set;

Thence South 86° 59' 09" East, across said unnamed street, a distance of 161.80 feet to the TRUE POINT OF BEGINNING, containing 0.130 acre, more or less. All of said 0.130 acre tract resides in the right-of-way of said unnamed street.

Subject, however, to all legal rights-of-way and/or easements, if any, of previous record.

Iron pins set, where indicated, are iron pipes, thirteen sixteenths (13/16) inch inside diameter, thirty (30) inches long with a plastic plug placed in the top bearing the initials EMHT INC.

The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD83 (CORS96). Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by GPS observations and observations of selected CORS base stations in the National Spatial Reference System. The portion of the centerline of Demorest Road, having a bearing of North 03°10'25" East, is designated as the "basis of bearings" for this plat.

This description is based on an actual field survey performed by or under the direct supervision of Joshua M. Meyer, Registered Surveyor Number 8485 in October 2019.



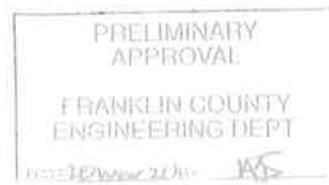
EVANS, MECHWART, HAMBLETON & TILTON, INC.

Joshua M. Meyer
Professional Surveyor No. 8485

3-20-2020

Date

JMM:jps
0_130 ac 20191065-VS-BNDY-05.doc



Received by
City of Grove City
07-28-20

0.019 ACRE

Situated in the State of Ohio, County of Franklin, City of Grove City, Virginia Military District Survey Number 1388 and being part of a 40 foot wide unnamed street dedicated in that subdivision entitled, "Smiths Add'n to Beulah", of record in Plat Book 5, Page 310, (all references are to the records of the of the Recorder's Office, Franklin County, Ohio) being more particularly described as follows:

BEGINNING at a 3/4 inch iron pipe found capped "PS6579" in the westerly right-of-way line of Elm Street (40 feet wide), at the southeasterly corner of Lot 21 of said "Smiths Add'n to Beulah", at the northeasterly corner of said unnamed street, at a southeasterly corner of that 13.148 acre tract conveyed to BP TH LLC by deed of record in Instrument Number 202002030015887;

Thence South 02° 56' 52" West, with the westerly right-of-way line extended of said Elm Street, a distance of 5.00 feet to an iron pin set;

Thence North 86° 59' 09" West, continuing across said unnamed street, a distance of 161.80 feet to an iron pin set in the westerly right-of-way line of said unnamed street, in an easterly line of that 6.41 acre tract conveyed to Lori A. Kidwell and Kory F. Metcalf by deed of record in Instrument Number 201503120030565;

Thence North 03° 18' 19" East, with the westerly right-of-way line of said unnamed street, with an easterly line of said 6.41 acre tract, a distance of 5.00 feet to a 3/4 inch iron pipe found capped "BIRD BULL INC" at the northwesterly corner of said unnamed street, at the southwest corner of a 10 foot alley vacated by Ordinance Number C-37-63, at a southwest corner of said 13.148 acre tract;

Thence South 86° 59' 09" East, with the northerly right-of-way line of said unnamed street, with the southerly line of said vacated alley, with a southerly line of said 13.148 acre tract, a distance of 161.77 feet to the POINT OF BEGINNING, containing 0.019 acre, more or less. All of said 0.019 acre tract resides in the right-of-way of said unnamed street.

Subject, however, to all legal rights-of-way and/or easements, if any, of previous record.

Iron pins set, where indicated, are iron pipes, thirteen sixteenths (13/16) inch inside diameter, thirty (30) inches long with a plastic plug placed in the top bearing the initials EMHT INC.

The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD83 (CORS96). Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by GPS observations and observations of selected CORS base stations in the National Spatial Reference System. The portion of the centerline of Demorest Road, having a bearing of North 03°10' 25" East, is designated as the "basis of bearings" for this plat.

This description is based on an actual field survey performed by or under the direct supervision of Joshua M. Meyer, Registered Surveyor Number 8485 in October 2019.



