

**CITY OF GROVE CITY, OHIO**  
**RIGHT OF WAY**  
**CONSTRUCTION PERMIT APPLICATION**

Exhibit "A"

Application Date \_\_\_\_\_

**APPLICANT INFORMATION: (please print or type)**

Business Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Business Address: \_\_\_\_\_ Fax # \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone # \_\_\_\_\_

Contact Person Address: \_\_\_\_\_ Fax # \_\_\_\_\_

Business Organization (Partnership, Corporation, etc.): \_\_\_\_\_

Ohio Utilities Protection Service Registration # (if applicable): \_\_\_\_\_

On-Site/24 Hour System Representative(s) (in order to be contacted):

Name	Business #	Residence #	Pager #	Mobile #
#1 _____				
#2 _____				
#3 _____				

**PROJECT INFORMATION:**

Exact Site Location (if an address is not available, list nearest intersection):  
\_\_\_\_\_

General description of type of construction to be performed:  
\_\_\_\_\_  
\_\_\_\_\_

**CONSTRUCTION PERMIT FEES \***

Shall be calculated, assessed and remitted as described in Section 907.17(d) of the Codified Ordinances of the City of Grove City.

**AMOUNT TO BE REMITTED WITH THIS APPLICATION BY APPLICANT SHALL BE \$ \_\_\_\_\_**

**COMMENTS:**

1. Please mark an "X" next to all applicable Exhibits.
2. Please mark "N/A" next to Exhibits that are not applicable.
3. **All Exhibits must be addressed.**
4. Application **must** be notarized to be considered for approval.
5. Upon approval, permit must be present at work site at all times.
6. The Service Department must be called 24 hours before reparations to street or sidewalk are made.
7. All street plates used during this project shall be removed from the job site within 24 hours of the pavement repair. If plates are not removed within this time period, the City of Grove City will remove the plates and the owner of the plates will be required to pay a \$25.00 handling and storage fee per plate.

**For Office Use Only:**

Engineer Approval \_\_\_\_\_ Application/Permit # \_\_\_\_\_

Service Director Approval \_\_\_\_\_ Date Permit Issued: \_\_\_\_\_

Project Schedule: From \_\_\_\_\_ to \_\_\_\_\_

Inspector Assigned to Reparation: \_\_\_\_\_

**THE FOLLOWING INFORMATION MUST BE PROVIDED, LABELED AND IDENTIFIED IN THE ORDER AND MANNER SHOWN BELOW FOR YOUR APPLICATION TO BE CONSIDERED "COMPLETE". AN OFFICER OF THE COMPANY OR OTHER LAWFULLY AUTHORIZED INDIVIDUAL MUST SIGN YOUR APPLICATION.**

\_\_\_\_\_ **Exhibit "A"** Applicant shall submit a completed copy of the above attached Exhibit "A" and Credible proof (a statement or other satisfactory assurance) that Applicant has a valid Certificate of Registration (if and where required) from the City of Grove City or proof that Applicant has written authority to apply for a Construction Permit on behalf of a party that has been issued a Certificate of Registration pursuant to Chapter 907.

\_\_\_\_\_ **Exhibit "B"**; Applicant shall provide all additional attachments and scaled, dated drawings as may reasonably be required by the Director of Public Service pursuant to and in accordance with Section 907.17(b)(2) (Labeled Exhibit "B").

\_\_\_\_\_ **Exhibit "C"** Applicant shall provide a City approved traffic control plan consistent with the requirements of Section 907.17(b)(3) and the most recent edition of The Ohio Manual of Uniform Traffic Control Devices; (Labeled Exhibit "C").

\_\_\_\_\_ **Exhibit "D"** Pursuant to Section 907.17(b)(4), if Applicant is proposing to install an above ground installation on existing poles within the Rights of Way, the Applicant shall provide credible information satisfactory to the City to sufficiently detail and identify the size and height of the existing poles and when and if requested by the Director of Public Service, the current excess capacity on such existing poles before Applicant's installation and the excess capacity for like or similar facilities on such existing poles after Applicant's installation; (Labeled Exhibit "D").

\_\_\_\_\_ **Exhibit "E"** Pursuant to Section 907.17(b)(5), if Applicant is proposing to install new poles within the Rights of Way, the Applicant shall provide, the location, size, color, material of the proposed poles and credible evidence satisfactory to City that: no excess capacity exists on current poles; or in existing underground systems that it is not financially and/or technologically practicable to make an underground installation or locate facilities on existing poles; that Applicant will adhere to all applicable Laws concerning the installation of new poles; (Labeled Exhibit "E").

\_\_\_\_\_ **Exhibit "F"** Pursuant to Section 907.17(b)(6), if Applicant is proposing an underground installation in existing ducts or conduits within the Rights of Way, the Applicant shall provide credible information satisfactory to the City to sufficiently detail and identify, based on existing facilities: the excess capacity for like or similar facilities in such ducts or conduits before the installation of Applicant's Facilities; the excess capacity for like or similar facilities in such ducts or conduits after the installation of Applicant's Facilities; (Labeled Exhibit "F").

\_\_\_\_\_ **Exhibit "G"** Pursuant to Section 907.17(b)(7), if Applicant is proposing an underground installation within new ducts or conduits within the Rights of Way, the Applicant shall provide credible information satisfactory to the City to sufficiently detail and identify: the location, depth, size and quantity of new ducts or conduits and; the excess capacity for like or similar equipment that will exist in such ducts or conduits after the installation of Applicant's Facilities; (Labeled Exhibit "G").

\_\_\_\_\_ **Exhibit "H"** Pursuant to Section 907.17(b)(8), Applicant shall provide: a preliminary construction schedule and completion date; (Labeled Exhibit "H").

\_\_\_\_\_ **Exhibit "I"** Pursuant to Section 907.17(b)(9), Applicant shall provide payment of: all money due the City for Permit Fees; and any loss, damage, or expense suffered by the City as a result of Applicant's prior Construction in the City Rights of Way or any Emergency action taken by the City; any Certificate of Registration issued to Applicant or Person for whom Facilities are being Constructed; any other money due the City from Applicant or Person for whom Facilities are being Constructed; (Labeled Exhibit "I").

\_\_\_\_\_ **Exhibit "J"** Pursuant to Section 907.17(b)(10), when a Construction Permit is requested for purposes of installing additional Systems or any part of a System, the posting of a Construction Bond and Removal Bond in accordance with Chapter 907.21 and acceptable to the City may be required; (Labeled Exhibit "J").

On behalf of \_\_\_\_\_ I hereby certify that to the best of my knowledge the above and all attached information is complete and correct as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and that I have read and fully understand and acknowledge the requirements of this Application and Sections 907.01 through 907.99 of the Codified Ordinances of the City of Grove City, Ohio.

\_\_\_\_\_  
Name and Title

**STATE OF OHIO**  
**COUNTY OF \_\_\_\_\_, ss:**

Before me, a Notary Public in and for said State and County, personally appeared \_\_\_\_\_, on behalf of \_\_\_\_\_ its \_\_\_\_\_, who acknowledged the signing of the foregoing Application.

**IN WITNESS WHEREOF**, I have hereunto signed my name and affixed my official seal on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

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