

CITY OF GROVE CITY, OHIO
RIGHT OF WAY
MINOR MAINTENANCE PERMIT APPLICATION

Exhibit "A"

Application Date _____

APPLICANT INFORMATION: (please print or type)

Business Name: _____ Phone # _____

Business Address: _____ Fax # _____

Contact Person: _____ Phone # _____

Contact Person Address: _____ Fax # _____

Business Organization (Partnership, Corporation, etc.): _____

Ohio Utilities Protection Service Registration # (if applicable): _____

On-Site/24 Hour System Representative(s) (in order to be contacted):

Name	Business #	Residence #	Pager #	Mobile #
#1 _____	_____	_____	_____	_____
#2 _____	_____	_____	_____	_____
#3 _____	_____	_____	_____	_____

PROJECT INFORMATION:

Exact Project Location (if an address is not available, list nearest intersection):

General description of type of construction to be performed:

MINOR MAINTENANCE PERMIT FEE

Pursuant to Section _____ of the Codified Ordinances of the City of Grove City an Applicant shall not be required to pay a fee for a Minor Maintenance Permit.

COMMENTS:

1. Please mark an "X" next to all applicable Exhibits.
2. Please mark "N/A" next to Exhibits that are not applicable.
3. *All Exhibits must be addressed.*
4. Application **must** be notarized to be considered for approval.
5. Upon approval, permit must be present at work site at all times.

For Office Use Only:

Application/Permit # _____

Service Director Approval _____ Date of Final Approval: _____

Project Schedule: From _____ to _____

THE FOLLOWING INFORMATION MUST BE PROVIDED, LABELED AND IDENTIFIED IN THE ORDER AND MANNER SHOWN BELOW FOR YOUR APPLICATION TO BE CONSIDERED "COMPLETE". AN OFFICER OF THE COMPANY OR OTHER LAWFULLY AUTHORIZED INDIVIDUAL MUST SIGN YOUR APPLICATION.

_____ **Exhibit "A"** An Applicant shall submit a completed copy of the above attached Exhibit "A".

_____ **Exhibit "B"** An Applicant shall submit credible evidence that it has obtained a Certificate of Registration or proof that the Applicant has written authority to apply for a Minor Maintenance Permit on behalf of a party that has been issued a Certificate of Registration. Alternatively, an Applicant may submit evidence that it is exempt from obtaining a Certificate of Registration by the requirements of Sections 907.01 through 907.99 of the Codified Ordinances of the City of Grove City or an existing franchise agreement. (Labeled Exhibit "B").

_____ **Exhibit "C"** An Applicant shall submit a statement that it has and will continue to employ protective measures and devices that, consistent with the most recent edition of The Ohio Manual of Uniform Traffic Control Devices, will prevent injury or damage to persons or property and minimize disruptions to the efficient movement of pedestrian and vehicular traffic; (Labeled Exhibit "C").

_____ **Exhibit "D"** An Applicant shall submit a statement that the Applicant understands and agrees that Minor Maintenance means: (i) the routine repair or replacement of Facilities with like Facilities not involving Construction and not requiring traffic control for more than thirty (30) minutes at any one location; (ii) or the routine repair or replacement of Facilities with like Facilities not involving Construction and taking place on thoroughfares and arterials between the hours of 9:00 A.M. and 3:00 P.M.; (iii) or the routine repair or replacement of Facilities with like Facilities not involving construction on all Rights of Ways, other than thoroughfares and arterials, that does not impede traffic and is for a period of less than eight (8) contiguous hours; (iv) Construction other than on thoroughfares and arterials and takes less than eight (8) contiguous hours to complete, does not impede traffic and does not involve a pavement cut. The Director of Public Service may adopt Rules and Regulations that clarify the definition of Minor Maintenance and/or provide a process for a Provider to determine whether particular activity constitutes Minor Maintenance. Director of Public Service, Facilities, Right of Way, and Construction herein shall be defined as in Sections 907.01 through 907.99 of the Codified Ordinances of the City of Grove City (Labeled Exhibit "D").

_____ **Exhibit "E"** An Applicant shall submit a statement certifying that the Applicant is not delinquent on any taxes or other obligations to the City of Grove City, Franklin County, or the State of Ohio, pursuant to Section 907.06(c)(4); (Labeled Exhibit "E").

_____ **Exhibit "F"** An Applicant shall submit a statement certifying that the Applicant is not delinquent or negligent in any of the obligations or duties required of the Applicant pursuant to Sections 907.01 through 907.99 of the Codified Ordinances of the City of Grove City or the Rules and Regulations and that the Applicant has paid its annual Registration Maintenance Fee as required; (Labeled Exhibit "F").

_____ **Exhibit "G"** The City reserves the right to request any additional information as necessary to ensure compliance with of Sections 907.01 through 907.99 of the Codified Ordinances of the City of Grove City, Ohio and any such additionally requested information shall be attached hereto; (Labeled Exhibit "G").

On behalf of _____ I hereby certify that to the best of my knowledge the above and all attached information is complete and correct as of this _____ day of _____, 20____, and that I have read and fully understand and acknowledge the requirements of this Application and Sections 907.01 through 907.99 of the Revised Code of Codified Ordinances of the City of Grove City, Ohio.

Name and Title

STATE OF OHIO
COUNTY OF _____, ss:

Before me, a Notary Public in and for said State and County, personally appeared _____, on behalf of _____ its _____, who acknowledged the signing of the foregoing Application.

IN WITNESS WHEREOF, I have hereunto signed my name and affixed my official seal on the _____ day of _____, 20____.

Notary Public

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