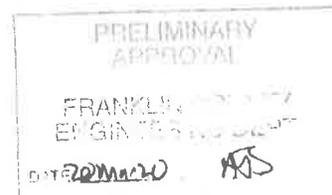
EVANS, MECHWART, HAMBLETON & TILTON, INC.

Joshua M. Meyer
Professional Surveyor No. 8485

3-20-2020

Date

JMM:jps
0_019 ac 20191065-VS-BNDY-05.doc



Date: 09/01/20
Introduced By: Mr. Berry
Committee: Service
Originated By: Higher Ed.
Sponsor: Mr. Holt
Emergency: 30 Days:
Current Expense:

No.: CR-31-20
1st Reading: 09-08-20
Public Notice:
2nd Reading:
Passed: Rejected:
Codified: Code No:
Passage Publication:

RESOLUTION CR-31-20

**A RESOLUTION AMENDING EXHIBIT "A" OF RESOLUTION
CR-37-19 TO AMEND THE SKILLED LABOR AWARD CRITERIA**

WHEREAS, on July 06, 2015, Council approved Ordinance C-31-15 to adopt the Grove City Higher Education Investment Program; and

WHEREAS, on November 2, 2015, Council approved Resolution CR-69-15 to adopt the recommendations of the Higher Education Investment Committee; amended same by Resolution CR-42-18; replaced the recommendations by Resolution CR-37-19 and amended Exhibit A to address skilled trades by Resolution CR-45-19; and

WHEREAS, the Higher Education Investment Committee has reviewed the Skilled Labor section and believes that the submitted amendments will better define and manage that portion of the Program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. Exhibit "A" of Resolution CR-37-19 is hereby amended to include the attached Exhibit "A" for the Skilled Labor Award.

SECTION 2. This resolution shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Passed:

Richard L. Stage, Mayor

Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I certify that this resolution is correct as to form.

Stephen J. Smith, Director of Law

EXHIBIT "A"
Grove City Skilled Labor Award

Purpose of program:

To support residents seeking to become licensed and/or certified in a skilled trade by assisting them with the critical resources to obtain that education.

Expand ~~Continue~~ our commitment to Grove City residents while aiding the community's ~~and its continued~~ economic health and growth.

The skilled trade umbrella has become increasingly lucrative, as there is an increasing ~~more and more~~ need for talent in the many disciplines one could choose to enter. As baby boomers retire and infrastructure proliferates there is an increase in urgency for skilled workers to ~~be emerging~~ from post-secondary trade's education. ~~The~~ Trades Education can be approached from many directions, including two year trade-specific schools, four year college and/or advanced degree programs emphasizing a specific trade and endeavors that include community college. It can be challenging to afford post-secondary study, especially in fields that often require unpaid training or apprenticeships.

Definition:

I. Apprenticeship Programs:

As defined by the Code of Federal Regulations, Skilled Trade means an ~~apprenticeable~~ occupation pursued through an apprenticeship program possessing all of the following characteristics:

- (1) ~~It is~~ Customarily learned in a practical way through a structured, systematic program of on-the-job supervised training.
- (2) ~~It is~~ Clearly identified and commonly recognized throughout an industry.
- (3) ~~It~~ Involves manual, mechanical or technical skills and knowledge requiring a minimum of 2,000 hours of on-the-job work experience.
- (4) ~~It~~ Requires related instruction to supplement the on-the-job training.
- (5) ~~It is~~ Not merely a ~~part of an apprenticeable~~ tangential to or supporting a skilled trade occupation and does not fall into any of the following categories: marketing; sales administration; administrative support; executive and managerial; professional and semi-professional occupations (this category covers occupations for which entrance requirements customarily include education at college level).

II. Certificate or Licensure Programs:

Programs that provide a certificate or license recognized by a State Regulatory Agency (such as the Ohio Board of Regents or others approved by the Grove City Higher Education Investment Committee) that do not involve an apprenticeship element but are generally recognized as being related to or included within the occupational ambit of the Skilled Trades and possess the following characteristics:

- (1) Customarily learned in a practical way through a structured, systematic program of on-the-job supervised training.
- (2) Clearly identified and commonly recognized throughout an industry.
- (3) Involves manual, mechanical or technical skills and knowledge which require a defined number of hours of on-the-job work experience.
- (4) Requires related instruction to supplement the on-the-job training.

Who can apply:

Any Grove City resident ~~who is~~ enrolled in a Registered Apprenticeship Program through the State of Ohio Apprenticeship Council OR seeking a license or certification in a skilled trade education; enrolled in a registered apprenticeship program through the State of Ohio Apprenticeship Council recognized by a State Regulatory Agency as described in II above; **AND** approved by the Grove City Higher Education Investment Committee.

Qualifying Uses of the Award:

- I. The following items qualify for the \$700.00 a year award, with a maximum of \$2,100.00 per student:
 - Mandatory License/Membership Fees associated directly with the program during Apprenticeship only
 - Coursework Books
 - Tuition/fees
 - Specific equipment for trade as shown on school requirements list or approved by instructor
 - Public transportation to and from ~~school~~ training facility/educational site (not to/from work)

Student Program Guidelines

- I. Applicants must be:
 - a) A Resident of the City of Grove City, and
 - b) Able to provide proof of acceptance and participation in a Registered Apprenticeship in a Program approved by the State of Ohio Apprenticeship Council and provide proof thereof or in a Certificate or Licensure Program in a skilled trade occupation recognized by a State Regulatory Agency; and
 - c) Approved by the Grove City Higher Education Investment Committee.
- II. Applicant must:
 - a) Complete an application, including Affidavit of Residency and any other documentation necessary to qualify the student for the program.
 - b) Show proof of passage of the cycle/semester/term by submitting documentation to the Clerk of Council.
 - c) ~~Complete 40 volunteer service hours every cycle/semester/term~~ the equivalent of 2.5 volunteer service hours per month for every *cycle/semester/term* to the City of Grove City through the Keep Grove City Beautiful program; the VIP program; Gardens at Gantz Volunteers; the Citizens Police Academy; or such other volunteer activity or City program as approved by the Committee and submit proof to the Clerk of Council on the Volunteer Form(s).
 - d) File Qualifying Usage Form with attached receipts/qualifying documentation/school equipment list to Clerk of Council.

JUSTIFICATION FOR INVESTMENT

The average income of a first-year graduate in the Trades ranges from \$30,000 to \$70,000.00, depending on the type of skilled trade position. A person living within the City pays an average of \$1,000 a year with an estimated income of \$50,000 a year in city income tax, not counting secondary expenditures within the city (food, gas, retail, etc.) supporting existing jobs. If the person works

outside of the City limits but lives in the City, they are spending, conservatively, 3% of their income on local services or \$1,500 yearly supporting local business and jobs.

The legislation requires a donation of 30 hours a year ~~in time to a local non-profit~~ within the corporation limits of the City of Grove City, as approved by the Committee. Using the \$10.00 an hour assumption, the recipient will have donated \$300 in volunteer time. The requirement of a volunteer time enables the award recipient to not only give back to the community but become community minded.

In summary the City receives, conservatively, \$2,800 (\$1,000 estimated income tax, \$1,500 secondary expenditure/support, and \$300 volunteer hours) a year for a person living and working in the City and \$1,800 for a person not working in the City.

Lastly, the City of Grove City is committed to attracting jobs to the City. We cannot do this without a skilled labor force.



THE CITY OF GROVE CITY HIGHER EDUCATION INVESTMENT PROGRAM

Skilled Labor Award Application

The City of Grove City, in an effort to encourage those seeking a Skilled Trade Certificate to remain residents and contributors to the City, has established an award program. The following conditions apply:

TRADE STUDENT:

1. Residency in the City of Grove City Ohio's corporation limits.
2. Acceptance in an ~~trade school and/or apprentice program~~ educational program leading to licensure or certification in a skilled trade occupation and/or an Apprenticeship Program that:
 - a. Is approved by the State of Ohio Apprenticeship Council; or
 - b. Is accredited by the National Council for Independent Colleges and Schools; or
 - c. Offers a Certificate and Licensure track program recognized by a State Regulatory Agency or the State of Ohio Apprenticeship Council; and
 - d. Approved by the Grove City Higher Education Investment Committee.
3. Applicant must complete ~~40~~ the equivalent of 2.5 volunteer service hours per month for every cycle/semester/term to the City of Grove City through the "Keep Grove City Beautiful" program; the "VIP" program; Gardens at Gantz Volunteers; Citizens Police Academy; or other volunteer hours within the City as may be approved by the Higher Education Investment Committee.
4. Submit proof of passage for each cycle/semester/term to the Clerk of Council.
5. Scholarship application must be completed each cycle/semester/term.
6. Awards will be \$700.00 per year cycle/semester/term, up to a maximum of \$2,100.00 total. Funding for the Higher Education Investment Program is contingent upon City Council approval.



PLEASE PRINT OR TYPE

Date: _____

Name: _____
First Middle Last

Address: _____

Cell Phone: _____ Home Phone: _____

Email: _____ Student ID#: _____

Trade School/Program: _____

Please provide the following:

1. Proof of residency.
Must be supplied through utility bill, lease rental agreement in your name and the notarized affidavit, included herein.
2. A copy of class schedule for the cycle/term/semester you are applying for (funds will not be provided until received).
3. Proof of Passage of cycle/term/semester.
4. Original, signed, Volunteer sheets.

Return application to City Hall by: July 1 for Fall term awards;
November 1 for Winter/Spring term awards;
April 1 for Summer term awards.

Funding for the Higher Education Investment Program is contingent upon City Council approval.

Date: 08/31/20
Introduced By: Mr. Holt
Committee: Finance
Originated By: Mr. Smith
Approved: Mr. Boso
Emergency: 30 Days: X
Current Expense: _____

No.: C-46-20
1st Reading: 09/08/20
Public Notice: 09/09/20
2nd Reading: 09/21/20
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

ORDINANCE C-46-20

AN ORDINANCE TO AUTHORIZE THE PURCHASE OF PROPERTY FOR THE COLUMBUS STREET EXTENSION AND AUTHORIZING A NOTE OF THE CITY TO FINANCE THE ACQUISITION OF SUCH REAL PROPERTY INTERESTS; AND OTHER DOCUMENTS RELATED THERETO

WHEREAS, the City of Grove City has an option to purchase the property located at 3879-3889 Meadow Lane in the City of Grove City and identified as Tax Parcel Nos. 040-001167-00 and 040-001168-00 (collectively known as the "Property") for the Columbus Street Extension; and

WHEREAS, the City would like to move forward with acquiring the Property that is being held under the option; and

WHEREAS, the City has agreed to finance the purchase of the Property over a multi-year term.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. Council hereby authorizes the purchase the property located at 3879-3889 Meadow Lane in the City of Grove City and identified as Tax Parcel Nos. 040-001167-00 and 040-001168-00 as set forth in Exhibit "A".

SECTION 2. The City shall pay \$300,000.00 upon closing in 2020 and shall deliver a promissory note for the balance of the purchase price in the principal sum of \$600,000.00. The Note shall provide for payments in 2 equal installments beginning in 2021 and ending in 2022. The Note shall not include a prepayment penalty.

SECTION 3. The City Administrator is hereby further authorized and directed on behalf of the City to execute any certifications, financing statements, assignments, agreements, instruments, deeds and other documents, and to take such further actions as are necessary or appropriate to effect the transactions contemplated in the Option and the Note and to consummate the transactions contemplated in this Ordinance and to undertake, complete and finance the acquisition of the Property in accordance therewith, so long as such actions are not inconsistent with this Ordinance and not materially adverse to the City and shall be approved by the officers executing the documents.

SECTION 4. This Ordinance shall take effect at the earliest opportunity allowed by law.

Christine A. Houk, President of Council

Passed:

Richard L. Stage, Mayor

OPTION CONTRACT TO PURCHASE REAL ESTATE

THIS OPTION TO PURCHASE REAL ESTATE (the "Option") is entered into effective as of the latest date on which it is executed by the signatories hereto (the "Effective Date") by and between Diane Hill, Trustee of the Roy & Barbara Grossman Trust FBO Diane L. Hill ("Seller") and the City of Grove City, Ohio, a municipal corporation duly organized and validly existing under the Constitution and laws of the State of Ohio and its City Charter ("City"). Seller and the City are referred to individually herein as "Party" and collectively as "Parties."

Recitals

WHEREAS, Seller owns property located at 3879-3889 Meadow Lane in the City of Grove City and identified as Tax Parcel Nos. 040-001167-00 and 040-001168-00 (collectively known as the "Property").

WHEREAS, the City desires an option to purchase a portion of the Property to be used for public purposes upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the mutual promises, agreements, and covenants herein contained, the Parties agree as follows:

Provisions

1. Grant of Option

In consideration of \$6,500.00 (the "Option Payment") and the mutual benefits to be derived, the receipt and sufficiency of which are hereby acknowledged, the Seller hereby grants to the City the exclusive and irrevocable option to purchase, upon the terms and conditions hereinafter set forth, the Property situated in Franklin County, Ohio, including without limitation the following described property together with all improvements located thereon:

SEE ATTACHED EXHIBIT "A" FOR DESCRIPTION

2. Exercise of Option

This Option to purchase the Property commences upon execution and lasts for 90 days.

3. Price and Consideration

The Option Payment shall not be credited to the Purchase Price at Closing. The Option Payment shall be refunded to the City only if Seller's title to the Property is not insurable by a reputable title insurance company but shall otherwise be non-refundable. The City may exercise this Option at any time while it remains in force by paying the Seller the Purchase Price of \$900,000.00, which shall constitute the entire amount of compensation due to Seller for: (a) the Property Interest; (b) value of improvements taken; (c) any and all damages to any residual lands of Seller, if any; and (d) Seller's covenants set forth herein. The Purchase Price shall be paid as follows:

- A. \$300,000 at closing along with a \$600,000 promissory note to be paid in the following installments:
 - (1) \$300,000 on February 15, 2021; and
 - (2) \$300,000 on February 15, 2022.

- B. Seller has the option to qualify this transaction as part of a like-kind exchange, under Section 1031 of the Internal Revenue Code, by assigning her rights under this Option to a qualified intermediary. City will cooperate in any exchange and execute documents necessary to effect any exchange at the sole cost of Seller.

4. Deed to Transfer

Upon receipt of the Purchase Price, Seller shall sell and convey to the City, its successors and assigns, the property interests that are more particularly described and depicted in Exhibit A. The rights, titles, and estates described and depicted in Exhibit A constitute a fee simple interest; therefore, such sale and conveyance by Seller shall be by a good and sufficient warranty deed regularly and ordinarily used to transfer such rights, titles, and estates, with, if applicable, full release of dower.

5. Supplemental Instruments

Seller agrees to execute any and all supplemental instruments or documents necessary to vest the City with the rights, titles, and interests described and depicted in Exhibit A.

6. Warranty of Title

Seller hereby warrants that it is the true and lawful owner of the property identified in Exhibit A and is lawfully seized of the same in fee simple and has the full and complete authority to transfer the same as set forth in this Agreement.

7. Condition Precedent

The City shall not be obligated to close under this Agreement until it receives the approval of the Grove City Council for all obligations under this Agreement. Until the approval of the Grove City Council is received, the Deed shall be held in escrow by legal counsel to either of the Parties. If such approval is not received, the Deed shall not be recorded and shall be destroyed or returned to Seller.

8. Binding Agreement

Any and all of the terms, conditions, and provisions of this Agreement shall be binding upon and shall inure to the benefit of Seller and the City and their respective heirs, executors, administrators, successors, and assigns.

9. Multiple Originals

This Agreement may be executed in two or more counterparts, each of which will be deemed an original, but all of which together shall constitute but one and the same instrument.

10. Entire Agreement

This instrument contains the entire agreement between the Parties, and it is expressly understood and agreed that no promises, provisions, terms, warranties, conditions or obligations whatsoever, either expressed or implied, other than herein set forth, shall be binding upon either Seller or the City.

11. Amendments and Modifications

No amendment or modification of this Agreement shall be valid or binding upon the Parties unless it is made in writing, cites this Agreement and is signed by Seller and the City.

12. Governing Law

This Agreement shall be governed by the laws of the State of Ohio, and the venue for any claim relating to said Agreement shall be an applicable Court in Franklin County, Ohio.

The Parties hereto have executed this Agreement on the date(s) indicated immediately below their respective signatures.

[The City's signature and acknowledgement on the following page]

PURCHASER

THE CITY OF GROVE CITY, OHIO

Charles W. Boso, Jr., City Administrator

APPROVED AS TO FORM:

STEPHEN J. SMITH, LAW DIRECTOR

CERTIFICATION OF FUNDS

I hereby certify that the funds required to meet the City's obligation, payment, or expenditure under this Agreement have been lawfully appropriated or authorized for such purpose and are free from any obligation now outstanding.

Michael Turner, Director of Finance

Date

STATE OF OHIO)
COUNTY OF FRANKLIN) SS:

BE IT REMEMBER, that on this ____ day of July, 2020, before me, the subscriber, a Notary Public in and for said county and state, personally came Charles W. Boso, Jr., City Administrator of the CITY OF GROVE CITY, OHIO, an Ohio municipal corporation, who acknowledged the signing thereof to be his free act and deed for and on behalf of the municipal corporation.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

Notary Public

[Seller's signature and acknowledgement on the following page]

SELLER:

**DIANE L. HILL, TRUSTEE OF THE ROY &
BARBARA GROSSMAN TRUST FBO DIANE L. HILL**

By: _____

Its: _____

STATE OF _____)
COUNTY OF _____) SS:

BE IT REMEMBER, that on this ____ day of July, 2020, before me, the subscriber, a Notary Public in and for said county and state, personally came Diane L. Hill, Trustee of the Roy & Barbara Grossman Trust FBO Diane L. Hill who acknowledged the signing thereof to be his/her free act and deed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year last aforesaid.

Notary Public

C-46-20



White Pl

Meadow Ln

Railroad

Front St

W Cleveland Ave

040-001167
DIANE L HILL
0.187 acre

040-001168
DIANE L HILL
0.188 acre



CC Public Library

Date: 08-31-20
Introduced By: Mr. Holt
Committee: Finance
Originated By: Berry/Stage
Approved: Berry
Emergency: _____
Current Expense: _____

No.: C-47-20
1st Reading: 09-08-20
Public Notice: 09-09-20
2nd Reading: 09-21-20
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

ORDINANCE C-47-20

AN ORDINANCE INITIATING A GROVE CITY “BUY LOCAL CERTIFICATE PROGRAM” ADMINISTERED BY THE GROVE CITY AREA CHAMBER OF COMMERCE AND APPROPRIATE \$75,000.00 FROM THE GENERAL FUND FOR THE CURRENT EXPENSE OF SAID PROGRAM

WHEREAS, the City of Grove City recognized the importance of local businesses as they relate to the economic health and quality of life of the community; and

WHEREAS, Grove City locally owned and operated brick and mortar establishments are a priority for the community in as much as they represent a substantial percentage of the city’s labor force and tax receipts; and

WHEREAS, the Grove City Area Chamber of Commerce is a non-profit organization dedicated to leading and stimulating economic development and reaching out to internal and external audiences; and

WHEREAS, the Grove City Area Chamber of Commerce approach to economic development has generated community-wide interest and support; and

WHEREAS, the Grove City Area Chamber of Commerce has agreed to administer and market this program to its members; and

WHEREAS, creating a “Buy Local Certificate Program” would be an additional tool to assist with the growth, enhancement and promotion of our local brick and mortar establishments.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. There is hereby initiated a “Buy Local Certificate Program” to be administered by the Grove City Area Chamber of Commerce, who will submit a consumer matching program outline, including a budget for marketing and operating the program, to City Council for approval.

SECTION 2. There is hereby appropriated \$50,000.00 for implementing and \$25,000.00 for administering and marketing a “Buy Local Certificate Program” by the Grove City Area Chamber of Commerce, from the unappropriated monies for the General Fund, into Account 100120.551300, for said Current Expenses.

SECTION 3. The Grove City Area Chamber of Commerce shall submit to Council a Report listing accomplishments, goals and a breakdown of all expenditures by December 1, 2020.

SECTION 4. This ordinance shall take effect at the earliest opportunity allowed by law.

Date: 09/01/20
Introduced By: Mr. Holt
Committee: Finance
Originated By: Mr. Boso
Approved: Mr. Holt
Emergency: 30 Days
Current Expense: _____

No.: CR-32-20
1st Reading: 09-08-20
Public Notice: _____
2nd Reading: _____
Passed: _____ Rejected: _____
Codified: _____ Code No: _____
Passage Publication: _____

RESOLUTION NO. CR-32-20

A RESOLUTION AUTHORIZING THE USE OF LOCAL CORONAVIRUS RELIEF FUNDS TO BE DISTRIBUTED TO LIFECARE ALLIANCE

WHEREAS, due to the COVID-19 pandemic, all congregate dining centers have been closed in Ohio since mid-March; and

WHEREAS, most clients were transitioned to home-delivered meals during the mandated Stay at Home order; and

WHEREAS, implementation of On-The-Go meal options has been used and continues to be used as a method to meet the nutritional needs of seniors during this pandemic; and

WHEREAS, LifeCare Alliance has requested the use of Local Coronavirus Relief Funds to support On-The-Go meal options for seniors; and

WHEREAS, funding in the amount of \$25,000.00 will provide for more than 3,570 meals at a unit rate of \$7.00 per meal.

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. Council hereby supports the use of Local Coronavirus Relief Funds to be distributed to LifeCare Alliance for On-The-Go meals.

SECTION 2. This resolution shall take effect at the earliest opportunity allowed by law.

Christine Houk, President of Council

Richard L. Stage, Mayor

Passed:
Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this resolution
is correct as to form.

Stephen J. Smith, Director of Law

Date: 08-28-20
Introduced By: Mr. Holt
Committee: Finance
Originated By: Mr. Stage
Approved: Mr. Holt
Emergency: XX
Current Expense:

No. : CR-33-20
1st Reading: 09-08-20
Public Notice:
2nd Reading:
Passed: Rejected:
Codified: Code No:
Passage Publication:

RESOLUTION CR-33-20

A RESOLUTION TO ENACT THE SMALL BUSINESS WORKING CAPITAL GRANT PROGRAM

WHEREAS, small businesses within the community significantly contribute to the character, desirability and economic vitality of the city; and

WHEREAS, in the wake of the COVID-19 shutdown and recent social, economic, and environmental challenges, the City is committed to providing recovery assistance for small businesses; and

WHEREAS, the attached Small Business Working Capital Grant Program has been developed to provide temporary relief to offset the operational costs to reopen, reestablish business operations, and return employees to work as a result of the COVID-19 Pandemic; and

WHEREAS, funding in the amount of \$100,000.00 will be provided for the Program from the City's COVID Relief Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF GROVE CITY, STATE OF OHIO, THAT:

SECTION 1. This Council hereby enacts the Small Business Working Capital Grant Program, as attached hereto and made a part hereof in Exhibit "A".

SECTION 2. This resolution shall take effect the earliest opportunity allowed by law.

Christine Houk, President of Council

Passed:

Richard L. Stage, Mayor

Effective:

Attest:

Tami K. Kelly, MMC, Clerk of Council

I Certify that this ordinance is correct as to form.

Stephen J. Smith, Director of Law

I certify that there is money in the treasury, or is in the process of collection, to pay the within ordinance

Michael Turner, Director of Finance



Small Business WORKING CAPITAL GRANT PROGRAM

Small businesses within the City of Grove City significantly contribute to the character and economic vitality of the community. The City has long been aware of the importance of supporting small businesses and over the years devised and utilized available tools to create a thriving business environment. In the wake of the COVID-19 pandemic and subsequent shutdown, the once thriving environment changed and our community is facing unprecedented social and economic challenges. The City is committed to providing temporary recovery assistance for those small businesses reliant on customers frequenting their "brick-and-mortar" establishments.

Program Description: The purpose of this program is to provide temporary relief to help small businesses offset some of their operational costs and to assist with costs to reopen/reestablish operations to return their associates to work.

Program Oversight: This program is available through the City's allocation of funds received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Upon the sunset of the CARES Act or through the complete disbursement of allotted funding this program shall terminate. The Development Department will serve as the program administrator in accordance with the parameters established below in order to retain employment opportunities and improve the economic welfare of the City.

Participation Requirements:

- A. **Small Business:** For the purposes of this program, an eligible small business is considered a for-profit business employing a maximum of 25 full-time equivalent (FTE) associates, locally owned and operated within the corporation limits of Grove City, and aligning generally with the characteristics below:
- ❑ Conducts a majority of its business on site (pre-COVID) and therefore reliant on customers frequenting its brick and mortar establishment.
 - ❑ Employs associates who are unable to perform their jobs remotely due to the nature of their work.
 - ❑ Does not operate as a national retailer or restaurant establishment (franchisees of such establishments who operate two or fewer local establishments may apply).

Administrative note: Full-time equivalent (FTE) employment means the total number of regular straight-time hours worked (i.e., not including overtime or holiday hours worked) by employees divided by the number of compensable hours applicable to each fiscal year.

Example: 23,000 hours worked ÷ 2,008 business hours = 11.45 FTEs

- B. Good Standing: The property owner must be current in its real estate property taxes and must be in good standing with all Local, Regional, State and Federal taxing authorities.

Program Funding:

- A. Funding Amount: Grants are available in an amount of up to \$2,500 per business. Funds may only be used toward operations within the City of Grove City. Businesses may use the grant to cover prior expenditures toward qualifying programs or services (see below).
- B. Qualifying Programs and Services: Approved grants are provided to serve as working capital to offset lost funds due to the current COVID-19 disruption and recent socioeconomic and environmental challenges. Eligible recovery costs may include but are not limited to the following:
- Working capital/ product and inventory
 - Advertising and marketing
 - Technology upgrades to adapt to changing preferences involving customer interactions (website, on-line ordering, infrastructure/internet connectivity)
 - Purchasing of personal protective equipment (PPE) or sanitizer/cleaning products
 - Building modifications that aid in complying with social distancing requirements

Administrative note: Other associated recovery efforts in addition to guidelines provided above may be approved as well.

- C. Criteria Funding: responses to the questions below on the application will be used to demonstrate need for funding.
- Demonstrated loss of business, as a result of State or Federal governmental mandates whereby the business was required to shut down or restricted from conducting its normal operation.
 - Demonstrated loss of revenue that can be attributed to the pandemic.
 - Number of employment opportunities that have been created/offered/retained as a result of reopening or re-establishing normal operations.

Administrative note: Applications will be reviewed in the order they are received until the program funds are exhausted or the sunset of CARES Act funding.

- D. Disbursement: Once the application is approved the City will issue the disbursement.
- E. Tax Implication: This grant may be treated as income subject to Federal Income Tax. The City of Grove City is not liable for any tax implications resulting from the approval of a grant award. See your tax advisor for clarification.

Conflict of Interest: No official, employee or agent of the City shall have any personal interest, either direct or indirect, in the grant program, nor shall any such official, employee or agent participate in any decision relating to the grant program which affects his/her personal interests or the interests of any corporation, partnership or association in which he/she is, either directly or indirectly, interested.

Grant Process:

STEP 1 Application: The materials contained in the submitted application will be used to determine eligibility for grant requests and establishing the maximum amount the City may disburse. Applications will be reviewed in the order they are received. A completed W-9 shall be submitted as part of the funding request. Additional submittal requirements are set forth on the application form. Applications will not be considered complete and eligible for participation in the program unless all items on the application are answered and all required attachments included.

STEP 2 Funds Released: Funds are in the form of a check.